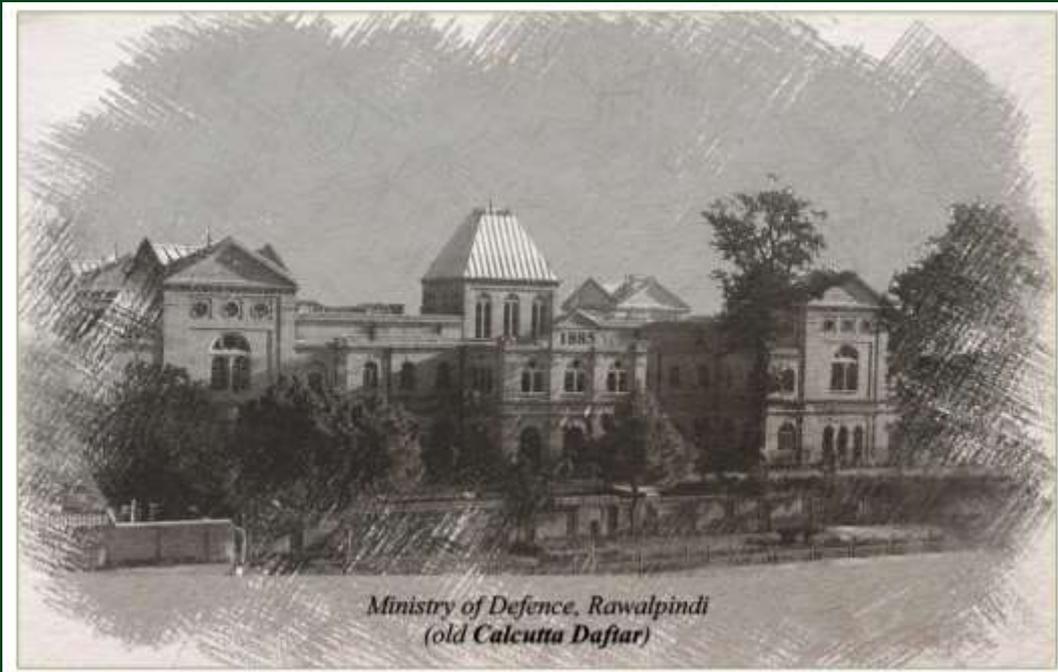


# YEARBOOK (2021-2022)



**GOVERNMENT OF PAKISTAN  
MINISTRY OF DEFENCE  
RAWALPINDI**

# YEARBOOK 2021-2022



## **FOREWORD**

Ministry of Defence plays a vital role in preserving sovereignty and territorial integrity of Islamic Republic of Pakistan by formulating Defence Policy and ensuring its implementation through coordination among Armed Forces and Executive Departments. The geo-strategic position of Pakistan puts the country in a challenging security environment with hostility being perpetrated on both western and eastern borders. The country also faces predicaments regarding matters of internal security.

In the current geo-political environment, the role of Ministry of Defence has become all the more important. Armed Forces of Pakistan, through their professional excellence and commitment are striving towards maintaining peaceful co-existence, preserving National Security and making Defence of Pakistan impregnable.

The Division has discharged its responsibilities efficiently on national security issues and important matters pertaining to internal and external security. As part of its overall mandate, the Division has initiated host of engagements with international partners and forging cooperation on defence and security matters.

The Year Book 2021-22 elaborates upon the mission statement, tasks, organization, administrative structure and achievements of Ministry of Defence and its Executive Departments along with gist of their performance / service delivery in areas of education, health, employees' welfare and human resource management during the year. These and other such activities are being documented towards fulfilment of the requirement laid down under sub rule (2) of rule 25 of the Rules of Business, 1973.

Secretary Defence  
**(Lt. Gen. (R) Hamood-Uz-Zaman Khan)**

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# **1. Historical Background**

## **1.1. Building**

### **1.1.1. History**

The historic building of "Calcutta House" accommodates the Ministry of Defence which is a successor of the Military Department created by the British East India Company in Calcutta in 1776. After the accession of Punjab in the British Empire in 1849, Northern Command of British Indian Army was shifted to Rawalpindi. Setting up of Military Accounts Office was necessitated to manage the accounts of large forces employed in this Command. Consequently, a building was constructed on Mackeson Road, later Adamjee Road, for 'CMA-Western Circle' which was completed in three years 1885-1888. The staff working in building mostly came from Calcutta thus becoming the basis for commonly used name 'Calcutta Daftar'. The building continued to be used by the Military Accounts Department up to 1966 when, with the establishment of Capital in Islamabad, the Ministry of Defence was shifted from Karachi to this building.

### **1.1.2. Architecture**

The building was designed on 'Gothic' Architecture also known as 'French Art'. Its features include the pointed Arches, the ribbed vault and the flying buttress. This Architecture is most familiar for ecclesiastical (Great Cathedrals, Abbeys and Churches) in Europe as well as the architecture of Castles, Town Halls, Guild Halls and Universities.

### **1.1.3. The Construction and Renovation**

The building was constructed with bricks measuring 28x15x9 cm to 30x14x10 cm with interstices of about 1.5 cm which were not produced by local kilns but by a specialized offsite enterprise. For supervision of each brick made, an English Sub Divisional Officer (SDO) of MES pitched his tent besides a specially built kiln in the vicinity of a Rawalpindi locality known as 'Jhanda Chichi'. Over the years the original

façade of the building because dilapidated/disfigured due to climactic conditions and modifications etc. The original bricks were masked due to paint/ whitewash etc. The same has been renovated and brought back to its original glory.

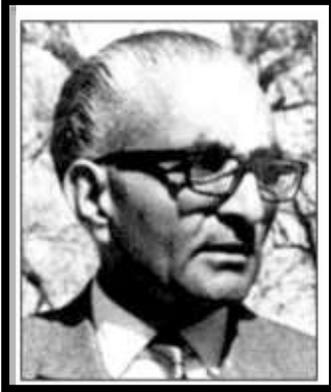
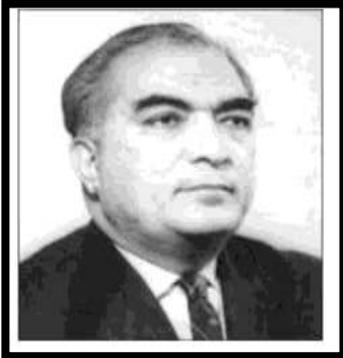
The restoration and renovation work of the building was started in 2011, by hiring craftsmen from Bahawalpur who possessed the skill & art of traditional construction. The present outlook of the building is a proof of their skills and excellent craftsmanship. The restoration/renovation work was completed in June 2014.

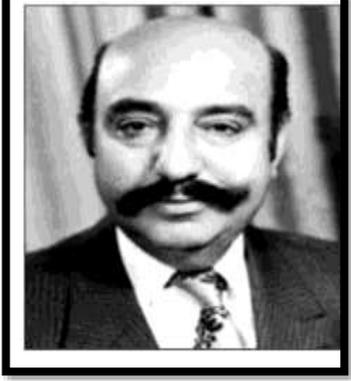
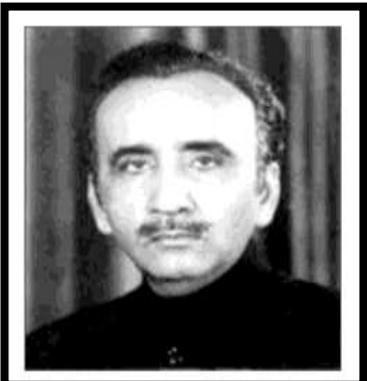
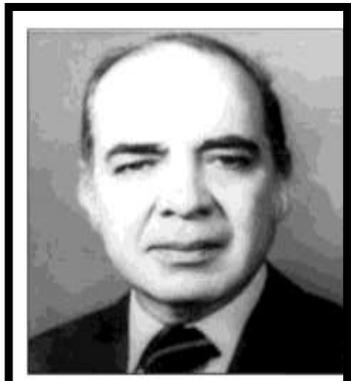
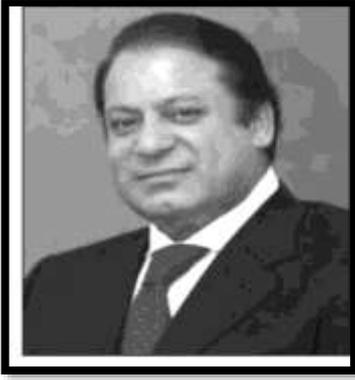
## **1.2. Heads/Secretaries of Ministry**

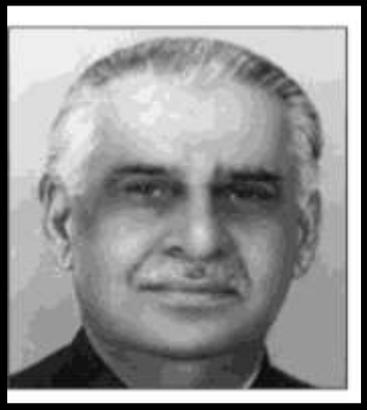
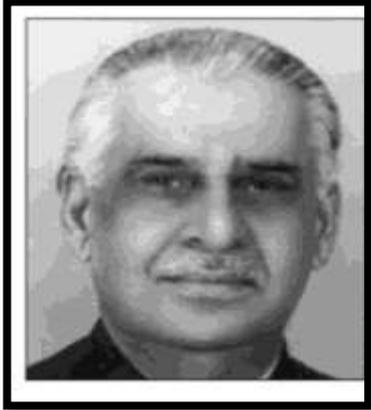
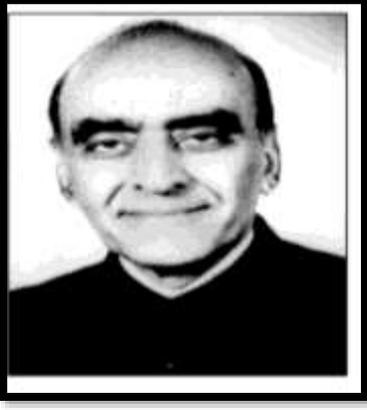
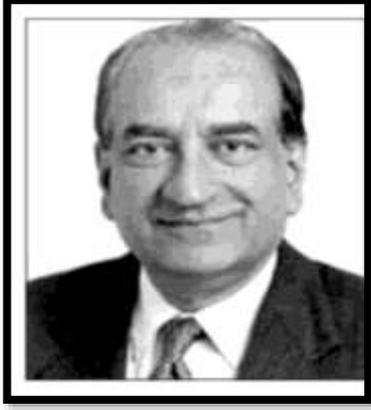
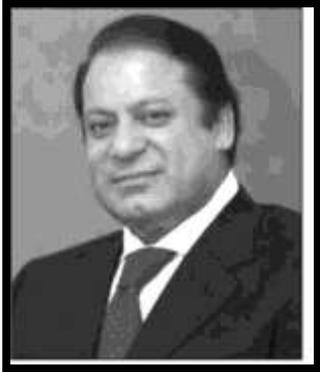
Ministry of Defence had the privilege of being headed by a large canvas of luminaries who are photographed below. The very next page contains the names of the honorable members of the Senate/ National Assembly Standing Committees on Defence.

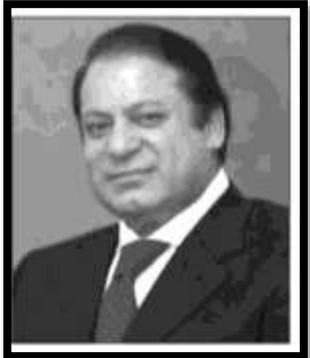
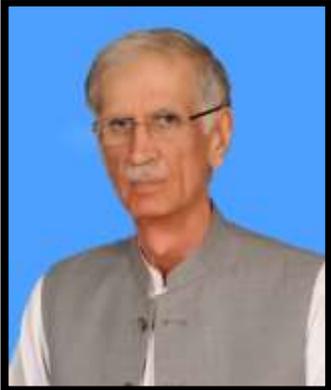
### **1.2.1. Heads of Ministry**

		
Liaqat Ali Khan 18-08-1947 to 16-10-1951	Khawaja Nazimuddin 24-10-1951 to 16-04-1953	Muhammad Ali Bogra 17-04-1953 to 23-10-1954

		
Gen Ayub Khan 24-10-1954 to 10-08-1955	Ch. Muhammad Ali 11-08-1955 to 11-09-1956	Huseyn Shaheed Suhrawardy 12-09-1956 to 17-10-1957
		
Mian Mumtaz Khan Daultana 18-10-1957 to 15-12-1957	Malik Feroz Khan Noon 16-12-1957 to 07-04-1958	M.A Khuhro 08-04-1958 to 07-10-1958
		
Gen Muhammad Ayub Khan 28-10-1958 to 20-10-1966	Vice Admiral A.R Khan 21-10-1966 to 04-04-1969	Gen Agha Muhammad Yahya Khan 05-04-1969 to 20-12-1971

		
Zulfikar Ali Bhutto 24-12-1971 to 05-07-1977	Gen Muhammad Zia-ul-Haq 05-07-1977 to 26-08-1978	Ali Ahmad Talpur 27-08-1978 to 25-02-1985
		
Gen Muhammad Zia-ul-Haq 26-02-1985 to 22-03-1985	Muhammad Khan Junejo 23-03-1985 to 29-05-1988	Mahmood A. Haroon 09-06-1988 to 01-12-1988
		
Mohtarma Benazir Bhutto 02-12-1988 to 05-08-1990	Ghulam Mustafa Jatoi 06-08-1990 to 05-11-1990	Muhammad Nawaz Sharif 06-11-1990 to 09-09-1991

		
Justice (R) Syed Ghous Ali Shah	Mir Hazar Khan Bijarani	Justice (R) Syed Ghous Ali Shah
10-09-1991 to 24-04-1993	25-04-1993 to 25-05-1993	26-05-1993 to 17-07-1993
		
Moeen Qureshi	Aftab Shahban Mirani	Shahid Hamid
18-07-1993 to 18-10-1993	19-10-1993 to 04-11-1996	05-11-1996 to 16-02-1997
		
Muhammad Nawaz Sharif	Gen Pervez Musharraf	Rao Sikandar Iqbal
17-02-1997 to 11-10-1999	12-10-1999 to 22-11-2002	23-11-2002 to 15-11-2007

		
<p>Salim Abbas Jilani 11-11-2007 to 25-03-2008</p>	<p>Chaudhry Ahmad Mukhtar 31-03-2008 to 02-06-2012</p>	<p>Syed Naveed Qamar 03-06-2012 to 16-03-2013</p>
		
<p>Muhammad Nawaz Sharif 05-06-2013 to 26-11-2013</p>	<p>Khawja Muhammad Asif 27-11-2013 to 28-07-2017</p>	<p>Engr Khurram Dastgir Khan 29-07-2017 to 25-06-2018</p>
		
<p>Lt. Gen. (ret'd) Naeem Khalid Lodhi</p>	<p>Pervaiz Khattak</p>	
<p>26-06-2018 to 18-08-2018</p>	<p>19-08-2018 to 10-4-2021</p>	

### 1.2.2. Secretaries of Ministry

Since independence, the Division has been headed by the following notables: -

<b>Sr</b>	<b>Name</b>	<b>From</b>	<b>To</b>
1.	Maj Gen Iskandar Mirza	Oct 47	May 54
2.	Mr. Akhtar Hussain	Jun 54	Aug 57
3.	Mr. Muhammad Khurshid	Mar 58	Jun 59
4.	Mr. S. Fida Hussain	Jul 59	Aug 61
5.	Mr. Nazir Ahmed	Aug 61	Sep 65
6.	Mr. S. Fida Hussain	Sep 65	Jun 66
7.	Mr. S. I. Haque	Jul 66	Dec 66
8.	Mr. S. Ghias Uddin Ahmad (SG)	Dec 66	Aug 73
9.	Maj Gen Fazal Muqeem Khan (Retd)	Aug 73	Oct 77
10.	Mr. Ghulam Ishaq Khan (SG)	Dec 73	Jul 77
11.	Lt Gen Ghulam Jilani Khan	Oct 77	Jul 79
12.	Lt Gen Ghulam Jilani Khan (SG)	Jul 79	May 80
13.	Rasheed ud Din Arshad	Jul 80	Sep 80
14.	Maj Gen M. Rahim Khan (Retd) (SG)	Nov 80	Dec 85
15.	Mr. Asif Rahim	Sep 80	Feb 84
16.	Mr. Aftab Ahmad Khan	Feb 84	Aug 85
17.	Syed Ijlal Haider Zaidi	Aug 85	Nov 89
18.	Syed Salim Abbas Jilani	Nov 89	Nov 96
19.	Mr. Hasan Raza Pasha	Nov 96	May 97
20.	Lt Gen Iftikhar Ali Khan (Retd)	May 97	Oct 99
21.	Lt Gen Nasim Rana (Retd)	Oct 99	Mar 2001
22.	Lt Gen Hamid Nawaz Khan (Retd)	Mar 2001	May 2005
23.	Lt Gen Tariq Waseem Ghazi (Retd)	May 2005	April 2007
24.	Mr. Kamran Rasool	April 2007	Nov 2008
25.	Lt Gen (R) Syed Athar Ali	Nov 2008	Nov 2011
26.	Lt Gen (R) Naeem Khalid Lodhi	Nov 2011	Jan 2012
27.	Mrs. Nargis Sethi	Jan 2012	Jul 2012
28.	Lt Gen Asif Yasin Malik (Retd)	Jul 2012	Jul 2014
29.	Lt Gen Muhammad Alam Khattak (Retd)	Aug 2014	Aug 2016
30.	Lt Gen Zamir ul Hassan Shah (Retd)	Aug 2016	Aug 2018
31.	Lt Gen Ikram Ul Haq (Retd)	Aug 2018	Aug 2020
32.	Lt Gen Mian Muhammad Hilal Hussain (Retd)	Aug 2020	Aug 2022
33.	Lt Gen Hamood Uz Zaman Khan (Retd)	Aug 2022	Todate

### 1.2.3. Members of Standing Committee of Senate on Defence

<b>Sr</b>	<b>Name</b>	
1.	Mushahid Hussain Sayed - Chairperson	Chairman
2.	Dr. Shahzad Waseem	Member
3.	Dr. Zarqa Suharwardy Taimur	Member
4.	Engr. Rukhsana Zuberi	Member
5.	Faisal Javed	Member
6.	Hidayat Ullah	Member
7.	Muhammad Asad Ali Khan Junejo	Member
8.	Muhammad Talha Mahmood	Member
9.	Mushtaq Ahmed	Member
10.	Palwasha Mohammad Zai Khan	Member
11.	Umer Farooq	Member
12.	Walid Iqbal	Member

### 1.2.4. Members of Standing Committee of National Assembly on Defence

<b>Sr</b>	<b>Name</b>	
1.	Chaudhary Farrukh Altaf	Chairman
2.	Ch Muhammad Barjees Tahir	Member
3.	Rana Muhammad Ishaq Khan	Member
4.	Mr. Muhammad Khan Daha	Member
5.	Syed Ali Musa Gilani	Member
6.	Mr. Alam Dad Laleka	Member
7.	Mr. Aftab Shahban Mirani	Member
8.	Mir Amer Ali Khan Magsi	Member
9.	Dr. Khalid Maqbool Siddiqui	Member
10.	Mr. Salahuddin Ayubi	Member
11.	Mr. Muhammad Hashim Notezai	Member
12.	Ms. Rubina Irfan	Member
13.	Mr. Ramesh Kumar Vankwani	Member
14.	Minister for Defence	Ex-Officio/ Member



**Khawja Muhammad Asif  
Minister for Defence**



**Lt Gen Hamood -Uz- Zaman Khan, HI(M) (Retd)  
Secretary Defence**

## **2. Defence Division**

### **2.1. Introduction**

Defence Division is the only Division of Ministry of Defence. The Defence Division being the Administrative Division and Secretariat of the Ministry of Defence is responsible for the achievements of its Mission Statement.

### **2.2. Vision Statement**

*"Secure Pakistan"*

### **2.3. Mission Statement**

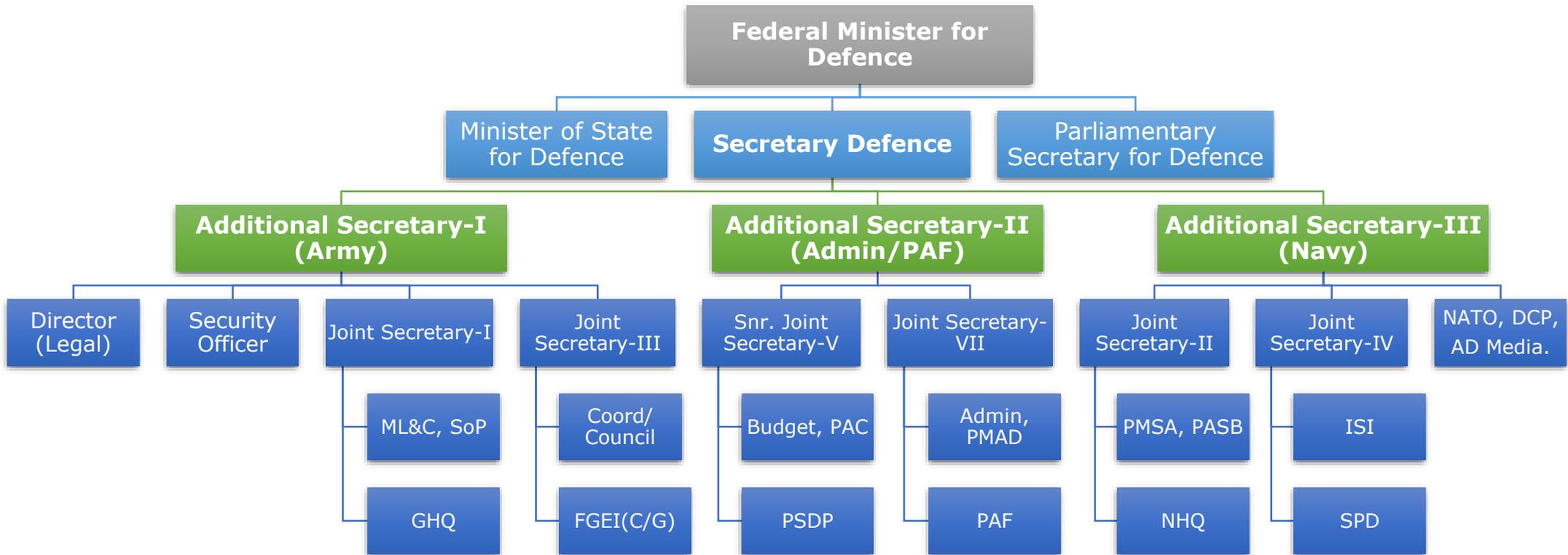
*"To preserve and defend the national sovereignty and territorial integrity of the Islamic Republic of Pakistan and protect its national interests and assets through military means and other defence related capabilities".*

### **2.4. Tasks**

- Formulation, coordination and execution of Defence Policy of Pakistan and other defence related policies in pursuit of its mission statement
- Improve synergy between Armed Forces of Pakistan and inter services organization vis-a'-vis progress and performance.
- To strengthen global network of allies and partners to maintain balance of power through military diplomacy.
- Establishment of security related research & development base to support security operations.
- To administer Armed Forces of Pakistan, Executive departments and manage their requirements.
- To conduct persistent internal review & maintenance of internal control systems through audit & monitoring.
- To assist other national institutions in disaster management, surveying & mapping, military operations other than war and border management.
- Provision of affordable education and quality healthcare.
- To ensure people-oriented local governance and effective management in cantonments.
- Welfare of ex-servicemen.

### **2.5. Organization of Defence Division**

The Defence Division has a total strength of 455 which includes 79 officers and 376 staff members. As per following organogram:



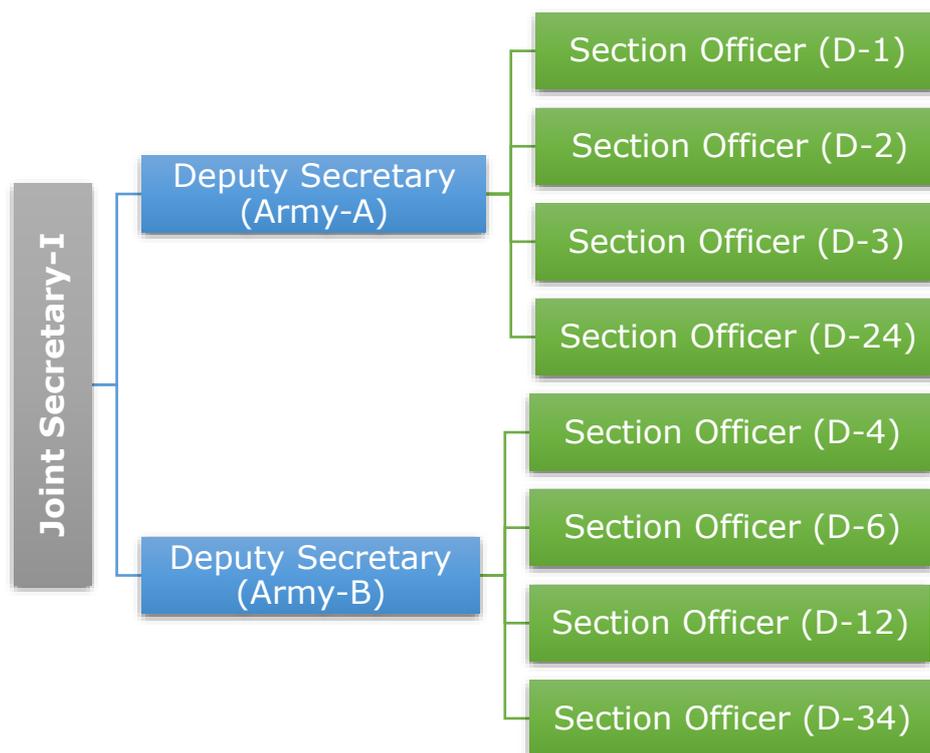
## **2.6. Executive Departments**

- 1) Pakistan Armed Services Board (PASB).
- 2) Survey of Pakistan (SoP).
- 3) Pakistan Military Accounts Department (PMAD).
- 4) Pakistan Maritime Security Agency (PMSA).
- 5) Military Lands & Cantonments Department (ML&C).
- 6) FG Educational Institutions (Cantonments/Garrisons)  
Directorate FGEIs(C/G)

## **2.7. Main Functions: Additional Secretary-I (Coord/Army)**

- 1) All Policy/Ministry level matters related to Pak Army.
- 2) Administrative Control of the following Attached Departments:
  - a. Directorate Military Lands & Cantonments.
  - b. Survey of Pakistan.
  - c. FGEI (C/G) Directorate.
- 3) Coordination among the Departments/Organizations under MoD. Organization of Army Wing, Coordination and Council work under Additional Secretary-I
- 4) Security of MOD Premises

## 2.7.1. Army Wing



### 2.7.1.1. D-1 Section

- 1) All matters relating to the following Directorates of GHQ: -
- 2) Staff Duties: -
  - a. Military Operations {Monitoring of Line of Control & Working Boundary}
  - b. Infantry {Construction of Roads & Bridges in AJ&K & Northern Areas}
  - c. Combat Development (CD), Armoured Corps (AC), Electronic Warfare, C4I, Organization & Management, Psy Ops, Joint Operations, Personnel Administration, Military Intelligence, Budget, D.S.G.
- 3) Processing of Cases of Visiting Foreign Dignitaries.
- 4) Visits Abroad of Senior Officers.
- 5) Deployment of Army in Aid of Civil Power.
- 6) LOC Monitoring and Construction of Roads/Bridges etc in AJK&FCNA.
- 7) Deputation of Other Ranks to Civil Departments.
- 8) TO&E (Deployment of troops in aid of Civil Administration)

#### **2.7.1.2. D-2 Section**

All administrative matters relating to: -

- 1) Military Secretary Branch.
- 2) Personnel Services Dte.
- 3) ASC Dte.
- 4) Medical Dte.
- 5) JAG Deptt., GHQ.
- 6) TO&E (Prime Minister/President's Directives, Petitions).

#### **2.7.1.3. D-3 Section**

All administrative matters relating to: -

- 1) Director Works & Chief Engineer (Army) GHQ, Rwp.
- 2) Qtg Dte (QMG's Branch)
- 3) Engineer-in-Chief's Branch
- 4) Director Works & Chief Engineer (DC1), GHQ, Rwp.
- 5) Deputation of civilian officers / officials abroad and in the country.

#### **2.7.1.4. D-24 Section**

All administrative matters relating to Armed Forces Officers: -

- 1) Secondment / deputation to Govt. Departments.
- 2) Re-employment.
- 3) Induction into Civil.
- 4) Military aspects of bilateral talks with India on Siachen issue.

#### **2.7.1.5. D-4 Section**

All administrative matters relating to: -

- 1) Remount Veterinary & Farms Dte.
- 2) Supply & Transport Dte.
- 3) Logistics Dte.
- 4) Pay, Pension & Allowances Dte.
- 5) Signals Dte.
- 6) Army Air Defence Dte.

- 7) Artillery Dte.
- 8) Allotment / Resumption of Stud land.
- 9) Canteen Stores Department.
- 10) GSM Net Working.
- 11) TO & E (Recruitment, re-organization, rules/regulations etc.).

**2.7.1.6. D-6 Section**

All administrative matters relating to: -

- 1) Military Lands & Cantonments Department.
  - a. Defence Complex, Islamabad.
  - b. Cantonment Boards, excluding land matters.
  - c. Creation of new Cantt Boards.
- 2) All matters relating to and emanating from Pakistan Defence Officers Housing Authority. (DHA) Karachi, DHA Islamabad, DHA Lahore & DHA Peshawar.
- 3) All kinds of petitions received from the President's/Prime Minister's Sectt., and petitions addressed to Minister for Defence, Secretary Defence, Ministry of Defence relating to land matters.

**2.7.1.7. D-12 Section**

- 1) Leasing out of military lands to the Departments/ Organizations/Persons in different "Schedules"
- 2) Classification/re-classification of military land, conversion of old grants/Cantonment Code Leases into Regular Lease under Cantonment Land Administration (CLA) Rules, 1937.
- 3) Formation of policy, disposal of surplus military land and camping grounds, conversion of military lands for commercial purposes / installation of petrol pumps/CNG stations on military lands.
- 4) Litigation in different Civil Courts / High Courts / Supreme Court of Pakistan about military lands disputes
- 5) Transfer of Provincial Government lands to Federal Government for Defence purposes and acquisition of private land under Land Acquisition Act, 1894.
- 6) Matters pertaining to establishment of Defence Officers Housing Schemes on surplus military lands.

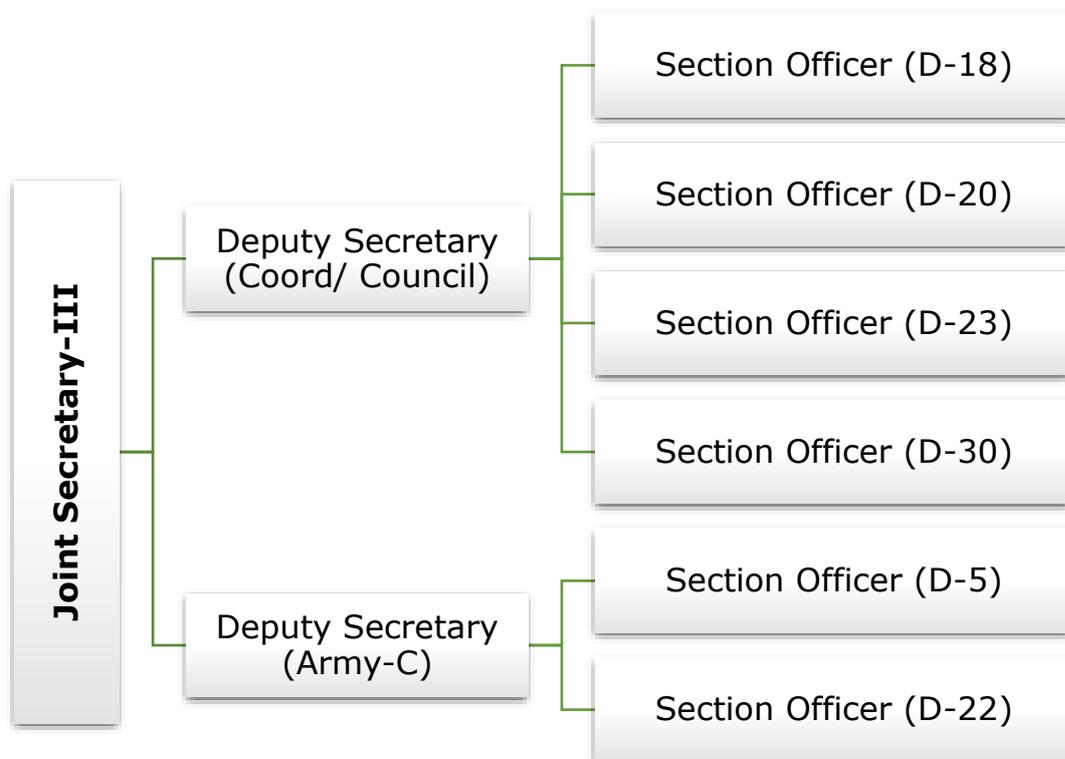
- 7) Matters pertaining to town planning of Defence Officers Housing Schemes in Cantonments i.e., approval of layout plans of Housing Schemes
- 8) Matters pertaining to allotment of plots to Civilian Officers of Ministry of Defence/Military Finance and Defence Paid Organizations
- 9) All land matters pertaining to Cantonment Board's Class 'C' land, disposal/auction of plots.
- 10) Disposal/auction of Army/PAF surplus lands through open auction.

**2.7.1.8. D-34 Section**

All administrative and budgetary matters relating to:

- 1) Survey of Pakistan
- 2) Engineering Dte
- 3) Military Training Dte
- 4) TO&E (policy, administration, appointments and promotion etc.)

**2.7.2. Coord/Council Wing**



**2.7.2.1. D-18 Section**

- 1) Circulation of communications received from all Federal Ministries/Divisions (except President/PM's Secretariat & Finance Division) to all Attached Departments under MoD.
- 2) Submission of quarterly, monthly, and weekly reports to quarters concerned.
- 3) Supply of information/data called for by the Federal Ministries/Divisions in respect of Departments/Organizations under MoD.
- 4) Submission of nominations of officers working in MoD (Main) and its Attached Departments for training courses i.e. Senior Management Course, Pakistan Administrative Staff College and other institutions.
- 5) Conducting of Departmental Selection Board's meeting for promotion of BS-18 officer to BS-19 of Attached Departments and subordinate offices working under Ministry of Defence.
- 6) Coordination with Provincial Governments.
- 7) Compilation of Yearbook of Ministry of Defence.
- 8) Coordinating in Central Selection Board (CSB)'s meeting for promotion of BS-20 to BS-21 of Attached Departments and subordinate offices working under Ministry of Defence.
- 9) Presentation, special task, report or project assigned by Competent Authority.
- 10) Coordinating matters related to Prime Minister Delivery Unit (PMDU).
- 11) Complaint Handling of Pakistan Citizen's Portal (PCP).
- 12) Task Handling on Task Management System (TMS).
- 13) Coordinating monthly meetings chaired by Secretary Defence of PCP & TMS.
- 14) Any other special task assigned.

#### **2.7.2.2. D-20 Section**

All matters relating to and emanating from the National Assembly and Senate Secretariats pertaining to Defence Division and its Departments/ Organizations.

#### **2.7.2.3. D-23 Section**

- 1) All co-ordination matters/cases relating to Joint Chiefs of Staff Committee (JCSC), Defence Committee of Cabinet (DCC),

Defence Council (DC), implementation of decisions of Cabinet, ECC, ECNEC.

- 2) Disposal of gifts received by services personnel.
- 3) Disposal of petitions received from President's/Prime Minister's Secretariat and other Divisions, progress reports.
- 4) Coordination on receipts from President / Prime Minister's Secretariats and Ministry of Finance and circulation to all concerned.
- 5) Disposal of all disputed receipts

#### **2.7.2.4. D-30 Section**

- 1) All matters relating to and emanating from PP&A and Welfare and Rehabilitation Directorates of GHQ.
- 2) Matters relating to tree plantation in tri-service and Attached Departments.
- 3) Import of duty-free cars for disabled army personnel.
- 4) Pension Appeal Committee.
- 5) Disposal of all complaints against Ministry of Defence and its Attached Departments received from Prime Minister/ President Secretariat, Wafaqi Mohtasib Sectt. and Secretary Defence Office.

#### **2.7.2.5. D-5 Section**

All administrative matters relating to:

- 1) Inspection & Technical Development Dte.
- 2) Electrical & Mechanical Engineering Dte.
- 3) Ordnance Dte.
- 4) Mujahid Dte.
- 5) Janbaz Dte.
- 6) Weapons & Ammunition Dte.
- 7) Issue of Stores on Loan/Payment to Civil Armed Forces.
- 8) CAF & Military deployment on payment i.e., Coast Guard.
- 9) Administrative matters of civil employees of GHQ and that of lower formations of Army.

#### **2.7.2.6. D-22 Section**

This Section deals with all the administrative and financial matters including recruitment, promotion, budget, PSDP, petitions/appeals, deputation, litigation, medical re-imburement and other allied matters of

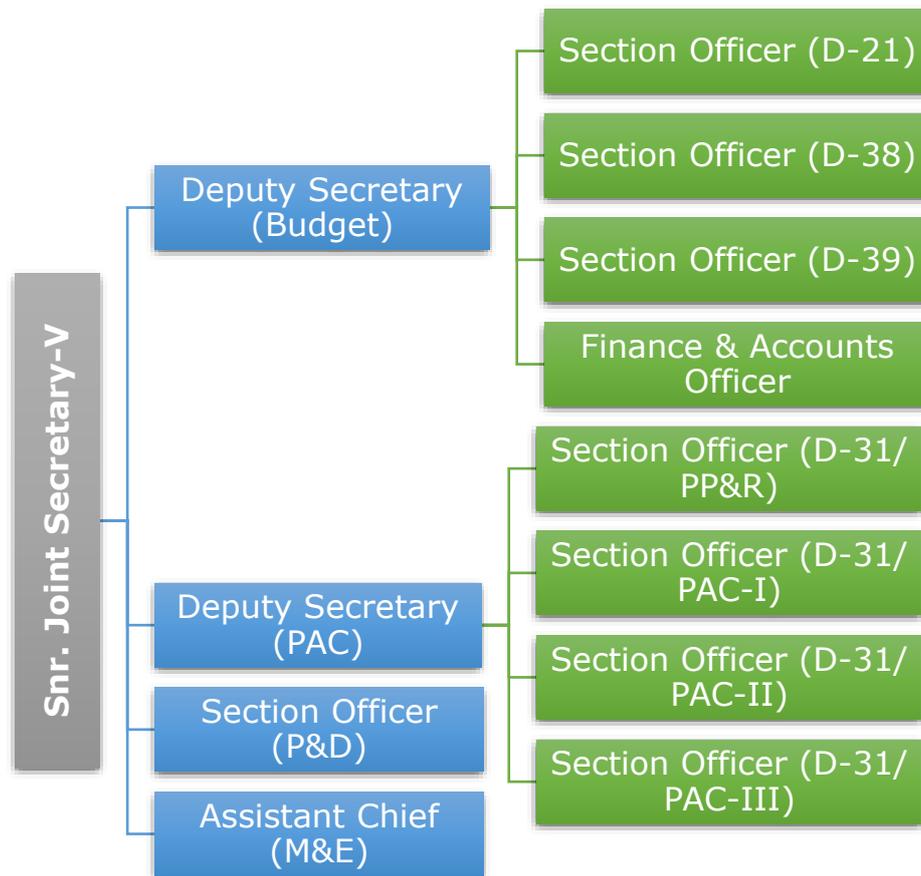
Federal Government Educational Institutions (Cantt/Garrison) Dte and HRD Dte, GHQ., disciplinary cases of employees of BS-17 and above of FGEI and matters related to Cadet Colleges.

#### **2.7.2.7. Director Legal**

- 1) Monitoring of Legal cases pending in the Supreme Court and other various Courts of the country.
- 2) Rendering legal advice to all the Attached Departments of the MoD.
- 3) Vetting of contracts / MOUs etc.
- 4) Legislation work.
- 5) Handling of petitions filed by various individuals against the Services Headquarters.
- 6) Processing and handling of various applications received from Human Rights Cell of Supreme Court of Pakistan.
- 7) Monitoring of the cases presented before the National Crisis Management Cell established in Ministry of Interior / Commission of Inquiry on Enforced Disappearances.
- 8) Attending the hearings of the Supreme Court, High Courts and Commission of Inquiry on Enforced Disappearances on behalf of Secretary Defence.

#### **2.8 Main Functions: Additional Secretary-II (Admin/ PAF)**

- 1) All Policy/Ministry level matters related to PAF.
- 2) Defence Budget for the Armed Forces, Attached Departments & Inter-Services Organizations.
- 3) Inter-Ministries/Divisions Co-ordination.
- 4) Council work covering Parliament Affairs.
- 5) Work related to Public Accounts Committee (PAC).
- 6) Administrative Control/Support, Budgeting & Security of the Ministry of Defence.
- 7) Administrative control of Pakistan Military Accounts Department (PMAD).



## 2.8.1. Budget & Public Accounts Committee (PAC) Wing

### 2.8.1.1. D-31 (PAC-I Section)

- 1) All works pertaining to processing of Draft Audit Paras/Audit observations/audit reports on accounts of Army, ISI, MSA, FGEI(C/G) Dte., SUPARCO, ML&C Department. (Civil) and Defence Division (Main) and Organizations under the administrative control of Ministry of Defence.
- 2) All works relating to Appropriation of Accounts (Civil).
- 3) Distribution of PAC directives, collection of compliance reports and submission of consolidated compliance reports to National Assembly Sectt for examination of PAC.
- 4) Follow-up action on compliance to PAC/DAC directives and for replies to all references.

#### **2.8.1.2. D-31 (PAC-II Section)**

- 1) All work pertaining to processing Draft Audit Paras / Audit observations / audit reports on accounts of Pakistan Navy, PAF, PMAD/MAG Office, ML&C.
- 2) Printing of book on Appropriation Accounts (Defence Services) every year.
- 3) Handling of GSA cases.
- 4) Distribution of PAC directives to all concerned, collection of compliance reports thereto and submission of consolidated compliance reports to National Assembly Sectt. for examination of PAC.
- 5) Pursuing Services / Departments for compliance of DAC/ PAC directives and submission of final replies to all concerned.

#### **2.8.1.3. D-31 (PAC-III Section)**

- 1) Deals with 'Proposed Draft Paras' (PDP), Draft Paras/Audit Paras/Special Audit Reports pertaining to Army, FWO, NDU, NLC, PASB, JSHQ and FGEI.
- 2) Holding of DAC/PAC, in house meetings to watch the compliance of DAC/PAC and to submit the Compliance Report to National Assembly Secretariat (PAC Wing), Islamabad.
- 3) Coordination among all executives and audit authorities with reference to carry-out the verification.
- 4) Holding of Inter-Departmental-Committee (IDC)'s meetings in the light of DAC/PAC directives accordingly.
- 5) To establish liaison with all respective executives with reference to ensure the Compliance of Public Accounts Committee (PAC).
- 6) Coordination with Director General Audit Defence Services about local Test Audit Report (LTAR), including Proposed Draft Paras etc.

#### **2.8.1.4. D-31 (PP&R Section)**

- 1) All policy matters of tri-services relating to Revision of Pay, Pension and Allowances of Armed Forces personnel / officers, JCOs etc.
- 2) Privileges of Chairman of Joint Chiefs of Staff Committee (JCSC) and Services Chiefs.
- 3) Updating / revision and amendments in tri-services books of rules/regulations.
- 4) Allotment of numbers to the Army Instructions as well as Joint Services Instructions.

#### **2.8.1.5. D-31 (Budget-I Section)**

- 1) All matters relating to and emanating from budget demands and preparation of budget in respect of all three services of Armed Forces including their lower formations/units, DP Establishments & POF.
- 2) Examination/Processing of proposals for re-appropriation relating to Defence Services.
- 3) Examination/Processing of proposals for additional allocation, relating to Defence Services.
- 4) Submission of Notes/Summaries for Supplementary Grants / Technical Supplementary Grants to Finance Division/Prime Minister's Sectt.
- 5) Monitoring the trend of expenditure of Defence Services booked by MAG through monthly expenditure reports to keep the expenditure within the allocation.
- 6) Allocation of Supplementary Grants to Civil Armed Forces through Ministry of Interior.
- 7) Preparation of Appropriation Accounts and its submission to Accountant/Auditor General.
- 8) Quarterly allocation of Loans/Advances (HBA/CA) to Defence Services.

#### **2.8.1.6. D-38 (Budget-II Section)**

- 1) All cases relating to examination of budget demands and preparation of budget in respect of JSHQs Chaklala, DG ISI, NDU, MAG, DMS(IS), E-in-C's Branch GHQ, ML&C Deptt, ISPR Dte, PASB, ISSB Kohat, Defence Archives, SSCB.
- 2) Welfare of civilians of AFHQ, delegation abroad, Defence Division (Main).
- 3) Accounts Organizations i.e., CCMA, CAF & CNA examination of proposals for re-appropriation and additional allocation, (preparation of F.E. Budget of ISO/Account Organizations).
- 4) Distribution of budget to ISOs/ Account Organizations and submission of summaries for supplementary / technical supplementary grants to Finance Division.
- 5) Maintenance of Secretary Reserve, and examination / procurement of different proposals of additional allocation out of Secretary Reserve.

#### **2.8.1.7. D-39 Section**

- 1) Examination of demands relating to allocation of funds to AFDP, Operation Al-Mizan, UNCB & UN Mission Abroad.
- 2) Obtaining allocation of funds from Finance Division relating to tri-services demand including JF-17.
- 3) Re-appropriation of above packages.
- 4) Co-ordination with JSHQs/Services concerned in connection with clarifications sought by the Finance Division.
- 5) Reconciliation of STA & UN Re-Imbursement Account.

#### **2.8.1.8. Finance & Accounts Officer (F&AO)**

- 1) All matters relating to maintenance and reconciliation of accounts.
- 2) Co-ordination and scrutiny of budget expenditure and receipt.
- 3) Advice in delegated fields, internal check / audit, compliance with the rules and orders.
- 4) All the work relating to PAC and audit observations in respect of Civil Departments and Ministry of Defence (Main).

#### **2.8.1.9. Monitoring and Evaluation (M&E) Cell**

- 1) To monitor the physical and financial progress of PSDP projects of Defence Division.
- 2) To arrange preliminary meetings in the Ministry.
- 3) To participate in quarterly review meetings of Planning and Development Division.
- 4) To disseminate minutes of the meeting to the executing agencies.
- 5) To facilitate the departments/agencies to remove bottlenecks, issues in the implementation of PSDP projects.
- 6) To pay site visits to the project's sites of Defence Division to evaluate physical progress.
- 7) To co-ordinate and collate the cash flow plans of the developmental projects with the Planning Division and Finance Division and to facilitate the executing agencies in preparation of cash/work plans.
- 8) To facilitate the executing agencies in preparation of Project documents.

- 9) All matters related to projects from approval till completion including distribution of Indicative Budget Ceilings (IBCs), and preparation of New Items Statements (NISs) in consultation with F&AO of Ministry of Defence.
- 10) Preparation of consolidated PSDP estimates in respect of projects to be sponsored by MoD, on the basis of requirement received from departments and in accordance with the policy, rules, regulations and PFM Act, 2019 and submission to Planning Commission, after approval of Secretary Defence.
- 11) Collect and examine monthly and quarterly progress reports of PSDP Projects.

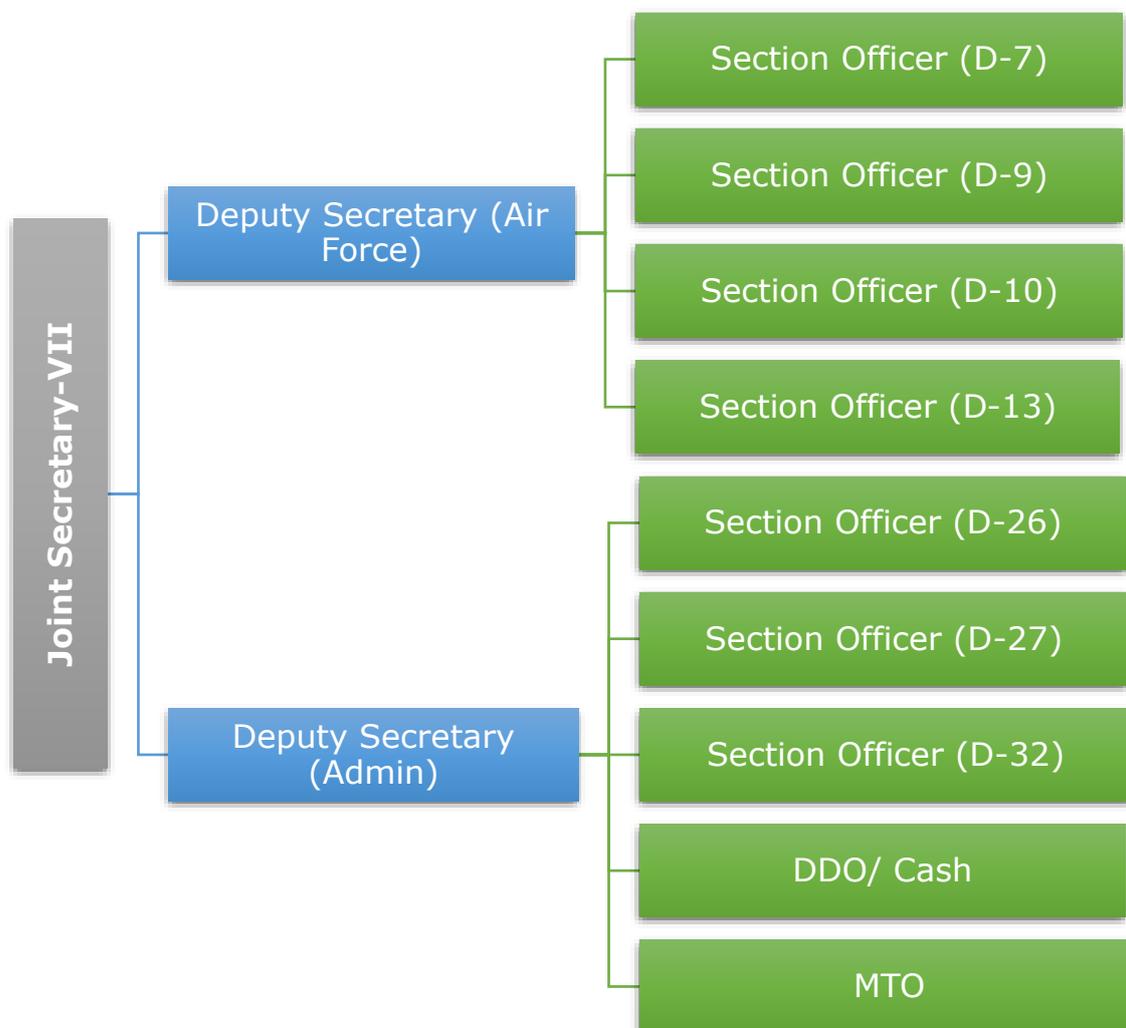
#### **2.8.1.9.1 Activities of Financial Year 2020-21**

- 1) There were 06 projects in Defence Division's PSDP 21-22 with an allocation of Rs. 660.116 M. One project titled "Construction of Office Complex including Boundary Wall for SOP Lahore" has been completed and the 04 projects have been carried forward in FY 2021-22.
- 2) Nine (09) projects are there in the Defence Division's PSDP 2021-22 with an allocation of Rs. 1977.635 million. Five out of total nine projects are likely to be completed by 30<sup>th</sup> June 2022 and remaining 04 projects will be carried forward in FY 22-23.

#### **2.8.1.10. Section Officer (P&D)**

To look after the matters relating to E-government and maintenance of data on the website of MoD. Looking after all matters related to projects of MoD and its attached departments from examination to processing.

## 2.8.2. Administration & Air Force Wings



### 2.8.2.1. D-7 Section (MAG)

- 1) Appointment/recruitment through FPSC in PMAD to posts in BS-16 & above.
- 2) Promotion/Grant of ante-dated promotion, Move-over etc. to the Officers of PMAD.
- 3) Pre-mature Retirement (BPS-17 & above).
- 4) Maintenance of PERs of Officers of PMAD.
- 5) Creation/Up-gradation of posts in PMAD.
- 6) Recruitment Rules for various posts in PMAD.

- 7) Posting abroad of PMAD Officers/Staff and allied matters.
- 8) Disciplinary matters – suspension/appeals for re-instatement concerning PMAD.
- 9) Advice / Policy on Hiring of Office Accommodation & Medical Re-Imbursement Claims.
- 10) Construction of Office/ Residential Buildings/ Colonies & its repair etc. of PMAD.
- 11) Accounts/Budgetary matters of PMAD.
- 12) Complaints against PMAD received from PM's Secretariat, etc.
- 13) Counting of former service towards pension relating to PMAD officers/officials.
- 14) Condonation of deficiency in qualifying service for pension of PMAD employees.
- 15) Provision / Replacement of Transport of PMAD.
- 16) Court cases of MAG's employees.
- 17) Other Misc. / Sundry matters of PMAD.

#### **2.8.2.2. D-9 Section (AF-I)**

All PAF operations related matters, including plans, Intelligence, Training, Joint Exercises, Aircraft Clearance, Procurement, Inward/ Outward visits, Air accident, Air Space Violations, Air Monitoring, JF-17 Projects, Movement of VVIP flights, Provision of C-130 flights for Emergency Relief Mission/Special Purposes and other miscellaneous matters of PAF etc.

#### **2.8.2.3. D-10 Section (AF-II)**

Administrative / Establishment related matters concerning uniform personnel of PAF.

#### **2.8.2.4. D-13 Section (AF-III)**

Annual capital works programme and admin approvals thereof. All administrative and establishment related matters of Civilian personnel of PAF. Regularization of Audit / Draft Audit Paras pertaining to PAF.

#### **2.8.2.5. D-26 Section**

- 1) All policy and administrative matters pertaining to officers (BS-17 and above) including posting, transfer, maintenance of confidential reports / ACR of officers of Defence Division.
- 2) Annual medical examination of officers of Defence Division.
- 3) Maintenance of personal files of gazette officers.
- 4) Duty roster of Section Officers, on closed holidays.
- 5) House Building Advance, Motor Car and G.P. Fund Advance to Officers of Defence Division.
- 6) Issue of introductory letters for issuance of Gratis Passports to officers of Defence Division and its Attached Departments.
- 7) Maintenance of Declaration of Assets of Officers of Defence Division.
- 8) Re-imburement of medical claims of Serving/Retired Officers of Defence Division.
- 9) Hiring of Houses (both officers/officials) of Defence Division.
- 10) Promotion of Assistant Private Secretary (BPS-16) to the post of Private Secretary (BPS-17) and time scale promotion of Private Secretaries (BS-17) to BS-18/19.
- 11) Creation of posts in Defence Division.
- 12) Maintenance of Record Office

**2.8.2.6. D-27 Section**

- 1) All matters pertaining to procurement/distribution and maintenance of official equipment, general stores, stationery items, cyclostyling and photo copying services, library, purchase of books and gazettes.
- 2) Gifts, handling of in-coming / out-going Defence delegation.
- 3) Medical cards of employees of Defence Division.
- 4) Installation of official/residential telephones, bills, R&I service, duty room, provision of accommodation to the employees of Ministry of Defence (Main).
- 5) Handling PWD affairs (Civil, Electric, Caretaker & Horticulture).
- 6) Officers messing & canteen matters.
- 7) Sanitary staff and cleanliness.
- 8) All matters pertaining to PASCOP, DEFCOM & INTERCOM.

**2.8.2.7. D-32 Section**

- 1) All administrative / establishment matters pertaining to ministerial staff of Defence Division (BS1-16) including recruitment, posting transfer, promotion, revision, seniority, verification of character and antecedents, disciplinary cases, maintenance of personal files of non-gazette staff, leave accounts, deputation, employment abroad and welfare matters, service books, pension cases, and honorarium cases.
- 2) Hajj contingents and census of civil government servants w.r.t. Defence Division.
- 3) Streamlining of procedure and issue of office orders and office instructions.
- 4) Advances including house building, motor car, motorcycle, cycle and G.P. Fund etc.
- 5) Augmentation of staff.
- 6) Cases relating to provision of accommodation to staff, through Estate Office, Islamabad.
- 7) Promotion of Assistant (BPS-15) to the post of Supdt. (BPS-16)

#### **2.8.2.8. DDO/Cash**

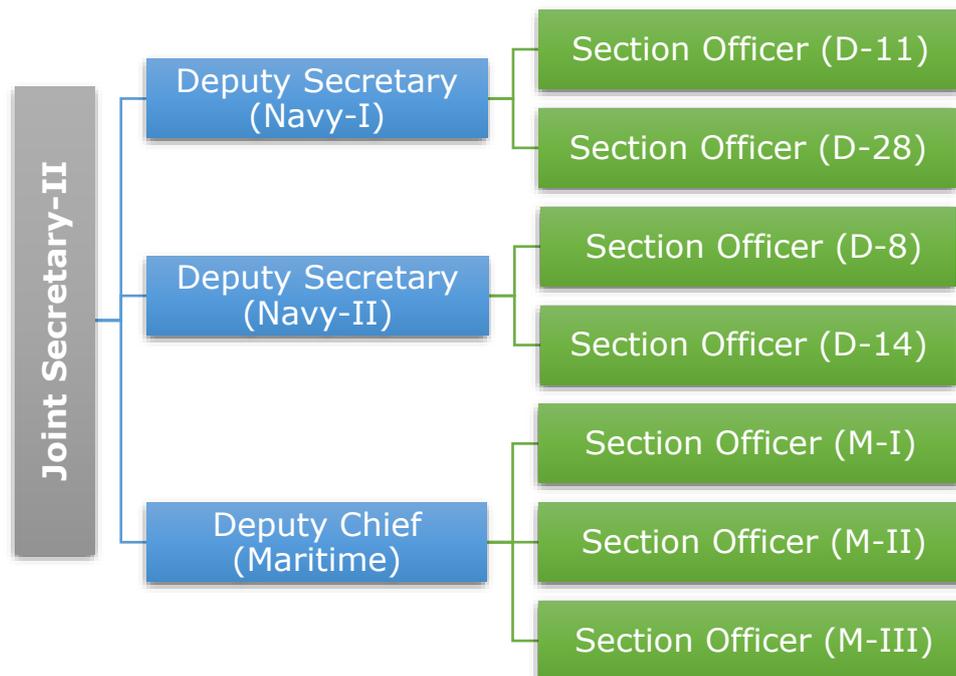
- 1) All budgetary matters i.e., co-ordination, preparation of budget estimates and NIS, consolidation of ADP etc.
- 2) Preparation of bills, retirement, income tax, contingents, advances, pay, recovery matters, and coordination with AGPR.
- 3) Maintenance of Cash Register.
- 4) Preparation of pay bills in respect of Internees appointed under National Internship Programme (NIP) in MoD.

#### **2.8.2.9. Security Officer**

- 1) Assistance to Sr. Security Officer (AS-I) on all security matters.
- 2) Responsible for physical security of documents, stores & equipment, general check-up, and security of personnel.
- 3) Keep a watch to ensure that standing security orders are effectively enforced, close liaison with Dte Gen. ISI and DIB.
- 4) Liaison with the Interior Division on issuance of Security Passes.
- 5) Firefighting officer for the Ministry.

## 2.9. Main Functions: (Additional Secretary-III) (Navy)

- 1) All Policy/Ministry level matters related to Pak Navy.
- 2) Defence Policy Formulation.
- 3) Administrative Control of the following Departments: -
- 4) Pakistan Maritime Security Agency (PMSA).
- 5) Pakistan Armed Services Board.
- 6) Karachi Shipping & Engineering Works (KS&EW).
- 7) Special Communication Organization (SCO).
- 8) Matters related to Civilians working in Defence Services Headquarters.
- 9) Inter-Services Organizations (ISOs).
- 10) Military Co-operation & Protocol/MoU.
- 11) Siachen & Kashmir Issue.



### 2.9.1. Navy & Maritime Wings

#### 2.9.1.1. D-8 Section

- 1) Cases received from 28 allotted Directorates of Naval Headquarters. The main subjects being dealt with in this Section are: -
- 2) Visits abroad of PN Flag Officers and PN Naval Ships.

- 3) Extension of invitation to foreign naval ships.
- 4) Promotions, retirements, resignations and change of branches by naval officers.
- 5) Annual Training Programme of PN.
- 6) Annual Capital Works Programme of PN.
- 7) Raising of new establishments.
- 8) Various miscellaneous matters pertaining to PN.
- 9) Approval of the joint exercises between PN and friendly countries.

#### **2.9.1.2. D-11 Section**

- 1) Administrative matters in respect of civilian employees emanating from NHQ, AHQ, including recruitment, promotion, pay & allowances, discipline, retirement, pension, petitions, and medical facilities.
- 2) Matters of Pakistan Armed Services Board (PASB).

#### **2.9.1.3. D-14 Section**

- 1) Cases relating to/emanating from 18 allocated Directorates of NHQ. Warrant of Naval Stores, grant of NOC to the Oil Companies from Defence and security point of view, visit abroad of Pak Navy officers for training purpose etc., medical services, welfare, procurement/replacement of vehicles for Pakistan Navy.
- 2) Matters concerning Services Sports Control Board (SSCB/JSHQ) and Special Communications Organization (SCO).
- 3) Frontier Works Organization (FWO).

#### **2.9.1.4. D-28 Section**

- 1) Security clearance of aerial photography and clearance of tourists, photographers and researchers visiting Pakistan.
- 2) All matters relating to Private Security Companies including their Registration changes in Directorship and changes in Memorandum and Articles of Association.
- 3) Administrative matters relating to ISSB Kohat, Malir and Gujranwala.
- 4) Matters relating to Pakistan Military Contingent deputed on military duty for United Nations Peace Keeping Missions.
- 5) Security clearance of Oil Expatriates.

- 6) Permission for movement of peoples, construction, Mining, and other related activities within and outside the Negative Areas of Pakistan.

#### **2.9.1.5. M-I Section**

- 1) National Maritime Affairs Coordination Committee matters.
- 2) National Maritime Policy and its monitoring / up-dation
- 3) Maritime Boundary Matters.
- 4) Matters (other than those handled by other Divisions) relating to:
  - a. Law of the Sea.
  - b. International Collaboration / Coordination for Agreements/ Treaties / MoUs for Maritime cooperation & SAR at sea etc.
  - c. Liaison with International Maritime related organizations including ISA & IHO etc.
  - d. PMSA Act, Rules / Regulations & Litigation matters
  - e. PMSA admin matters including training, visits, and selections etc.
  - f. Coordination / Miscellaneous Matters.

#### **2.9.1.6. M-II Section**

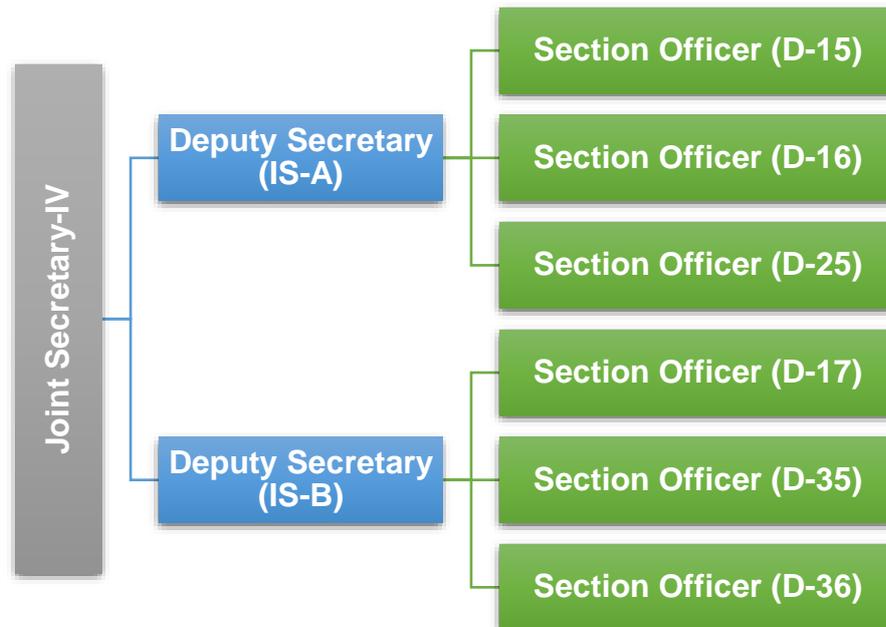
- 1) PMSA Developmental Plans including Public Sector Developmental Program (PSDP) and International Collaboration
- 2) PMSA Budgetary matters
- 3) Capacity building / Replacement / Condemnation of PMSA inventory.
- 4) Protection of own Marine Fishing Activities and matters relating to Apprehension / Release / Deportation of Fishing boats / Fishermen.
- 5) National coordination / collaboration for MoUs / agreements for Maritime cooperation & SAR at sea etc.
- 6) National Marine Disaster Contingency Plan (NMDCP) and related matters.

#### **2.9.1.7. M-III Section**

- 1) Coordination for China-Pakistan Economic Corridor (CPEC) Projects and associated Security / NOC matters.
- 2) Coordination for Security of Marine Infrastructure / resources in Maritime Zones of Pakistan including protection of human life / property / Ports and Deployment / Operations of PMSA in peace, emergency and war / conflict.

- 3) Issuance of offshore NOCs and matters related to ocean exploration / research studies, exploitation and development.
- 4) Assist other departments agencies in Maritime Zones and Pakistan.
- 5) Counter-Narcotics and Anti-human trafficking / smuggling matters.

### 2.9.2. Inter-Services Wing



#### 2.9.2.1. D-15 Section

- 1) Administrative matters relating to JSHQs and NDU (except pay, allowances and pensions).
- 2) SPD court cases/ petitions, Senate & Assembly business addresses to Ministry of Defence
- 3) Appointment of Chairman JCSC.
- 4) Defence Policy of Pakistan.
- 5) Holding and celebration of Pakistan Day's Parade on 23rd March and Defence Day of Pakistan on 06th September each year.
- 6) Coordination of Armed Forces Hajj contingent / Selection of Khuddamul Hujjaj.
- 7) Matters relating to Transfer of Fund/ Procurement of NIV stores / equipment for Armed Forces.
- 8) Delegation of Financial Powers to Services Chiefs and their subordinate authorities (Inter Services Nature)
- 9) Concessions by Railways / PIA and other approved Air lines for Armed Forces personnel.

- 10) Accommodation, work, creation of posts, transport, visits abroad and purchase of books of NDU / JSHQ.
- 11) Matters relating to rental ceiling of houses for Armed Forces Personnel.

#### **2.9.2.2. D-16 Section**

- 1) All matters of Military and Defence co-operation (including MOUs/Agreements) with the countries located in:
  - a. Europe
  - b. Americas (except USA).
  - c. Australia
  - d. China
  - e. Turkey and Iran
  - f. Singapore
  - g. North Korea
  - h. South Korea
  - i. Brunei
  - j. Indonesia
  - k. Malaysia
  - l. Philippines
  - m. Thailand
  - n. Vietnam
  - o. Other Southeast Asian Countries

#### **2.9.2.3. D-25 Section**

- 1) All policy matters relating to military awards including manufacturing of decorations and award, supply of military medals, printing of parchments, engaging / stitching, and gold plating of medals.
- 2) Arrangement for conferment of NI (M) upon Services Chiefs / Chairman JCSC (on their appointment) by the President in Special Investiture Ceremonies.
- 3) Conducting investiture ceremonies, conferment of military awards i.e., NI (M) & HI (M) upon foreign visiting military dignitaries by the President during their visit to Pakistan.

- 4) Grant of permission for acceptance of foreign awards by Armed Forces officers/ personnel with the approval of Prime Minister.
- 5) Budget preparation and other allied matters of military awards.
- 6) Submission of recommendations for grant of civil awards to Armed Forces officers / personnel through Cabinet Division.

#### **2.9.2.4. D-17 Section**

- 1) All administrative matters relating to Dte Gen ISI including:
  - a. Creations and up-gradation of posts
  - b. Recruitment / re-employment
  - c. Promotion
  - d. Deputation
  - e. Resignation
  - f. Discipline / court cases
  - g. Pension / gratuity
  - h. Counting of former military service towards civil pension
- 2) Appointment of Defence / Service Attaches and their staff in foreign missions of Pakistan, early repatriation, or extension in their tenure(s)
- 3) Special Remittance on the account posting / transfer of officers / staff abroad.
- 4) Free Medical facilities to the parents of officers / staff posted abroad.
- 5) Cover appointments and related matters
- 6) Clearance for the appointment of Foreign Mission's Defence Advisors / Attaches in Pakistan
- 7) Reports from JSHQs on U.S. Drone Attacks
- 8) Warrant of Precedence
- 9) Senate / Assembly Business relating to ISI.
- 10) Petitions / complaints pertaining to ISI.
- 11) Work relating to monthly intelligence reports.
- 12) Matters relating to Key Points.
- 13) Pak-United States Military Co-operation

#### **2.9.2.5. D-35 Section**

- 1) Cases pertaining to and emanating from the Inter Services Public Relations Directorate (ISPR).
- 2) United Nations Convention/United Nations Security Council's Resolution on Disarmaments/Non-proliferation and Counterterrorism.
- 3) Cases of Defence Mission/Defence Attaches Abroad, Emergencies and visits/Children Education Passage, Purchase of Staff Cars, Equipment for Office & Residence etc.
- 4) Re-imburement of Medical Charges to Civil Gazette / Non-Gazette employees of Dte Gen. ISI.

**Matters of following international organizations:**

- 1) North Atlantic Treaty Organization (NATO).
- 2) International Security Assistance Force (ISAF).
- 3) Economic Cooperation Organization (ECO).
- 4) Shanghai Cooperation Organization (SCO).
- 5) Asian Regional Forum (ARF) / Association of Southeast Asian Nations (ASEAN).
- 6) European Union (EU).
- 7) International Red Crescent Society (IRCS) / Red Cross.

**2.9.2.6. D-36 Section**

- 1) Military co-operation with: -
- 2) South Asian Association for Regional Cooperation (SAARC) Countries.
- 3) Middle Eastern & African Countries.
- 4) Afghanistan, Azerbaijan, Kazakhstan, Kyrgyzstan, Turkmenistan, Tajikistan, Uzbekistan, and Mongolian Countries.
- 5) Russian Federations, Belarus, Georgia, and Ukraine
- 6) Services charges matters.

**2.9.3. Deputy Chief of Protocol (DCP)**

- 1) All matters pertaining to protocol duties i.e booking of Guest Rooms, Staff Cars allocation and security arrangements.
- 2) Necessary coordination between JSHQ, GHQ, AHQ, NHQ and MoFA.

- 3) Holding a coordination conference minimum two days prior to the commencement/arrival of visiting delegation.
- 4) Arrange calls on President, Prime Minister, Defence Minister, Secretary Defence, Chairman Joint Chiefs of Staff Committee, Chief of Army Staff, Chief of Air Staff, Chief of Naval Staff, Director General ISI, or any other Head of an Organization as desired by foreign dignitaries / Ministry of Foreign Affairs (MoFA).
- 5) Carrying out liaison with departments dealing with Protocol affairs.
- 6) Initiate letters to MoFA and concerned Embassy for issuance of Note Verbal and Visa respectively for the Pakistani dignitaries (Defence Minister/Secretary Defence/Officers of MoD) visiting abroad on an official visit. PS/SO of Defence Minister/Secretary Defence will process the passport to the concerned Embassy for the endorsement of Visa.
- 7) Conduct official calls on Defence Minister and Secretary Defence by foreign dignitaries. However, Call on Defence Minister / Secretary Defence by Defence Attaché / Military Attaché of foreign country will be arranged by their respective PSO / SO.
- 8) Arrange reception and see off visiting foreign dignitaries at PAF Base Chaklala and Islamabad International Airport. Defence Minister & Secretary Defence (Pakistan) proceeding on an official visit abroad will be received / seen off by their respective PSO/ SO / Protocol Staff.
- 9) Prepare proposed visit program a week prior to the visit of the foreign dignitary delegation in consultation/coordination with the concerned country Defence Attaché/Military Adviser present in Pakistan.
- 10) Work out estimate of expenditure required to be incurred on the visiting foreign delegation and forward the same to Admin Wing (MoD) for obtaining concurrence from Fin Div (Mil).
- 11) Prepare Minute Sheet through AS-III to Defence Minister / Secretary Defence for perusal / approval at least a week prior to the arrival of visiting foreign delegation.
- 12) Receive and process the bills to Admin Wing (MoD) received from various agencies involved in extending protocol to foreign visiting delegation.
- 13) Responsibility for purchase and approval / presentation of gift to the foreign visiting dignitary at Lunch / Dinner rests with the respective PSO / SO of Defence Minister / Secretary Defence.

14) Ensure compliance of Cabinet Division Carpool instructions.

#### **2.9.4. Assistant Director (Media)**

Assistant Director (Media) is responsible to Additional Secretary-III for:

- 1) Press Clippings are prepared every day in the morning.
- 2) Important News, Events, Meetings and Official visits are given appropriate coverage by State Media including PTV, PID and APP.
- 3) Keeping in view the significance of the meeting, private media is occasionally invited.
- 4) Official Press Releases are issued as and when required.
- 5) Media Talk is arranged on any significant development as a result of meetings with foreign delegates and matters of national importance (only selected media is invited).

#### **2.9.5. Media Monitoring Cell**

- 1) According to the directives of the PM Office, a Media Cell has been established at MoD and made functional in January this year.
- 2) Sixteen Foreign and Local News Channels are monitored and recorded.
- 3) Important news is shared via an SMS casting system put in place for immediate information of all officers.

**H.E Mr. Nicolai Goia, Ambassador, Romania called on Federal Minister for Defence Mr. Pervez Khattak at Parliament House, Islamabad - 1 Jul 2021**



**Visit - Def Minister, Mr. Pervez Khattak, attended Meeting of the Def Ministers of SCO Member States at Tajikistan, 27-28 Jul.2021**



**H.E. Mr. Georgi Panayotov, Minister for Defence Republic of Bulgaria called on Minister for Def Mr Pervez Khattak at Parliament House , Islamabad - 15 Sep 2021**



**Visit - Col Gen Alexander V. Fomin, Deputy Minister of Defence of the Russian Federation visit to attend 3rd Round of Pakistan - Russia Meeting at Ministry of Def, Rawalpindi - 29 Sep 2021**



**Visit - Admiral Muhammad Amjad Khan Niazi, CNS briefed the Senate Standing Committee on Def during their visit to NHQ. Secy Def also present on the occasion - 11 Oct 2021**



**Gen Nadeem Raza, Chairman Joints Chief of Staff Committee briefed Senate Standing Committee on Def during their visit to JSHQ, Secy Def also present on the occasion -12 Oct 2021**



**Vice Admiral Faisal Rasool Lodhi, VCNS called on Lt Gen Mian Muhammad Hilal Hussain, HI(M) (Retd), Secy Def at Ministry of Def Rawalpindi - 20 Dec 2021**



**UAE Military Attache, Col Staff Engr (N), Mohamed Ali Saeed Al Naqbi, called on Lt Gen (Retd) Mian Muhammad Hilal Hussain Secy Def at MoD on 22-12-2021**



**Lt Gen Mian Muhammad Hilal Hussain, HI(M) (Retd), Secy Def meet with H.E Lt Gen Fahad Bin Abdullah Almuter, Commander Royal Saudi Land Forces (RSLF) during his visit to KSA - 7th March, 2022**



**Brig Masood Salih Mohammad Zakhoi, Military Attaché, Embassy of the Republic of Iraq, called on Lt Gen Mian Muhammad Hilal Hussain, HI(M) (Retd), Secretary Defence in his Office at Ministry of Defence, Rawalpindi on 13 April 2022**



**Col Mahmood Hassan, Defence Attache', Embassy of the Arab Republic of Egypt, called on Lt Gen Mian Muhammad Hilal Hussain, HI(M) (Retd), Secretary Defence in his office at Ministry of Defence, Rawalpindi on 15 April 2022**



**Mr. Philippe Bronchain, ambassador of Kingdom of Belgium, called on Federal Minister for Defence, Khawaja Muhammad Asif, at Islamabad office, on 19-05-2022**



**H.E Mr. Hamad Obaid Al-Zaabi, Ambassador, UAE called on Minister for Defence Khawaja Muhammad Asif in Parliament House, Islamabad on 07th June 2022**



**H.E. Mr. Hulusi AKAR, Minister of National Defence of the Republic of Turkey (accompanied) alongwith his delegation visit Pakistan from 19-21 May 2022**



**H.E Mr. Tarek Mohamed Dahroug, Ambassador of the Republic of Egypt called on Minister for Defence Khawaja Muhammad Asif in Parliament House, Islamabad on 30 May 2022**



**Official Visit - Lt Gen Mian Muhammad Hilal Hussain, HI(M) (Retd), Secretary Defence visited Turkey along with his delegation from 10-13 May 2022**



**H.E. Mr. Seyyed Mohammad Ali Hosseini, Ambassador of the Islamic Republic of Iran called on Minister for Defence Khawaja Muhammad Asif in Parliament House, Islamabad on 29 June 2022**





**FGEIs (C/G) Directorate**

### **3. FEDERAL GOVERNMENT EDUCATIONAL INSTITUTIONS (CANTONMENTS / GARRISONS) DIRECTORATE**

Federal Government Educational Institutions (Cantonments / Garrisons)

Directorate has a dual role; on the one hand it is a Directorate of IGT&E Branch General Headquarters, dealing with operational matters of FGEIs, while on the other it is an Executive Department of Ministry of Defence dealing with financial and administrative matters. The Directorate has 11,950 civilian employees, paid out of civil estimates and 56 Army Personnel. Director General FGEI (Cantonments / Garrisons) exercises administrative and financial control over the department and its employees.

#### **3.1. The Vision and Mission of FGEIs**

##### **3.1.1. Vision**

To convert the FGEIs network into one of the best educational systems of the country.

##### **3.1.2. Mission**

To provide quality educational facilities to the wards of Armed Forces Personnel as well as the children of civilians residing in Cantonments throughout the country.

#### **3.2. History and Organization**

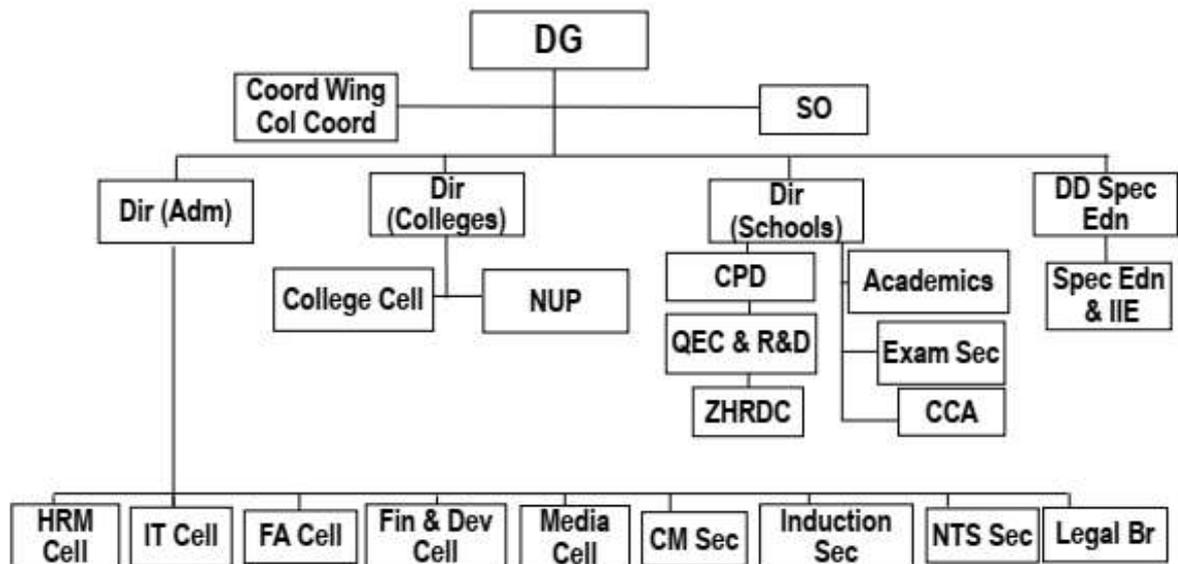
##### **3.2.1. Historical Background**

- a. Prior to June 1975, FGEIs were under the control of respective Cantonment Boards and were known as Cantonment Board Schools / Colleges.
- b. On 1<sup>st</sup> June 1975, these were nationalized and placed under the control of Federal Ministry of Education, Islamabad.
- c. In September 1977, their control and management were transferred to Army Education Directorate, General Headquarters through Presidential Order.
- d. In November 1981, a separate Directorate, namely FGEI Directorate, was established to exclusively manage FGEIs. The responsibility of providing finances and budget remained with the Ministry of Education.
- e. In 1988, Director FGEI was declared Head of Department with the powers delegated to Heads of Departments vide Finance Division O.M.no. F. 4 (4)-R.2/88 dated 22 May 1988.

- f. In March 1992, the Directorate was made an Attached Department of Ministry of Defence, and its administration and financial matters were shifted from Ministry of Education to Ministry of Defence.
- g. As far as its working in the General Headquarters, FGEI Directorate worked directly under Inspector General Training & Evaluation till it was made part of Human Resource Development (HRD) Directorate in October 2008.
- h. The COAS very kindly approved restructuring of FGEIs Directorate and allied hierarchy on 28 Jun 2019.
- i. The restructuring of the system was completed on 15 October 2019 with following major changes: -
  - (1) Inclusion of all arms representation and devolution of role of Director to Director Schools Affairs (SA), Director Colleges Affairs (CA) and Director Administration to improve efficiency and effectiveness.
  - (2) Creation of a dedicated Human Resource Management Information System (HRMIS).
  - (3) Streamlining complaints resolution and pensioners' affairs through a dedicated setup.
  - (4) Establishment of IT, media management, legal affairs and financial management setups for specialized handling.
  - (5) Up-gradation of appointment of GSO-1 to Directors in Rawalpindi, Chaklala and Peshawar Regions.
  - (6) Review of Channel of Reporting of Regional Officers (under process).

### **3.2.2. Organization of FGEI (C/G) Directorate**

After restructuring the organization of the Federal Government Educational Institutions (Cantonments / Garrisons) Directorate is as following:



### 3.3. Function of the Directorate

#### 3.3.1. Induction of Manpower

- (1) Process requisition with FPSC to fill the posts in BPS 16 to 19.
- (2) Process cases for induction in BPS 1-15 through Ministry of Defence and Establishment Division.
- (3) Departmental Selection Board for BPS 11 to 15 in FGEIs: -
  - (a) President - Director (Adm) FGEI (C/G) Directorate
  - (b) Members - Deputy Director (HRM) / GSO-1 FGEI (C/G) Directorate  
- Deputy Secretary Ministry of Defence
- (4) Departmental Selection Board for BPS-1 to 10 in FGEIs: -
  - (a) President - Deputy Director (HRM) FGEI (C/G) Directorate
  - (b) Members - GSO-1, FGEI (Concerned Region)  
- Section Officer (D-22) Ministry of Defence

#### 3.3.2. Appointments / Transfers / Promotions

- (1) Appointments of employees after getting NOC.
- (2) Postings and transfers of all employees as and when required.
- (3) Preparing promotion cases of all employees for approval by the competent authority.

- (4) Extension / Regularization of cases of contract employees through Ministry of Defence.
- (5) Process deputation cases through the Ministry of Defence.
- (6) Sanction of leave cases of all employees.
- (7) Retirement Cases of employees.

### **3.3.3. NOCs / Advances / Grants / Notifications**

- (1) NOCs for Hajj / Umrah / visit abroad.
- (2) Process pension, Benevolent Fund, Group Insurance, GP Fund Advance, House Building Advance, Motor Car / Motorcycle / Bicycle Advance, Farewell Grant, Burial Charges and Death Notifications.
- (3) Departmental Permission Certificate for appointments in other departments.

### **3.3.4. Discipline / Seniorities**

- (1) Process discipline and court cases with Ministry of Defence.
- (2) Maintenance of seniority lists and Performance Evaluation Reports of FGEI employees.
- (3) Maintenance of Employees' Service Books / record.

### **3.3.5. Co-curricular Activities**

Preparation of schedule and conduct of all Pakistan Level Sports and Co-curricular Activities.

### **3.3.6. Finances**

- (1) Procurement of recurring budget of the whole FGEI setup from the Government, its distribution and monitoring.
- (2) Preparation of Revised Estimates, Budget Estimates including Hiring and processing of Assistance Package.
- (3) Submission of Budget Orders and procurement of annual budget from Ministry of Finance through Ministry of Defence.
- (4) Preparation of Institution-wise New Items Statements (NISs) for distribution of recurring budget.
- (5) Carryout / ensure reconciliation of audit and departmental statements through Accountant General Pakistan Revenues (AGPR), Islamabad.
- (6) Process re-appropriation cases and surrender unspent amount to Government.

- (7) Preparation of appropriation of accounts for Public Accounts Committee/ Departmental Accounts Committee meetings, etc.
- (8) Process cases of Central Development Fund (CDF), student / other funds for approval.
- (9) Maintenance of Public Fund, Employees Welfare Fund and Exam Fund.
- (10) Maintenance of waiting list and earmark / disburse of House Building, Motor Car, Motorcycle and Bicycle advance to FGEIs Employees.
- (11) Process / disposal of medical claims of FGEI (C/G) Employees.
- (12) Maintenance of up-to-date audit objections record and help other Sections / Regional Offices in settlement of objections from audit authorities.

### **3.3.7. Development Projects**

- (1) The project titled "Establishment of FG Degree College for Boys at Kohat" with Rs. 190.404 million has been completed and made functional from August 2022. The same has been revised and approved on 10 February 2022 due to the implementation of national Level Decision "Start of BS Program in all Degree Colleges". The revised Project will be completed by June 2023.

### **3.3.8. Miscellaneous**

- (1) Interact / respond to all queries of Cabinet Sub-Committees, Parliamentary Standing Committees, Senate's Standing Committee on Defence and Public Accounts Committee.
- (2) Respond to all queries raised in Principal Staff Officers (PSOs)' / Formation Commanders' Conferences.
- (3) Process applications / petitions received from Ministry of Defence / GHQ.
- (4) Issue policies / instructions to Regional Offices / Institutions.
- (5) Biennial Inspection of Regional Offices/Institutions.
- (6) Issue schedule of academic session, all exams/forecast of major events to institutions and concerned departments.
- (7) The issue moves sanctions of all officers of the Directorate & Regional Offices.

### 3.4. Achievements

#### 3.4.1. Results–Annual Examinations (Last three Years)

a. SSC Examination

Ser	Year	Appeared	A-1 Grade	A Grade	Pass%
(1)	2020	11236	2475	2672	100
(2)	2021	12725	4770	2462	99.61
(3)	2022	13311	4216	3253	95.61

b. HSSC Examination

Ser	Year	Appeared	A-1 Grade	A Grade	Pass%
(1)	2020	6592	951	1407	99.7
(2)	2021	7030	2041	1514	99.99
(3)	2022	6757	1530	1792	93.62

#### 3.4.2. Board Positions (Last three years)

a. SSC (2020-2022)

Ser	Year	Name	Position	Subject
(1)	2020	Nayab Mohsin	3 <sup>rd</sup>	Sci Gen
		Ayesha Khalil	2 <sup>nd</sup>	Humanities
(2)	2021	Hafiza Tanzeela Sehar	2 <sup>nd</sup>	Humanities
(3)	2022	-	-	-

b. HSSC (2020-2022)

Ser	Year	Name	Position	Subject
(1)	2020	Mehreen Khalid	3 <sup>rd</sup>	Humanities
(2)	2021	Sabahat Bibi	3 <sup>rd</sup>	Humanities
		Soma Maqbool	3 <sup>rd</sup>	Sci Gen
(3)	2022	Saaim Ahmed	3 <sup>rd</sup>	Pre-Engg

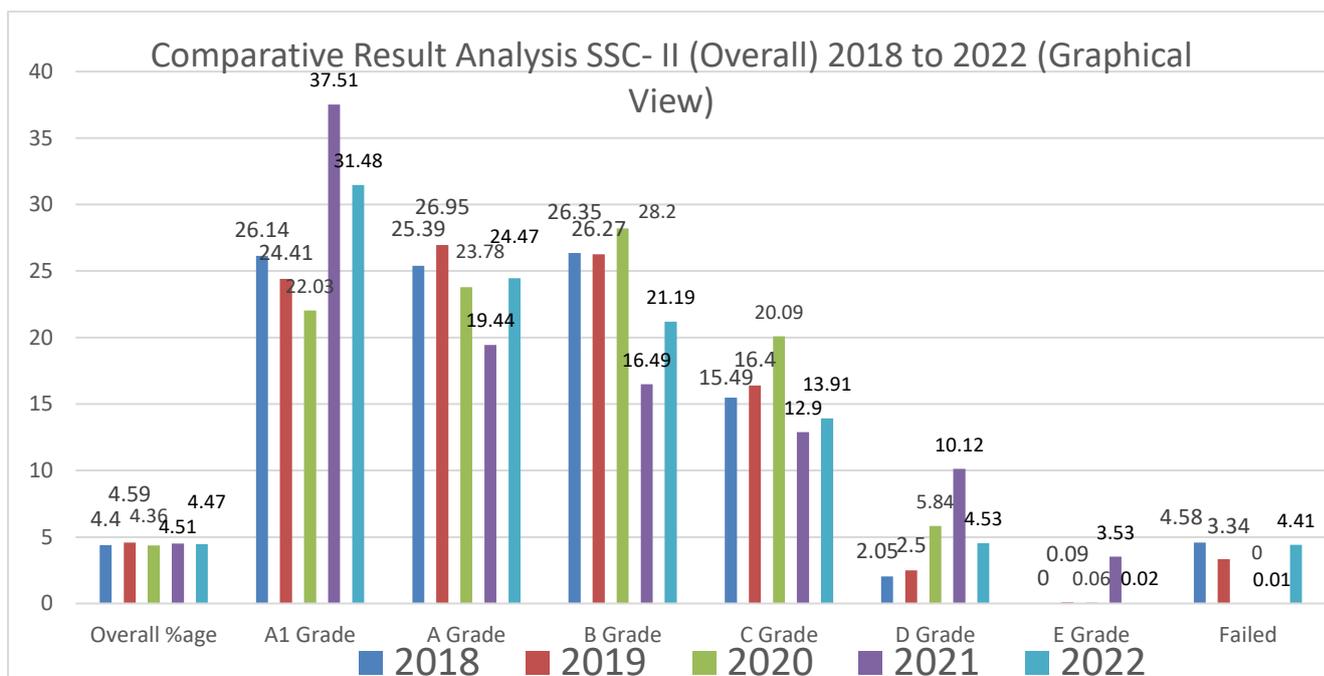
c. BA / BSc (2019-2022)

Ser	Name	Position	Class / Group	Board
(1)	Shumaila Rehman FG Degree College (W), Kohat Cantt	1 <sup>st</sup>	B.Sc. (441 / 550)	Kohat University of Science &

				Technology Kohat
(2)	Syeda Masooma Zahra FG Degree College (W), Bannu Cantt	1 <sup>st</sup>	BA (439 / 550)	University of Peshawar

### 3.4.3. Comparative Result Analysis with FDE

Grade	FGEI	Percentage	FDE	Percentage
GPA	4.36	100 %	3.59	99.50 %
Total Appeared	11236		13257	
A1 Grade (90% & above)	2475	22.03 %	1402	10.57 %
A Grade (70% & above)	2672	23.78 %	1744	13.15 %
B Grade (60% & above)	3152	28.20 %	2982	22.49 %
C Grade (50% & above)	2257	20.09 %	8371	29.19 %
D Grade (40% & above)	656	5.84 %	2912	21.96 %
E Grade (33% & above)	7	0.06 %	287	2.16 %
Failed	0	0.00 %	59	0.44 %



### 3.4.4. Promotions

Ser	Categories (Designation)	Total no Promoted
<b>Colleges (Teaching Staff)</b>		
(1)	Associate Professor (BPS-19) to Professor (BPS-20)	01
(2)	Assistant Professor (BPS-18) to Associate Professor (BPS-19)	51
(3)	Lecturer (BPS-17) to Assistant Professor (BPS-18)	195
<b>Schools (Teaching Staff)</b>		
(1)	TGT (BPS-16) to SST (BPS-17) – Female	133
(2)	Vice Principal (BPS-18) to Principal (BPS-19)	39
(3)	Subject Specialist (BPS-17) to Senior Subject Specialist (BPS-18)	01
(4)	TGT (BPS-16) to SST (BPS-17) – Male	133
(5)	TGT (BPS-16) to SST (BPS-17) – Male & Female	18
<b>Total</b>		<b>571</b>
<b>Non-Teaching Staff (NTS)</b>		
(1)	Promotion of LDC (BPS-9) to UDC (BPS-11) and UDC (BPS-11) to Assistant (BPS-15) DPC held on 28 May 2021. (Directorate Cadre)	7
(2)	Promotion of LDC (BPS-9) to UDC (BPS-11) and UDC (BPS-11) to Accountant (BPS-14) DPC held on 28 May 2021. (Institution Cadre)	27
(3)	Promotion of Accountant (BPS-14) to Bursar (BPS-16) DPC held on 3 Jun 2021	5

(4)	Promotion of Accountant (BPS-16) to Supdt (BPS-16) DPC held on 17 Jun 2022. (Directorate Cadre)	3
(5)	DPC held in Ministry of Defence on 5 May 2021, Promotion of Admin Officer (BPS-17) to Senior Admin Officer (BPS-18) (Directorate Cadre)	2
(6)	DPC held in Ministry of Defence on 5 May 2021, Promotion of Admin Officer (BPS-17) to Senior Admin Officer (BPS-18) (Institution Cadre)	3
(7)	DPC held in Ministry of Defence on 22 Jul 2021, Promotion of Admin Officer (BPS-17) to Senior Admin Officer (BPS-18) (Directorate Cadre)	2
(8)	DPC held in Ministry of Defence on 13 Jan 2022, Promotion of Bursar (BPS-16) to Admin Officer (BPS-17) and Admin Officer to Senior Admin Officer (BPS-18) (Institution Cadre)	12
(9)	Promotion of LDC (BPS-9) to UDC (BPS-11) and UDC (BPS-11) to Assistant (BPS-15) DPC held on 16 Aug 2021. (Directorate Cadre)	8
(10)	Promotion of Lower Grade Employees (BPS-1 to BPS-4) DPC held on 1 Jul 2021 (Institution Cadre)	277
(11)	Grant of Senior Scale to Driver (BSP-4 to 5 and 5 to 6) DPC held on 1 Jul 2021 (Institution Cadre)	22
(12)	Promotion of UDC to (BPS-11) to Accountant (BPS-14) and Accountant to Bursar (BPS-16) DPC held on 17 Jun 2022. (Institution Cadre)	38
(13)	Promotion of LDC (BPS-09) to UDC (BPS-11) DPC held on 29 Jul 2022. (Institution Cadre)	45
<b>Total</b>		<b>451</b>
<b>G. Total</b>		<b>1022</b>

### 3.4.5. Grant of Higher Time Scale

Ser	Categories (Designation)	Total no Promoted
<b>College / School</b>		
(1)	BPS-20 to BPS-21	09
(2)	BPS-18 to BPS-19	22
(3)	BPS-16 to BPS-17	824
<b>G. Total</b>		<b>855</b>

### 3.4.6. Appointments 2020-21), BPS-01 to BPS-15

#### (1) By Head of Department

Ser	Categories (Designation)	Total no Appointed
<b>Schools</b>		

(a)	Librarian (BPS-15)	14
(b)	EST (BPS-14)	160
(c)	Assistant Librarian (BPS-9)	11
(d)	Library Assistant (Female) (BPS-9)	01
(e)	Band Master (BPS-6)	02
(f)	Assistant (BPS-15)	06
(g)	Accountant (BPS-14)	04
(h)	Steno Typist (BPS-14)	03
(i)	DEO (BPS-14)	03
(j)	UDC (BPS-11)	22
(k)	LDC (BPS-9)	19
(l)	Laboratory Assistant (BPS-7)	36
(m)	Steward (BPS-7)	01
(n)	Class-IV (BPS-1 to BPS-5)	120
<b>G. Total</b>		<b>402</b>

(2) **Contract Appointments under Assistant Package**

Ser	Categories (Designation)	Total no Appointed
(a)	Assistant (BPS-15)	02
(b)	EST (BPS-14)	03
(c)	Accountant	01
(d)	UDC (BPS-11)	05
(e)	LDC (BPS-9)	05
(f)	Asst Librarian (BPS-9)	01
(g)	Laboratory Assistant (BPS-07)	05
(h)	Class-IV (BPS-1 to BPS-5)	06
<b>G. Total</b>		<b>28</b>

**3.4.7. Annual Budget (Last three years)**

Ser	Year	Demand	Allocated Rs (in Millions)		
			Original	Supplementar y	Total
a.	2019-20	8899.547	6225.000	-	6225.000
b.	2020-21	10192.483	6648.605	-	6648.605
c.	2021-22	12368.544	6981.000	2458.019	9439.019

### 3.4.8. Release of Funds – Operating Expenses

An allocation of 541.00 Million was made by the Government for the Financial Year 2021-22 in respect of Operating Expenses, Physical Assets and Repair / Maintenance etc. of the Institutions:

Ser	Object Classification	Amount Rs (in Millions)
a.	A03 – Operating Expenses	312.647
b.	A05 – Assistance Package	101.000
c.	A04 – Medical charges of pensioner	3.00
d.	A06 – Transfer (Scholarship)	22.608
e.	A09 – Physical Assets	4.675
f.	A13 – Repair / Maint	4.675
<b>Total</b>		<b>448.605</b>

### 3.4.9. Public Sector Development Program (PSDP)

Ser	Year	Amount Rs (in Million)
a.	2017-2018	24.500
b.	2018-2019	17.956
c.	2019-2020	60.500
d.	2020-2021	46.781
e.	2021-2022	58.667

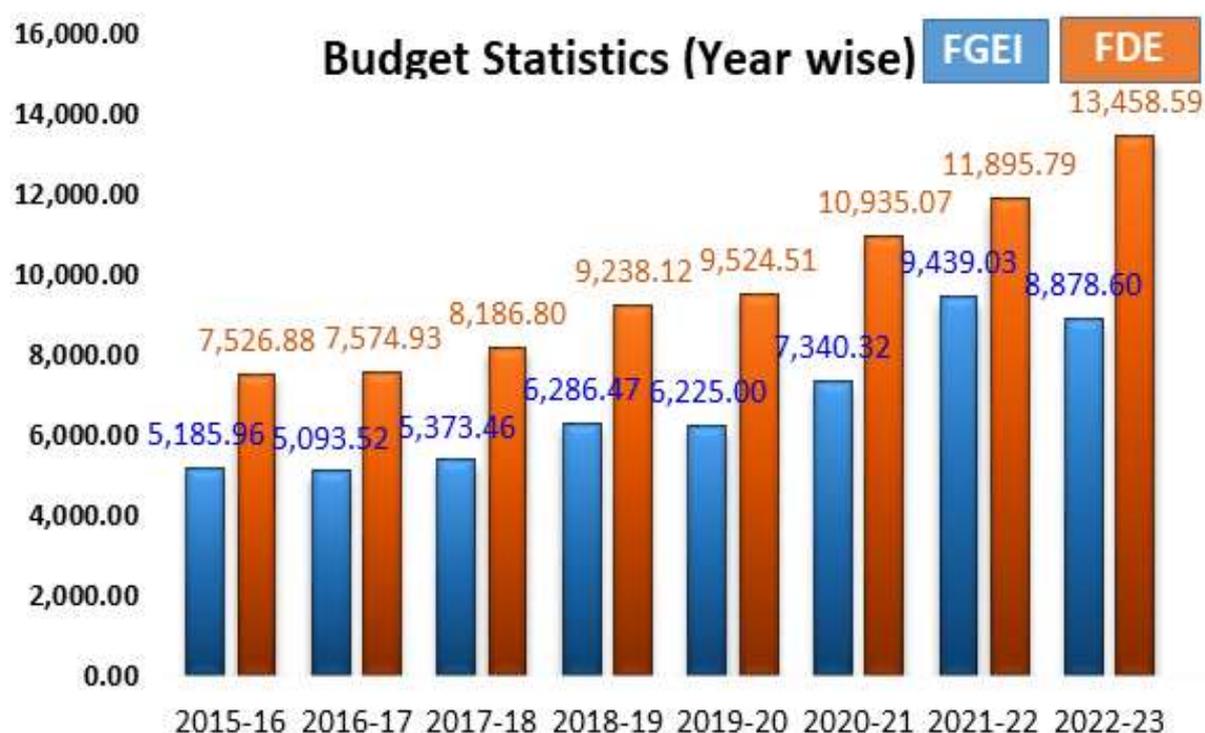
### 3.4.10. Allotment of Funds for Loans and Advances

Ser	Advances	Amount Rs (in Million)
a.	House Building	50.000
b.	Motor Car	25.000
c.	MotorCycle	9.000
d.	Bicycle	0.200

### 3.4.11. Re-Imbursement of Medical Charges

Ser	Medical Charges	Amount Rs (in Million)
a.	Re-imburement (231 Serving Employee)	20.013
b.	Re-imburement (54 Retired Employee)	3.761

### 3.4.12. Budget Statistics (Comparison with FDE)



### 3.4.13. Assistance Package

Assistance Package is extended as a welfare measure to Government Employees, who die in service. Being an entity of Federal Government, FGEI Directorate provided following facilities to such employees during FY 2021-22: -

- a. No of deceased - 200
- b. Assistant Package - Rs. 321.000 M

### 3.4.14. Award of Merit Scholarships to Students

Annual/ Scholarship Exam for class V & VIII was conducted with 100% strength of students from 18-27 April 2022. 485 x students of class VIII were awarded scholarship of Rs. 14400/- per year for a period of 2 x years and 300 x students of class V were awarded scholarship of Rs. 9600/- per year for a period of 3 x years on a merit basis. Detail is as under:

Ser	Class	Scholarship Awarded	Amount per Year	Period	Total Amount
a.	V	300	Rs. 9,600/-	3 Year	8,640,000/-
b.	VIII	485	Rs. 14,400/-	2 Year	13,968,000/-
<b>Total</b>					<b>22.608</b>

### **3.4.15. Curricular / Sports and Co-curricular Activities**

Following Curricular / sports and co-curricular activities are held in FGEIs at Regional and Pakistan level: -

- a. Primary / Middle Standard Scholarship Exam.
- b. All Pakistan FGEIs Academic Excellence Award Ceremony.
- c. Curricular / Co-Curricular Activities (Sports / Essay / Story Writing Competition).
- d. Printing of table Calendars/ Newsletter/ Academic Calendar.
- e. Athletic sports competition was held with effect from 7-8 Sep 2022 under the supervision of this Directorate. The following students were declared best athlete and DG FGEI has Awarded Certificates, Trophies and Laptops:-
  - (1) Azam Hussain, FG Public School No. 1, Okara Cantonment.
  - (2) Ayesha Ali, FG Public School, Aziz Bhatti Road Quetta Cantonment.
- f. Map Reading Competition was held in FBISE on 28 October 2022. The following students of FGEI got 1<sup>st</sup> position in the said competition. DG FGEI has announced Rs.10,000/- each cash prize with appreciation certificates to participants:
  - (1) Laiba Nadeem, FG Public School (Girls), Lalazar Rawalpindi.
  - (2) Muhammad Awais Bilal, FG Public School, Mehfooz Road Rawalpindi.

### **3.4.16. Training of Teaching Staff**

Training Cell of Career Planning Development Section of FGEI (C/G) Directorate is exercising its mandate to capacitate faculty/ staff of FGEI in professional training throughout the year. Three Years performance and achievements in context of efforts to make the quality of teaching better through **284** x various teacher training courses. Courses were conducted in which **18118** x faculty / staff members were trained during 2019-2021. **16** x Specific training courses on SNC both at Directorate & Regional levels were conducted and **2928** x teaching staff members were trained throughout 16 x SNC training courses.

### **3.4.17. Single National Curriculum (SNC)**

In compliance with the Government policy, Single National Curriculum (SNC) was implemented for class Pre I – V during academic year 2021-22, FGEI (C/G) was amongst the pioneers to professionally train its 100% teaching faculty at primary school level before commencement of academic session.

### 3.4.18. FGEIs Information Management System (FIMS)

Ser	Future Plans	Goals
a.	Development of FGEI Information Management System (FIMS)	<p>FIMS has been developed with collaboration of PITB containing 3 x major modules:</p> <p>a. <b><u>Human Resource Management Information System (HRMIS)</u></b>. To get accurate data of teaching and non-teaching staff for better decision making.</p> <p>b. <b><u>School Information System (SIS)</u></b>. To automate routine institutions activities. Following are major modules of SIS:-</p> <ul style="list-style-type: none"> <li>(a) Student Registration Module</li> <li>(b) Students promotion Module</li> <li>(c) Students migration Module</li> <li>(d) Exam and Results Module</li> <li>(e) Students Attendance Module</li> <li>(f) Online Admission Module</li> </ul> <p>c. <b><u>Website</u></b> Developed an updated website as per Federal Government instruction to provide information for FGEI students, staff and general public.</p>
b.	Implementation of e-Office Project	e-Office has been implemented for integrating files and record management system that allows employees to manage content, search for data internally. The file system also enables the electronic movement, tracking of files, archiving and retrieval of data.

### 3.4.19. FGEI Jazba-e-Esaar Flood Relief Campaign

The campaign started in August 2022 and remained intact till November 2022. FGEIs established a flood relief fund at the Directorate and donation camps in all institutions / cities in coordination with local Army Formations. A robust media campaign was launched to outreach the community and public at large to contribute. Help and assistance to flood affected communities all across Pakistan was provided through following: -

- a. Cash Donations from parents and students on voluntary basis
- b. Flood Relief Items i.e. Food, Shelter, Water and other allied materials
- c. Educational services
- d. Rehabilitation of schools
- e. Awareness and media outreach
- f. The amount of Rs. 11.5 million has been contributed to Army Relief Fund

### **3.5. Conclusion**

FGEIs Directorate, despite numerous challenges, is endeavoring to fulfill its obligations towards the most sacred responsibility of facilitating, polishing and preparing the future builders of the country. With the help and guidance of the Ministry of Defence, the output of these institutions can further be enhanced. The commitment of all those who are engaged in the management of FG affairs will never be lacking.

### 3.6. Pictorial View Different Activities - FGEIs



**Flood Relief Campaign in FGEIs**  
**Sep 2022**



**Flood Relief Campaign in FGEIs**  
**Sep 2022**



**Flood Relief Campaign in FGEIs**  
**Sep 2022**



**School Health Program (SHP)**



**MoU with PITB**



**Tfr of Spec Edn Setup from HRD to FGEI Dte**



**Representation in IPEMC and NCC**



**Liaison with (NAVTTTC) - Training in Technical Education (Matric Tech Project) at Bhimber & Rawalpindi**



**Uniform development of all regions - Long Term**

**Visit of AS-1 to FGEI Directorate**  
**5 August 2021**



**Visit of IGT&E to FGEI Directorate for Inauguration of FIMS**  
**24 March 2022**





# Survey of Pakistan

## **4. SURVEY OF PAKISTAN**

### **4.1. Introduction**

Survey of Pakistan is the sole National Mapping and Surveying Organization of Pakistan and an attached department of the Ministry of Defence with headquarters at Rawalpindi and sub-offices in all four provincial capitals. It was established in 1947 at the time of independence; however, practices in the fields of surveying and mapping date back to pre-independence British era. The department is responsible for delineation and demarcation of International borders, cantonment surveys, topographic survey and mapping, printing of topographical Maps are basically meant for Defence use and various surveying & mapping related mega projects are at its credit.

### **4.2. Mission**

"It is primarily responsible to delineate and demarcate International borders, carry out topographic survey, prepare national geographical data base, publish maps of Pakistan and all sorts of topographical land surveys of cis-frontier areas of the entire country".

### **4.3. Products**

The basic products include map sheets on scale 1:50,000 and 1:250,000. The department is actively participating in the national development projects and fulfilling the ever-growing surveying and mapping demands of various government / semi-government and autonomous bodies.

### **4.4. Functions**

- a. Be the sole national surveying and mapping organization of Pakistan.
- b. Determine and update vertical datum using data captured by Survey of Pakistan and obtained from Government departments, registered organizations or any other source having such installations along the coastal line of Pakistan.
- c. Delineate and demarcate international borders and relocate boundary pillars.

- d. Provide geodetic control, heights and geographical positions all over Pakistan.
- e. Determine and update geodetic datum and projection system of Pakistan using latest geodetic techniques and technologies.
- f. Advise Federal Government on the practices to be followed in the production of geospatial data as well as surveying and mapping practices and as the case may be in the collection and dissemination of this kind of information needed for geographical information systems (GIS) applications.
- g. Carry out topographic survey, its updation and printing of topographic maps of national map series.
- h. Compile derived maps on various scales as required by the Federal Government.
- i. Generate maps on any scale through aerial photography and remote sensing using analytical and digital methods.
- j. Be responsible to prepare and print guide maps, provincial maps, district maps, road maps, tehsil maps and miscellaneous geographical maps for the whole of Pakistan.
- k. Prepare geospatial data, remote sensing and geographical information system applications of the entire country on various scales as advised by the Federal Government and provide above services as a deposit work for a specific area with pre-defined specifications to the Provincial Governments, district and local governments and other clients from public as well as private sector.
- l. Establish and maintain National Spatial Data Infrastructure (NSDI) of Pakistan.
- m. Control and coordinate surveying and mapping activities done by registered organizations and individuals and their registration process.
- n. Be responsible to survey and prepare cantonment areas maps.
- o. Carry out magnetic survey of entire country in a cyclic order as prescribed by Survey of Pakistan for the purpose of magnetic declination.
- p. Train departmental employees and potential candidates from private sector in various disciplines of surveying, geographical and mapping in the Survey Training Institute at various levels.

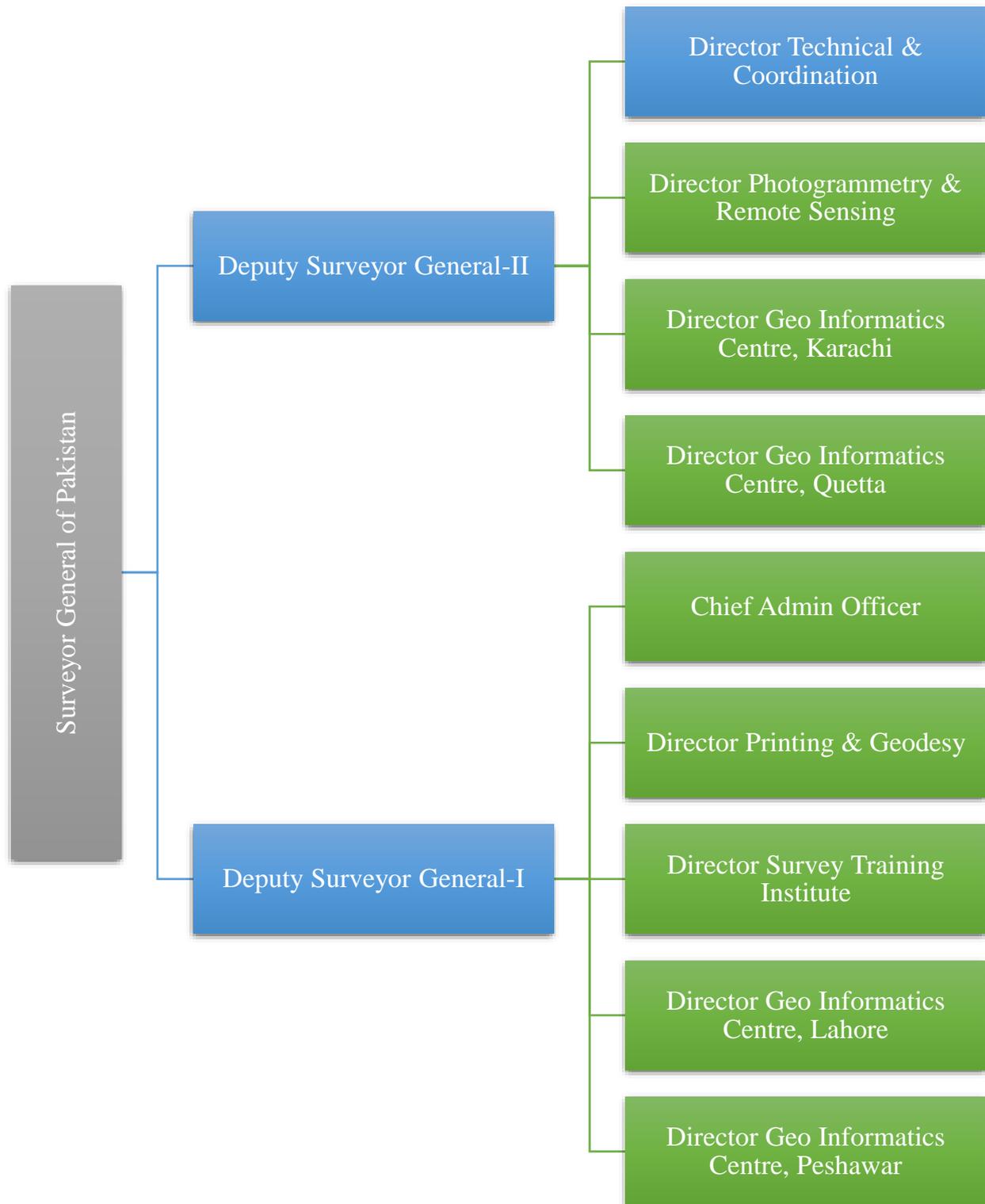
## 4.5. Responsibilities

- a. Responsible for technical, administrative and financial control of the department.
- b. Acts as advisor to the Government in all surveying & mapping matters. Surveyor General of Pakistan as a head of the department is directly responsible to the Government in respect of all technical matters relating to surveying and mapping, aerial photography, preparation of topographical maps for Defence Forces as well as surveying and mapping of civil projects of national importance, demarcation of international borders.
- c. Appointing authority in respect of BPS-03 to BPS-16 employees.
- d. Responsible for allocation of various surveying and mapping programs to directorates concerned.
- e. Authority in respect of disciplinary actions, promotions, other administrative/service and financial matters as per delegated powers.



*Visit of Secretary Defence Lt Gen Hamood uz Zaman Khan HI(M) (Retd) on 12 September, 2022*

## 4.6. Organizational Chart



#### 4.6.1. Survey Of Pakistan's Setup



SoP Headquarter, Rawalpindi



Survey Training Institute, Islamabad



Directorate of Geo Informatics Centre,  
Peshawar



Directorate of Geo Informatics Centre,  
Karachi



Directorate of Geo Informatics Centre,  
Quetta



Directorate of Geo Informatics Centre,  
Lahore

## 4.7. Manpower State

Survey of Pakistan has a total strength of 1866 personnel (BPS-3 to BPS-21) comprising of 166 officers (BPS-16 & above). Detail is as under:

<b>Sl. No.</b>	<b>Name of Post with BPS</b>	<b>Sanctioned Posts</b>	<b>In Position</b>
1.	Surveyor General of Pakistan (BS-21)	<b>1</b>	<b>1</b>
2.	Deputy Surveyor General (BS-20)	<b>2</b>	<b>2</b>
3.	Director (BS-19)	<b>9</b>	<b>7</b>
4.	Director Admin (BS-19)	<b>1</b>	<b>0</b>
5.	Deputy Director (BS-18)	<b>29</b>	<b>16</b>
6.	Deputy Director Admin (BS-18)	<b>3</b>	<b>0</b>
7.	Manager LPO (BS-18)	<b>2</b>	<b>0</b>
8.	E/M Engineer (BS-18)	<b>1</b>	<b>1</b>
9.	Chief Admin Officer (BS-18)	<b>0</b>	<b>1</b>
10.	Private Secretary (BS-17)	<b>1</b>	<b>1</b>
11.	Assistant Director (BS-17)	<b>55</b>	<b>23</b>
12.	Assistant Director Admin (BS-17)	<b>6</b>	<b>0</b>
13.	Accounts Officer (BS-17)	<b>1</b>	<b>0</b>
14.	Senior Admin Officer (BS-17)	<b>0</b>	<b>3</b>
15.	Superintendent (BS-17)	<b>15</b>	<b>5</b>
16.	Senior Store Officer (BS-17)	<b>0</b>	<b>1</b>
17.	Deputy Manager (BS-17)	<b>3</b>	<b>0</b>
18.	Survey Officer (BS-16)	<b>78</b>	<b>65</b>
19.	Admin Officer (BS-16)	<b>0</b>	<b>7</b>
20.	Assistant Manager (BS-16)	<b>8</b>	<b>6</b>
21.	Store Officer (BS-16)	<b>1</b>	<b>1</b>
22.	Foreman (BS-16)	<b>2</b>	<b>2</b>
23.	Assistant Private Secretary (BS-16)	<b>7</b>	<b>5</b>
24.	Assistant (BS-15)	<b>40</b>	<b>9</b>

25.	Office Supervisor (BS-14)	<b>0</b>	<b>10</b>
26.	Steno typist (BS-14)	<b>12</b>	<b>12</b>
27.	Technical Assistant (BS-14)	<b>237</b>	<b>136</b>
28.	Assistant Record (BS-11)	<b>4</b>	<b>4</b>
29.	Record keeper (BS-11)	<b>74</b>	<b>59</b>
30.	E/M Supervisor (BS-11)	<b>2</b>	<b>1</b>
31.	Security In charge (BS-11)	<b>1</b>	<b>1</b>
32.	Librarian (BS-11)	<b>2</b>	<b>2</b>
33.	Photo Instrument Supervisor (BS-11)	<b>1</b>	<b>1</b>
34.	Head Clerk (BS-12)	<b>22</b>	<b>22</b>
35.	Clerks (BS-09 / 11)	<b>179</b>	<b>154</b>
36.	Store Keeper (BS-09 / 11)	<b>30</b>	<b>18</b>
37.	Instrument Mechanic (BS-07-09 / 11)	<b>25</b>	<b>5</b>
38.	MT Supervisor (BS-08)	<b>2</b>	<b>1</b>
39.	Mechanics (Carpt/Welder)	<b>8</b>	<b>0</b>
40.	Telephone Operator (BS-09)	<b>3</b>	<b>3</b>
41.	Technician (BS-07/09/11)	<b>875</b>	<b>441</b>
42.	Computer Hardware Supervisor (BS-11)	<b>2</b>	<b>0</b>
43.	Computer Hardware Technician (BS-09)	<b>8</b>	<b>0</b>
44.	Driver (BS-04)	<b>84</b>	<b>58</b>
45.	Book Binder (BS-03)	<b>30</b>	<b>25</b>
<b>Total</b>		<b>1866</b>	<b>1109</b>
<b>B-I/II Employees</b>		<b>1939</b>	<b>1148</b>

## 4.8. International Organizations Memberships

SoP is a regular member of different International Surveying & Mapping Organizations, which are mentioned as under: -

- International Society for Photogrammetry & Remote Sensing (ISPRS)
- United Nations Cartography Conference
- International Boundaries Research Unit (IBRU)
- United Nations Conference on Standardization of Geographical Names (UNGEGN)
- International Cartographic Association (ICA)
- International Union of Geodesy & Geophysics (IUGG)

## 4.9. Achievements

### 4.9.1. Field Work

<b>Departmental</b>		
1.	Ground verification of topo sheets on scale 1:50 K	127 sheets
2.	Geographical names of 53 districts of Pakistan prepared and submitted to concerned Deputy Commissioner for verification.	150,000 Geographical names of 53 districts
3.	Demarcation of boundary pillars along Pak - India Border	64 Pillars
4.	Relaying of Qibla Direction of Mosques throughout the country.	87 Nos.
5.	Tourist Guide Maps of Pakistan	22 Maps printed off
6.	Topo Sheets 1:50k	140 Sheets printed off
7.	Topo Sheets 1:250k	21 Sheets printed off
8.	District Maps of Pakistan	11 Maps printed off
9.	General Maps	9 Maps printed off
10.	Sheets digitized for Survey of Coastal Area	272 sheets

11.	Brief execution plan Phase-II on identification/marketing of Pak -Afghan Border (along Wakhan corridor)	6 BPs
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*Leveling with Digital Level Machine LF-15*



*Relaying of Qibla Direction using Total Station*

<b>Extra Departmental</b>		
<b>Sl. No.</b>	<b>Description of Job</b>	<b>Quantum of work</b>
1.	GNSS observations of GPS coordinates for different firms throughout the country.	257 GPS Points
2.	Latest Topographic survey of Galyat Reserved forest on scale 1:15840 with 10 M contour	i. GPS Control 200 Points ii. Topo Survey 156 sq. km
3.	Digital survey of estate area POF Wah Cantt	i. GCP 50 Points ii. Topo Survey 17791 kanals
4.	Identification and demarcation of state reserved forests of Makhnial Forest range Haripur Forest Division extending over forest land of lower hazara circle department of forestry environment and wildlife region-II Abbottabad	i. GPS 60 Points ii. BPs 556 Pillars iii. ABPs 74 Pillars
5.	Marking of Pak – Afghan border along Wakhan corridor at (i. Dorahi ii. Baroghil pass)	i. GPS 10 Points ii. BP 6 Pillars

6.	Digital Survey / Demarcation of Land falling under square No. 16, killa No. 20 to 25 situated in Chak No. 89/NB, Tehsil and District Sargodha.	i. GPS 21 Points ii. Topo Survey Land 50 kanals 5 marla.
7.	Topo survey of Zoom Marketing Oil (Pvt) Ltd. Sheikhupura	i. GPS 8 Points ii. Topo Survey 2 Sq. Km
8.	Demarcation of Khasra in Ghori Town, Islamabad	GCP 170 Points
9.	Topographic survey of Salam Sargodha Road	i. GPS 150 Points ii. Topo Survey 47 Sq. Km
10.	Demarcation of Banda Civil Rakh, Rawalpindi	i. GCP 6 Points ii. B/demarcation 243 acres
11.	Topographic survey of land Jeddah town, Islamabad	i. GCP 52 Points ii. Topo Survey 1262 kanals
12.	Densification of SBM, BM for land settlement project merged district in KPK (Camp-1)	i. New Point 18 ii. New monumentation 29 BM iii. GNSS observation 47 Points
13.	Verification of M-9 Motorway right of way	136 Km
14.	Demarcation of khasra No 167/20 Mouza Shahpur, Islamabad	GCP 2 B/Layout 20
15.	Demarcation of khasra No 635/636 Mouza Natha Golra Civil	GCP 2 B/Layout 20
16.	Demarcation of khasra No 410/411 Mouza Lakhani Dehati, Rawalpindi	GCP 4 B/Layout 4
17.	Boundary Demarcation of Jacobabad Cantonment and Its Surrounding Area PAF Shahbaz	CBN 41 GCP 82
18.	Topographic survey of construction of model shrimp farm at Pind Dadan Khan	GCP 6

		Topo Survey 120 kanal 5 marla
19.	Demarcation of khasra No. 36 of Mouza Bheka Syedan, Islamabad	GCP 6 B/Demarcation 41 kanals 18 marlas
20.	Demarcation of Banda Civil Rakh, Rawalpindi	GCP 6 B/Demarcation 243 acres
21.	Provision of runway slopes Skardu Airport	i. HP(B,F) 65km ii. GPS 10 points static iii. GPS 546 RTK OBS
22.	Demarcation of missing boundary pillar No. 13 to 26 of A-1 land of Lahore Cantt.	i. GCP 35 ii. BPs Relayed 16
23.	Identification of (Lat/Long) and true north and antenna site at Satellite Ground Station (SGS) Islamabad and Satellite Control Facility (SCF-K), Karachi	Phase-I (Islamabad-Karachi) 18 GCP Phase-II (Islamabad - Karachi) 4 GCP
24.	Topographic survey of Punjab Industrial state map for Quaid-e-Azam business park (QABP) Sheikhpura (SEZ Zone)	GPS 16 Point Topo Survey 1536 acres
25.	Demarcation of bearing Khasra No. 2,3,4,5.1476 & 1491 Mouza Ojri Kalan, near Faizabad Murree road, Rawalpindi.	BP 4
26.	Provision of geographical coordinates on Air site at Allama Iqbal International Airport Lahore	8 GCP
27.	Pakistan public work department complex sector G-9/1 detailed as built survey	i. 12 GCP ii. 4 GNSS iii. 70 Kanals Topo Survey
28.	GIS Mapping of Okara Cantt	100% Completed
29.	GIS Mapping of Jhelum Cantt.	GPS 16 Point



*Digitization of Topo Sheets*



*A Surveyor operating GPS for Coordinates*



*Maintenance of Survey Bench Mark (SBM) being carried out by Survey team*



*Extending of controls through GPS*



*Construction of BPs along Wakhan Corridor (Pak – Afghan Border)*



*Survey Teams Identifying Western Border (Pak Iran and Pak Afghan) for fencing work*



#### 4.10. PSDP Projects

<b>PSDP 2020-21</b>				
<b>Sl.</b>	<b>Project Name</b>	<b>Alloc</b>	<b>Exp</b>	<b>Remarks (if any)</b>
1	Construction of Office Complex of Survey of Pakistan Lahore	120.32	120.22	i) Rs.0.096 (M) surrendered due to extra allocation ii) Project completed
2	Procurement of 03 Nos. Latest Printing Machines for modernization of Survey of Pakistan	362.35	21.642	i) Rs.239.507 (M) surrendered ii) Rs.100 (M) re-appropriated
3	Feasibility Study for Establishment of National Spatial Data Infrastructure (NSDI) for Pakistan	65	0.104	Rs.64.896 (M) surrendered
<b>Total</b>		<b>547.67</b>	<b>141.97</b>	
<b>PSDP 2021-22</b>				
<b>Sl.</b>	<b>Project Name</b>	<b>Alloc</b>	<b>Exp</b>	<b>Remarks (if any)</b>
1	Procurement of 03 Nos. Latest Printing Machines for modernization of Survey of Pakistan	339.51	263.7	i) Rs.75.809 (M) re-appropriated ii) Project completed
2	Feasibility Study for Establishment of National Spatial Data Infrastructure (NSDI) for Pakistan	89.896	0	Rs.89.896 (M) re-appropriated
3	Raising of Boundary Wall with 06 Nos. Watch Towers, Office Complex Survey of Pakistan Brewery Road, Quetta	35.214	35.214	Project completed

<b>Total</b>	<b>464.62</b>	<b>298.91</b>	
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#### 4.11. Office Work

<b>Departmental</b>		
a)	Updation/Ground verification of sheets on Scale 1:50 K	127 Sheets
b)	Updation of sheets on Scale 1:250 K	87 Sheets
c)	Updation of District maps	131 Maps
d)	Updation/Digitization of Tourist Guide Maps	22 Maps
e)	Updation of General Maps	27 Maps

#### 4.12. Sale of Maps

Survey of Pakistan earned revenue for Rs. 14,649,575/- from Sale of 110,487 map / sheets during F.Y. 2021-22

#### 4.13. Printing/ Re-Printing of Maps

a)	Sheets on Scale 1:50 K	580 Sheets
b)	Sheets on Scale 1:250 K	104 Sheets
c)	Tourist Guide Maps	68 Maps
d)	District maps	31 Maps
e)	General Maps	82 Maps

#### 4.14. Training at Survey Training Institute

##### 4.14.1. Courses for Departmental Employees

1.	22 <sup>nd</sup> Advanced Diploma in Land Surveying w.e.f 15-07-2019 to 25-2-2022	7 Officials
2.	23 <sup>rd</sup> Advanced Diploma in Land Surveying w.e.f 01-01-2021 (continue)	20 Officials
3.	Short Course in Land Surveying for TA(R)/TA(S) w.e.f 01-01-2021 to 15-2-2022	9 Officials
4.	Refresher Course in GNSS & Total Station w.e.f 01-03-2022 to 29-04-2022	Officials

##### 4.14.2. Course for private Students:

1.	10th Certificate Course in Land Surveying w.e.f 01-06-2022 to date	4 Private students
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2.	Advance Course in Land Surveying Technologies w.e.f 16-08-2021 to 24-09-2021	2 Private students
3.	9 <sup>th</sup> Certificate Course in Land Surveying w.e.f 24-05-2021 to 23-05-2022	9 Private students
4.	Total Station Course w.e.f 02-08-2021 to 13-08-2021	4 Private students
5.	Total Station Course w.e.f 15-11-2021 to 26-11-2021	1 Private student
6.	GNSS Technologies including RTK Technologies w.e.f 16-05-2022 to 27-05-2022	2 Private students
7.	On demand Surveying Training to Board of Revenue Surveyors /Technical Staff w.e.f 20-06-2022 to 15-07-2022.	15 Private students
8.	Total Station Course w.e.f 16-05-2022 to 27-05-2022	3 Private students
9.	Advance Course in Land Surveying Technologies w.e.f 14-02-2022 to 25-03-2022	4 Private students
10.	GPS Course w.e.f 31-01-2022 to 11-02-2022	3 Private students
11.	On demand Surveying Training to Board of Revenue Surveyors / Technical Staff (1 <sup>st</sup> Batch) w.e.f 16-05-2022 to 11-06-2022.	14 Private students

## **4.15. Special Achievements**

### **4.15.1. Cadastral Mapping**

The Cadastral System is the core or basis of a land administration system. It contains a series of maps showing the location of land parcels together with the attributes of the land that contains an area defined by ownership, by land use, including the record of taxation of lands and record of property use rights. Pakistan inherited the centuries old manual cadastral system. Which consists of petwary basta (Field Books, Record Registers) Cadastral Maps sketched on a paper called 'Musavi' or on a piece of cloth called 'Latha' Currently, Kishtwar and Rectangular survey are the two main systems for cadastral mapping practiced in the country. Cadastral was mainly developed for the valuation of taxation. SoP started the Cadastral Mapping of country and detail of the project are as under: -

**Phase-1** Cadastral Mapping of Islamabad, Lahore, Karachi & State land of Pakistan (Approx. Area 46,848 Sq km excl Sindh, (5% of total area of Pakistan))

**Phase-2** Cadastral Mapping of remaining land (95%) to be undertaken by provinces as per developed standard data Model (Phase-1), SoP to render technical assistance.

On completion of Phase-1, uniform system/ Standard Data Model developed, be utilized for Phase-2 also Integrate the developed data within the main frame work of National Spatial Data Infrastructure (being mandate of Survey of Pakistan under Surveying & Mapping Act 2014). This results in Modernization of Revenue Deptt from paper-based sketch Maps to Digital accurate maps of Land parcels.

<b>STATE LAND AREA</b>			
<b>Province</b>	<b>Total Area (Sq km)</b>	<b>State land Area</b>	<b>Status</b>
Punjab	205,345	30,727 (15%)	57% Digitized
KP	101,741	4,793 (4.7%)	90% Digitized
Balochistan	347,190	7,528 (2.2%)	100% Digitized
Sindh	140,914	-	Record not Provided
AJK	11,733	-	
GB	69,235	-	
Total	876,158	43,048 (5%)	

<b>Name of the Project</b>	Cadastral Mapping
<b>Original PC-I Cost</b>	1222 Million (23-07-2020)
<b>Revised PC-I Cost</b>	1994 Million DDWP during meeting held on 22-04-2021 for completion of job on 23-06-2023.
<b>Sponsoring</b>	MoPD & SI
<b>Coordinating</b>	Naya Pakistan Housing and Development Authority (NAPHDA)

<b>Execution</b>	Survey of Pakistan in collaboration with Provincial BoRs
<b>O &amp; M</b>	Survey of Pakistan and Provincial BoRs
<b>Concerned Federal Ministry</b>	Ministry of Defence
<b>Progress during F.Y</b>	83% Completed. Remaining work will be done in next F.Y 2022-23.

#### **4.15.2. Geographical Mapping / Geo-tagging of Evacuee Trust Properties**

Survey of Pakistan (SoP) carried out Geographical Mapping / Geo-tagging of Evacuee Trust Properties all over the country for protection and monitoring of state property through modern techniques on the request of Ministry of Religious Affairs & Interfaith Harmony. SoP has geotagged and digitized a total of 62,743 properties.

Moreover, the project agreement was extended upto 30-06-2023 for the development of additional modules in MIS i.e., E-leasing & E-litigation and Geotagging & digitization of 54,641 urban properties and 15,898 agriculture lots.

#### **4.15.3. National Spatial Data Infrastructure (NSDI)**

To avoid duplication of efforts on data development by various organizations, integrate the information from different sources and provide single platform for smooth data delivery to the user community, there has been an emergent need for establishing National Spatial Data Infrastructures (NSDI) for Pakistan. SoP had been mandated officially to establish National Spatial Data Infrastructure (NSDI) for the country, after the enactment of Surveying & Mapping Act 2014 (Amended 2020) by the Government of Pakistan. In this context, SoP has carried out number of activities to achieve the goal of NSDI development thereby contributing in almost all the components of NSDI.

As far as the institutional arrangements are concerned, SoP has taken initiative to coordinate and collaborate with other data producing organizations to have coordinated approach for the development of NSDI. Department has designed, developed and deployed spatial data portal as

well as metadata portal to manage, discover and distribute spatial data within the department premises.

Now, Govt. of Pakistan has approved PC-I amounting to Rs. 90 Million for execution of the said project.

SoP has been directed to establish and maintain National Spatial Data Infrastructure (NSDI) with the support of key national stakeholders. NSDI facilitates sharing of geospatial information developed and maintained by various public sector organizations. Feasibility study of NSDI is in progress.

#### **4.15.4. Establishment of new Generation Geodetic Datum of Pakistan**

Technical experts' team of National Administration of Surveying, Mapping and Geoinformation (NASG), China visited Survey of Pakistan in 2011 to discuss technical issues and modern techniques of Surveying and Mapping with counter parts. Technical experts of both organizations realized requirement of establishment of modern Geodetic Datum of Pakistan which may serve as solid base not only for Surveying and Mapping system but also for defence application, infrastructure development and engineering projects. In connection to above, technical experts of NASG, China visited SoP from 16 – 22 September, 2015 and had detailed discussion on Geodetic Datum.

#### **4.16. Future Plans 2022 – 23**

<b>Sl.</b>	<b>Title of Job</b>	<b>Target</b>
1.	Demarcation and survey of forest lands	Throughout the country
2.	To provide assistance for demarcation of disputed lands to the honorable Supreme Court of Pakistan, NAB, Civil Court and other High Courts etc.	As per court orders
3.	Updating of Sheets through Satellite Imagery & Ground Verification	140 sheets
4.	Border Alignment of Pak-Iran for Fencing (Total 909 L.Km)	All the border has been identified except 13 L.Km, which will be

		completed when Pak-Army allowed it.
5.	Preparation of Gazetteers of Geographical Names based on 1:50K Maps (52 districts). Preparation of Lists from verification by DCs	150,000 (falling in 52 Districts)
6.	Survey of Coastal areas on the direction of Prime Minister as decided in the meeting on anti-smuggling steering committee held on 17-10-2019 on scale 1:25K (290 Sheets) & 1:50K (96 Sheets).	290 Sheets on scale 1:25K 96 Sheets on scale 1:50K
7.	Establishment of Continuously Operating Reference Station (CORS)	8 Stations
8.	Construction of Bench Marks of Datum Project	1000 Bench Marks
9.	Training of Equipment & Technology	55 Officers/Officials
10.	Training in field data equipment technology	65 employees
11.	Identification / Marking of Pak - Afghan border in Wakhan Area Phase - II	9 BPs
12.	Demarcation of boundary pillars of Wah Cantt	-
13.	Demarcation and survey of forest land Rawalpindi	-
14.	Topographic survey of different CDA sectors of Islamabad	-

#### 4.16.1. Capacity Building

Sl. #	Activity	Target
<b>Foreign Visits (Budget = Rs. 561,000/-)</b>		
1.	Signing of Protocol / Work Plan between Pakistan and China for Scientific and Technical Cooperation in the field of Surveying & Mapping.	2 Officers will visit China for signing of Protocol / Work Plan. <b>(Subject to finalization of protocol /work plan through mutual correspondence)</b>
2.	2 Officers will visit Germany 26 <sup>th</sup> September to 1 <sup>st</sup> October 2022 regarding procurement of Four Color Offset Printing Machine.	2 Officers will visit Germany

<b>Foreign Trainings (Budget = Rs. 500,000/-)</b>		
1.	One Month on Job Training from China in different disciplines of Surveying and Mapping <b>(subject to signing of Protocol / Work Plan).</b>	4 Officers / Officials will get trainings.
<b>Local Trainings</b>		
1.	Various courses at Survey Training Institute, Islamabad.	Approximately 40 Officials / Officers will get trainings.
2.	Trainings at other Institutes.	Approximately 40 Officials / Officers will get trainings.



## Pakistan Military Accounts Department

## **5. Pakistan Military Accounts Department**

### **5.1. Preface**

Pakistan Military Accounts Department (PMAD) is under the administrative control of Secretary Defence. The Military Accountant General under the Secretary Defence will continue to exercise the power of the Head of the Department. Officers of Accounts Group posted with Pakistan Military Accounts Department will remain under the control of the Ministry of Finance in the matters of terms and conditions of service and their services will be treated as having been placed at the disposal of the Secretary Defence.

A Controller of Accounts of appropriate status will be posted to each Service Headquarter. He will be nominated by the Secretary Defence in consultation with the respective Service Chief. In the Case of G.H.Q, regional Army Controllers will, in the matter of Accounts and Audit, be functionally responsible to the Chief Controller of Military Accounts.

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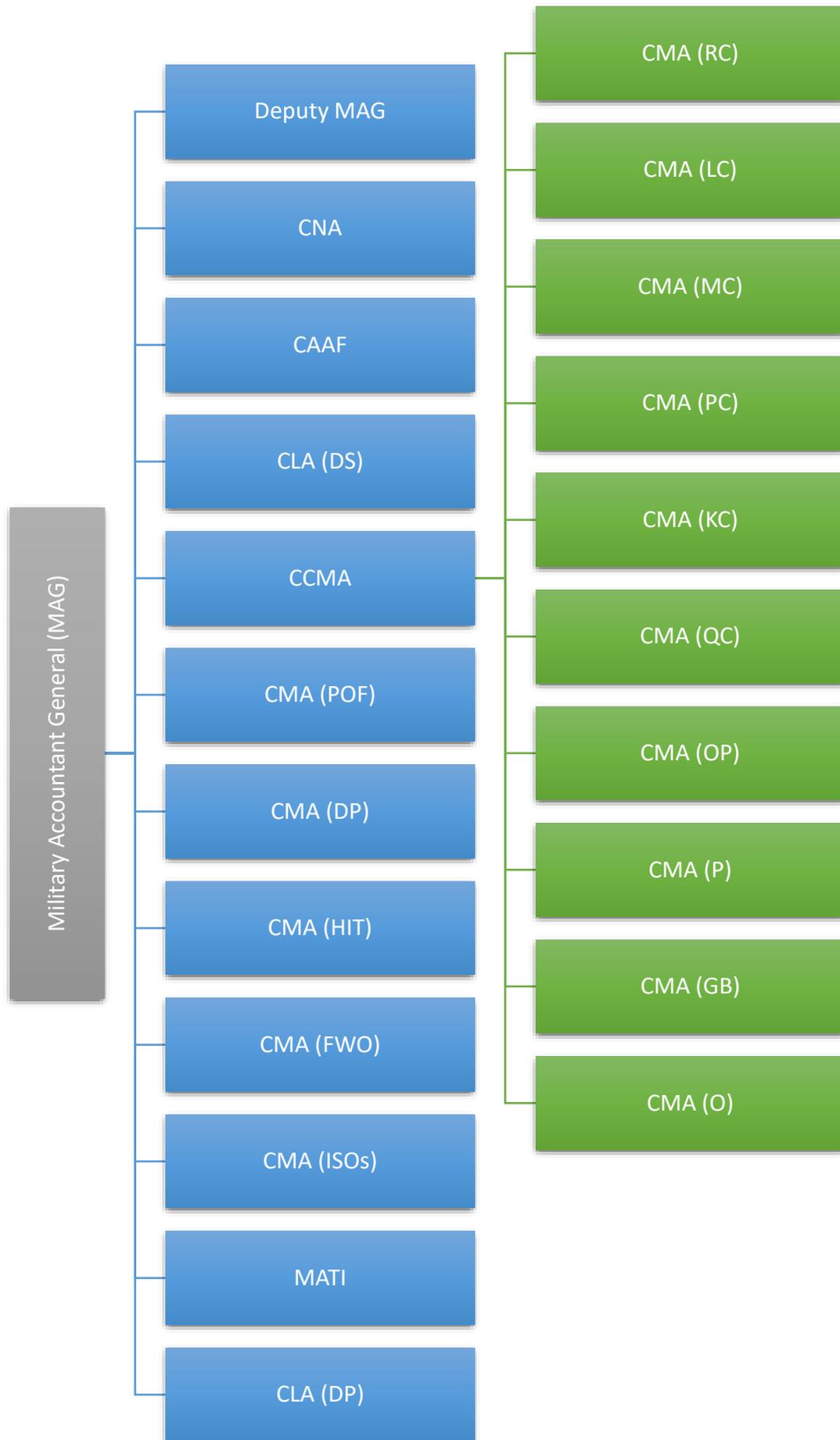
## **5.2. Functions**

The Department performs the following main functions through its 22 field offices located at various stations in the country:

1. Payment of pay & allowances to commissioned officers, JCOs/ORs and civilians.
2. Payment of various types of bills of Defence Services.
3. Payment of pension to retired defence officers, JCOs/ORs and civilians.
4. Monthly compilation of Receipts and Expenditure of accounts of Defence Services.
5. Preparation of Appropriation Accounts.
6. Internal audit of all formations / units of Defence Services.
7. Assisting the Secretary Defence before PAC.
8. Submission of report on general state of accounts of Army, Navy, Air Force and other defense organizations to Secretary Defence.
9. Interpretation of rules /regulations.

## **5.3. Organizational Chart**

PMAD is a professional organization comprising Accounts Officers, Assistant Accounts Officers and Auditors at the operational level and Controllers of Military Accounts / Deputy Controllers of Military Accounts / Assistant Controllers of Military Accounts at the supervisory level.



<b>Dy. MAG</b>	Dy. Military Accounts General	<b>CCMA (GHQ)</b>	Chief Controller Military Accounts
<b>CNA</b>	Controller Naval Accounts	<b>CAAF</b>	Controller of Accounts Air Force
<b>CLA (DS)</b>	Controller Local Audit (Defence Services)	<b>CMA (POF)</b>	Controller of Accounts Pak Ord Factory
<b>CMA(DP)</b>	Controller Military Accounts Defence Purchase	<b>CMA (HIT).</b>	Controller of Accounts Heavy Indus Taxila
<b>CMA(FWO)</b>	Controller Military Accounts Frontier Works Organization	<b>CMA (ISOs)</b>	Controller Military Accounts Inter Services Org.
<b>MATI</b>	Military Accounts Training Institute	<b>CLA (DP)</b>	Controller Local Audit (Defence Production)
<b>CMA(RC)</b>	Controller Military Accounts Rawalpindi Command	<b>CMA (LC)</b>	Controller Military Accounts Lahore Command
<b>CMA (MC)</b>	Controller Military Accounts Multan Command	<b>CMA (PC)</b>	Controller Military Accounts Peshawar Command
<b>CMA (KC)</b>	Controller Military Accounts Karachi Command	<b>CMA (QC)</b>	Controller Military Accounts Quetta Command
<b>CMA (OP)</b>	Controller Military Accounts Officers Pension	<b>CMA (P)</b>	Controller Military Accounts (Pension)
<b>CMA (GB)</b>	Controller Military Accounts Gilgit Baltistan	<b>CMA (O)</b>	Controller Military Accounts Officers

## 5.4. Achievements During Financial Year 2021-22

### 5.4.1. Financial

PMAD Annual budget grant for the year 2021-2022 was Rs.9,991.400 (M) which is about 0.69% of overall budget of the Defence Division. The detail of budget allotment for the Finance Year 2020-21 and 2021-22 is as under:

Budget Head	Pakistan Military Accounts Department Budget	
	Budget Allotment 2020-21 (in Million)	Budget Allotment 2021-22 (in Million)
<b>1. Pay &amp; Allowances</b>	6916.273	7434.008
<b>2. TPT &amp; Misc.</b>	711.770	808.851
<b>3. Assistance Package</b>	390.791	439.780
<b>4. Common User Items i. POL</b>	7.462	10.962
<b>5. Indigenous Purchase</b>	-	80.300
<b>6. Revenue Works (Normal)</b>	769.501	1210.785
<b>7. Capital Works</b>	140.000	6.714
<b>Grand Total</b>	<b>8935.797</b>	<b>9991.400</b>

### 5.4.2. Human Resource

Sr	Category	Sanctioned Strength	Posted Strength
1.	BPS-17 and Above	1905	1331
2.	BPS-01 to BPS-16	10309	6690
	<b>Total</b>	<b>12214</b>	<b>8021</b>

### **5.4.3. Shifting/Conversion of Pension from Manual to Direct Credit System (DCS)**

In order to utilize the modern technologies and potential of human resource to minimize/eliminate the risk of fake payment the shifting of pensioners from manual to Direct Credit System has been considered and a number of Army / civilian Pensioners have been shifted from manual to Direct Credit System during the year. Shifting of remaining Army / civilian pensioners is under process. Being a huge project best efforts are being made in collaboration with postal authorities to complete the job on priority.

### **5.4.4. Computerization**

PMAD has taken further steps for computerization in fields related to Accounting, Internal Audit, Payments, and Pension. This has improved the quality of service to stakeholders as well as also helped with the timely submission of reports to the higher authorities. The following are the achievements:

- a. Provision of online DSOP Fund statement of Army Officers through regional CsMA.
- b. Linkage of online expenditure booking with Defence Services by Budget wing (MAG expenditure real-time visibility) to Services through MOD for efficient control.
- c. Electronic Transfer of LPC among all CsMA has been implemented.
- d. Automation of FPOs to streamline DSP Fund management of Army JCO,s / Soldiers has been implemented in all FPOs under different CsMA.

#### 5.4.5. DCS Progress at CMA (P) Lahore

Month	Monthly DCS			Total No. of Pensioners on DCS at CMA (P) Lahore
	Fresh	Legacy	Total	
Jul-21	2606	1110	3716	86,951
Aug-21	2753	2033	4786	91,737
Sep-21	3188	2639	5827	97,564
Oct-21	3256	2477	5733	103,297
Nov-21	3906	3037	6943	110,240
Dec-21	3627	3198	6825	117,065
Jan-22	4522	3205	7727	124,792
Feb-22	3956	2807	6763	131,555
Mar-22	5108	2032	7140	138,695
Apr-22	4590	2478	7068	145,763
May-22	7494	921	8415	154,178
Jun-22	5098	546	5644	159,822
<b>Total</b>	<b>50104</b>	<b>26483</b>	<b>76587</b>	<b>159,822</b>

#### 5.4.6. Statistics of DCS Defence Pensioners (Tri Services) Paid Through PMAD

Month	Fresh	Legacy	Total	Progressive Total
Jul-21	2,840	4,436	7,276	322,470
Aug-21	2,197	4,515	6,712	329,182
Sep-21	1,809	4,283	6,092	335,274
Oct-21	2,799	4,634	7,433	342,707
Nov-21	2,769	9,429	12,198	354,905
Dec-21	2,218	7,008	9,226	364,131
Jan-22	4,796	5,312	10,108	374,239
Feb-22	3,342	5,736	9,078	383,317
Mar-22	3,405	6,222	9,627	392,944
Apr-22	3,990	5,976	9,966	402,910
May-22	6,614	5,846	12,460	415,370
Jun-22	4,851	3,064	7,915	423,285
<b>Total</b>	<b>41,630</b>	<b>66,461</b>	<b>108,091</b>	<b>423,285</b>

#### 5.4.7. Service Delivery / Establishment of One Window/ Facilitation Centers

One Window/Facilitation Centers have been established in all CsMA to facilitate the clients. These facilitation Centers extends following assistance to the clients/visitors:

- i. Liaise and provide guidance to the visitors/clients.
- ii. Redressal of complaints/ grievances.
- iii. Guide the prescribed procedure for submission of Bills/Claims.
- iv. Apprised the status of bill/claim through bill tracking system.
- v. Ensure effective, efficient and prompt service delivery.
- vi. Extending special assistance and guidance to old aged pensioners.



#### **5.4.8. Establishment of Daycare Centre**

A State-of-the-Art Daycare Center has been established in CMA (LC) Lahore to facilitate the female employees of CMA Complex Lahore.

Childcare is provided to parents with infants/young children. Day Care Center facilitate safe and healthful care of the children and support families by providing care and promotes emotional, cognitive, communicative, physical and social development of the children. Besides, parents performed their duties with peace of mind.



#### 5.4.9. Prime Minister Portal / Complaint Satisfaction Level

Number of Complaint Lodged	Resolved Complaints	In Process Complaints	Citizen Feedback Satisfactory Level
410	410	Nil	67%

#### 5.4.10. Capital Works

In order to improve the working environment of PMAD offices, following development works have been sanctioned and completed. The remaining works will be completed in due course of time. A sum of Rs.6.714 (M) were allocated by the Ministry of Defence and utilized on the following projects.

#### 5.4.11. Revenue Works

A sum of Rs.16.988 Million and Rs.4.024 Million were allocated by Ministry of Defence out of which a sum of Rs.19.974,206/- was utilized upon various repair / maintenance work of entire PMAD offices / residential buildings.

#### 5.4.12. Capacity Building

Training facilities in the department have been expanded manifold by establishing Military Accounts Training Institutes (MATI) Rawalpindi, Lahore, Multan, Karachi, Peshawar and Wah Cantt. These Institutes cater for training needs of the department. These Institutes also conduct various orientation courses for Armed Forces Officers. High Impact Capacity Building has been included in the Performance Agreement between the Minister for Defence and Honourable Prime Minister of Pakistan and 1080 UAs/AUAs have been trained in the last financial year, 2021-22.

Sr	Description of Work	Govt. Sanction Issued (Million)	Funds Released (in Million)					Progress	Remarks
			2016-17	2017-18	2018-19	2019-20	2020-21		
1	Const of RCC Shed, Record Rooms and Store on Southern Parking Area at MAG's Office Rwp	48.900	-	8.000	40.900	-	-	100% Completed	Funds released. Work completed / building handed over to PMAD on 29-07-2022 for official use.
2	Const of PMAD Colony at Nazimabad Rd Lahore	177.687	25.000	10.000	12.883	63.750	66.054	100% Completed	Funds released. Work completed / building handed over to PMAD on 31-01-2022 for official use.

In the Annual Training Programme 2021-22 following different courses were taught to the officers/ officials of PMAD:-

- i. Office Automation
- ii. Power Point
- iii. Advance Excel
- iv. Audit Command Language (ACL)
- v. Conduct & Discipline Rules
- vi. Revised Leave Rules
- vii. Budget & Control over Expenditure
- viii. Pension Rules
- ix. Noting & Drafting Skills
- x. Travelling Allowance Rules
- xi. Pay Fixation
- xii. Primary Course on Accounting Skills

#### **5.4.13. Naval Officers Orientation Courses and Other Special Courses**

In addition to the above, following special training courses were also held in MATI Rawalpindi:

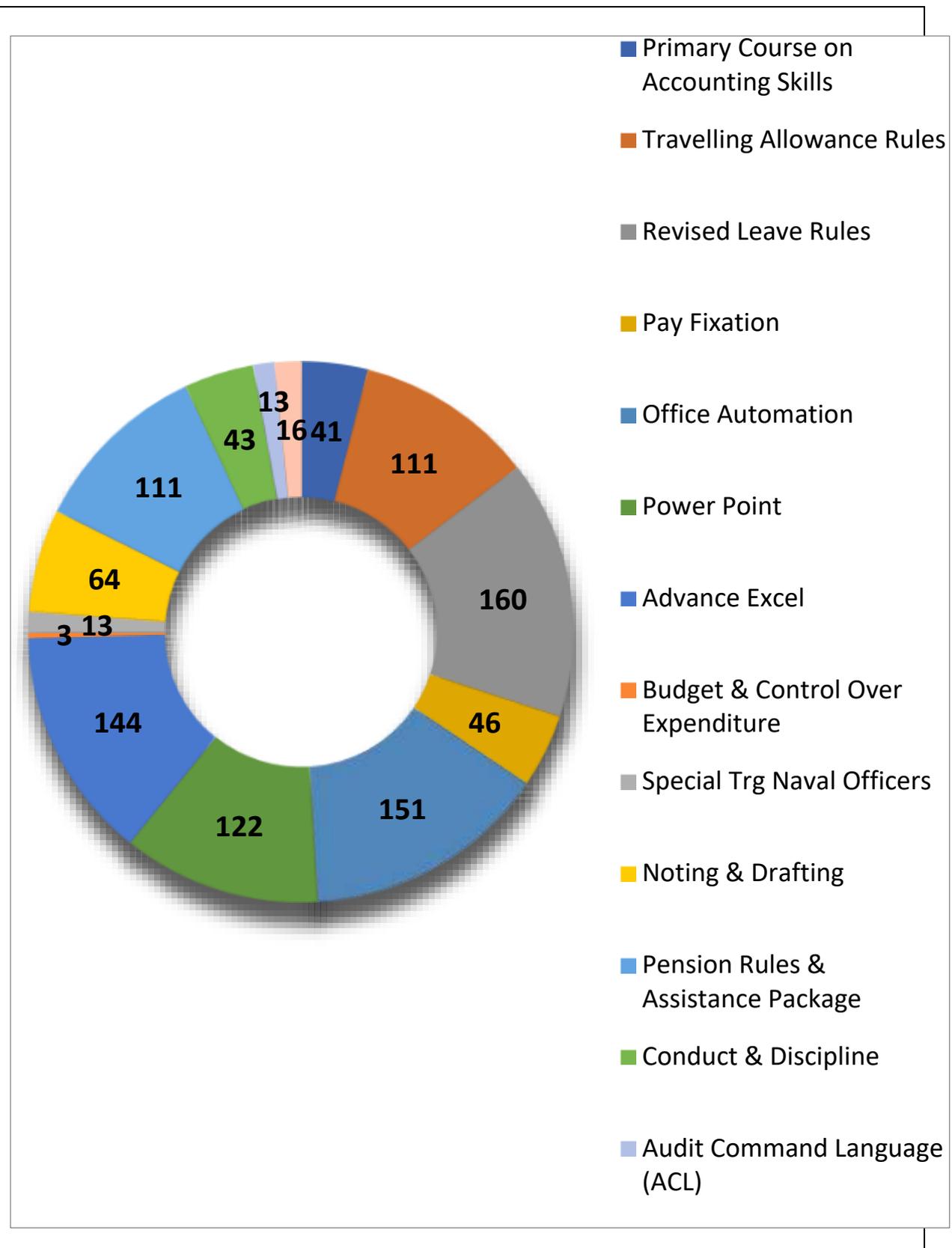
- Naval Officers Orientation Course on Budget & Accounts in PMAD
- Workshop on Pension Rules
- Special course for staff of CMA (DP) on Office Automation.
- Audit Command Language (ACL)

<b>CAPACITY BUILDING OF PMAD EMPLOYEES</b>						
<b>1080 UAs/AUAs Under Performance Agreement (2021-2023)</b>						
<b>Participation Report (July 2021- May 2022)</b>						
<b>MATI</b>	<b>Station</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>	<b>Total</b>
Rawalpindi	<b>Main Station</b>	80	30	25	15	<b>150</b>
Lahore		31	13	33	20	<b>97</b>
Multan		50	-	34	19	<b>103</b>
Karachi		39	-	40	15	<b>94</b>
Peshawar		58	13	20	6	<b>97</b>
Quetta		49	60	-	10	<b>119</b>
Abbottabad		<b>Out Station</b>	36	-	-	-
Gilgit	25		-	-	-	<b>25</b>
Sargodha	24		-	-	-	<b>24</b>
Sialkot	35		-	-	-	<b>35</b>
Bahawalpur	54		-	-	-	<b>54</b>
Hyderabad	28		-	-	-	<b>28</b>
Bagh	-		-	14	-	<b>14</b>
Mangla	-		-	28	-	<b>28</b>
Kohat	-		-	24	-	<b>24</b>
Kharian	-		-	30	-	<b>30</b>
Panu Aqil	-		-	22	-	<b>22</b>
Okara	-		-	50	-	<b>50</b>
Gujranwala	-		-	35	-	<b>35</b>
Jhelum	-		-	-	22	<b>22</b>
Muzaffarbad						<b>20</b>
Attock	-		-	-	11	<b>11</b>
<b>Total</b>			<b>509</b>	<b>130</b>	<b>341</b>	<b>107</b>

#### 5.4.14. Capacity Building Programme - Station Wise Performance - Graphical

<b>CAPACITY BUILDING OF PMAD EMPLOYEES (July 2021 - June 2022) (Course wise)</b>									
<b>Sr</b>	<b>Name of Course</b>	<b>Rwp</b>	<b>Lahore</b>	<b>Multan</b>	<b>Karachi</b>	<b>Peshawar</b>	<b>Quetta</b>	<b>Wah</b>	<b>Total</b>
1	Primary Course on Accounting Skills	0	8	6	6	6	3	12	41
2	Travelling Allowance Rules	20	19	18	18	14	15	7	111
3	Revised Leave Rules	32	28	28	17	18	10	27	160
4	Pay Fixation	0	8	8	7	7	5	11	46
5	Office Automation	46	36	14	22	16	7	10	151
6	Power Point	31	32	15	15	14	6	9	122
7	Advance Excel	33	32	15	31	17	7	9	144
8	Budget & Control Over Expenditure	-	-	-	-	-	-	3	3
9	Special Trg Naval Officers	13	-	-	-	-	-	-	13
10	Noting & Drafting	16	8	12	5	9	4	10	64
11	Pension Rules & Assistance Package	27	20	21	13	12	7	11	111
12	Conduct & Discipline	10	8	7	4	10	2	2	43
13	Audit Command Language (ACL)	13	-	-	-	-	-	-	13
14	Special Workshop on Admissibility of Pension for CMA(RC)	16	-	-	-	-	-	-	16
	<b>TOTAL</b>	<b>257</b>	<b>199</b>	<b>144</b>	<b>138</b>	<b>123</b>	<b>66</b>	<b>111</b>	<b>1038</b>

**5.4.15. Annual Training Programme - Course Wise Performance - Graphical**



#### **5.4.16. Compilation of Accounts & Budget Monitoring**

One of the unique features of PMAD is centralized compilation of accounts from more than 1835 payment points scattered all over the country. The field offices (CsMA) of the department provide the relevant documents of payments made by them as well as the payments made out of imprest/ cash assignments to the MAG office on weekly basis. The MAG office has been centrally compiling the accounts of Defence Services since 1985. A statement showing budget utilization is also prepared by the department each month for Ministry of Finance/ Ministry of Defence. All monthly accounts and budget monitoring statement are prepared and submitted by the department to concerned authorities in time during the year.

#### **5.4.17. Local Audit of Defence Services**

Audit carried out by Controller Local Audit (Defence Services) and Controller Local Audit (Defence Production) is independent activity designed to improve effectiveness of Risk management, reinforcement of Internal control structure and to improve the financial governance process:

##### **Internal Audit/Inspection in Financial Year 2021-2022.**

<b>Plan</b>	<b>Units/ Formations</b>	<b>No. of Units/Formation have been audited</b>
Internal Inspection/ Audit for FY 2021-22 through CLA (DS) and CLA (DP)	Army & ISOs Units/Formation	6960 Units have been Audited during the F.Y. 2021-22
	Navy Units/ Formation	144 Units have been Audited during the F.Y. 2021-22
	PAF Units/ Formation	948 Units have been Audited during the F.Y.2021-22
	DP Estb Units/ Formations	388 Units have been Audited during the F.Y. 2021-22

- Corrective actions in the concerned Directorates of GHQ, AHQ & NHQ are expected to be put in place as a necessary complements to improve Internal control activities.
- Pursuing a consistent pro-integrity agenda yields enhanced institutional capacity and effective co-ordination between different stakeholders through intersession of the MAG office.

The details of observation raised, observations settled and amount recovered is as under:-

No. of Observation raised by the CLA (DS) and CLA (DP) during financial years 2021-22	No. of Observation settled	Amount Recovered
100249	94806	Rs.8,499.448 (M)

<b>Tax deducted/recovered at source during Financial Year 2021-22</b>	
Income Tax	Rs.21,187.98 (M)
Sales Tax	Rs.5,698.793 (M)

#### **5.4.18. Interpretation Of Rules / Regulations**

- i. Advise the Controller of Military Accounts, Branch of General Headquarter, Air Headquarters, Naval Headquarter, Deputy Financial advisor. Ministry of Defence etc, in regard to interpretation of the rules in existing Regulation and Order, and on all questions of audit procedure with which the military administration is concerned have been carried out during Fy.2021-22.
- ii. Issue authoritative ruling on the doubtful question relation to procurements of store matters received from CMA, Services Headquarters. Ministry of Defence / Ministry of Finance.
- iii. Vetting draft Govt letter (from audit point of view) received from Services headquarter. Ministry of Defence / Ministry of Finance has been carried out during Fy-2021-22.
- iv. Vetting of revised drafts of books of regulation published by Ministry of Defence / Regulation Directorate of the tri service Hqs.
- v. Scrutiny of stores loss of case and vetting of draft Govt letter to be issued in connection with regularization of stores loss of cases received from tri services etc.
- vi. Issue advice on the cases relating to General Sales Tax / Professional Tax / Custom duties.
- vii. No. of objections / clarification raised / settled during the financial year 2021-22.

#### 5.4.19. Departmental Promotion

Promotion of Assistant Accounts Officers (B-17) as Accounts Officers (B-18), Assistant Private Secretary (B-16) to Personal Secretary (B-17) and Senior Auditors (B-16) / Junior Auditors (B-11) as Assistant Accounts Officers (B-17) on qualification basis and Seniority Cum-Fitness Basis details are as under:

Sr. No.	Promotions		No. of employees promoted
	From	AS	
1	Assistant Accounts Officer (BS-17)	Accounts Officer (BS-18)	85
2	Assistant Private Secretary (BS-16)	Private Secretary (BS-17)	01
3	Junior Auditor (BS-11)/Senior Auditor (BS-16)	Assistant Accounts Officer (BS-17)	198

#### 5.4.20. Assistance Package Matter

i) The following appointments have been made in Pakistan Military Accounts Department under Prime Minister's Assistance Package during the F.Y-2021-22.

Designation	Steno Typist (BS-14)	DEO (BS-14)	Junior Auditor (BS-11)	Nab Qasid (BS-1)	Total
No. of appointee	5	1	8	23	37

ii) The following payments have been made under Prime Minister's Assistance Package during the F.Y-2021-22 to the families of deceased PMAD employees who die during service.

Nature of Payment	Lump sum Grant	In lieu of Plot	HRA/Hiring	Marriage Grant	Education	Total
Amounts in Rs.	79,600,000	303,000,000	12,094,355	21,600,000	310,992	416,605,347

#### 5.4.21. Revision Of Codes and Manuals

S. No	Manuals, Pamphlets, codes and Instruction etc	Name of Controllers	Remarks
1.	Office Manual Part-V (Edition-2021)	CAAF (AHQ) Peshawar	Office Manual Part-V (Edition-2021) has been approved by the worthy MAG and under printing process in Central Army Press (CAP) Rawalpindi
2.	MAG's Compendium of Decision (2008 to 2021)	MAG office Rawalpindi	MAG's Compendium of Decisions containing decisions of Pay, TA, Pension, MES and Store upto 2008 to 2021 has been approved by the worthy MAG. It has been sent to CAP for printing.
3.	Office Manual Part-VIII (Edition 2022)	CMA (RC) Rawalpindi	Revised draft of Office Manual Part-VIII upto 2022 has been prepared and will be submitted to MAG for approval after completing all codal formalities.
4.	Office Manual Par-I (Edition-2022)	CMA (RC) Rawalpindi	Revised draft of Office Manual Part-I upto 2022 is under scrutiny and vetting process
5.	Military Accounts Code (Edition 2022)	MAG Office Rawalpindi	Revised draft of Military Accounts Code upto-2022 has been completed by adding the latest procedure, amendments and correction slips. After removal of certain queries it will be submitted to worthy MAG for approval
6	Classification Code List Defence Services (Edition 2022)	MAG Office Rawalpindi	Draft of the Book has been prepared by adding the latest code heads and sub heads and after its approval it will be sent to CAP for printing.

#### 5.5. Future Plans

Following are the future plans/goal of Pakistan Military Accounts Department.

##### 5.5.1. Pension Conversion to Direct Credit System (DCS)

In order to facilitate the pensioners by timely payment of pension in their respective accounts and to mitigate the risk of fake

payments by digitally verifying documents within a short span of time. The project of shifting of pensioners from manual to Direct Credit System is underway and the following phase wise plan has been made to achieve the target:

<b>Sr. No.</b>	<b>Period</b>	<b>Detail of GPOs</b>	<b>No. of Pensioners to be converted to DCS</b>
<b>1</b>	2022-2023	26 GPOs	336,994
<b>2</b>	2023-2024	26 GPOs	351,440
<b>3</b>	2024-2025	30 GPOs	336,478
	<b>Total</b>	<b>82 GPOs</b>	<b>1,024,912</b>

### **5.5.2. UAGE Initiative**

UAGE (Unit Accountant in the office of Garrison Engineer/MES) scrutinize the bills of civil works and after payment made by GE office book the expenditure in Defence Accounts on monthly basis by submitting the extract of cash book closed (consolidated monthly PM) through Controllers of Accounts.

In order to real time visibility and efficient control of Defence expenditure against MoD released budget the initiative of connectivity of UA GE offices with Online Accounting System of MAG's office is future plan/goal.

### **5.5.3. Centralized Online Accounting System for Budget Monitoring**

In order to implement a system based control over pre-audit payments against MoD's released budget, and to restrict expenditure within MoD's released budget, the Budget Monitoring System (BMS) will be launched.

#### **Features of BMS**

- Online visibility of MoD's released budget to all stakeholders
- Real-time visibility of Defence Expenditure against MoD's released budget

- System-Based Budget Check on Defence Expenditure before payment.

#### 5.5.4. Constructions

<b>Station</b>	<b>Issues</b>	<b>Status / Remarks</b>
<b>Karachi</b>	Establishment of PMAD residential accommodation at Malir (Karachi)	Land measuring 17 x Kanal in Svy # 59 at Mirpur Line Malir. is in possession of PMAD. Case for construction of boundary wall / PMAD colony is under correspondence.
	Construction of New Building for CMA (KC) Karachi	Under correspondence with MOD/CMA.
<b>Quetta</b>	Construction of Model LAO Office / Accommodation at Quetta	QMG's Br issued NOC for land measuring 4.45 Acres at Quetta. Awaiting for demarcation / handing / taking over.
<b>Multan</b>	Construction of PMAD Colony (Ph-2) a/w Masjid at Multan	Case for Rs.56.960 (Million) is lying MOD for admin approval.
	Construction of Office Block for CMA (MC) Multan.	Case is lying with MOD for principle approval.

#### 5.5.5. Audit/Inspection

The following Units/Formations are planned to be audited in the next Financial Year 2022-23.

<b>Plan</b>	<b>Units/ Formations</b>	<b>No. of Units/Formation planned to be audited</b>
Planned to be audited Units/ Formations during Financial Year 2022-2023 through CLA (DS) and CLA (DP)	Army & ISOs Units/Formation	6976 Number of Units/ Formations planned to be audited during F.Y.2022-23
	Navy Units/ Formation	180 Number of Units/ planned to be audited during F.Y.2022-23
	PAF Units/ Formation	948 Number of Units/ Formations planned to be audited during F.Y.2022-23
	DP Estb Units/ Formations	388 Number of Units/ planned to be audited during F.Y.2022-23

#### 5.5.6. Capacity Building

Following are the future plan for Capacity Building of PMAD employees:

- To achieve the target of 2nd phase of High Impact Capacity Building Initiative i.e. 1219 LAO staff and UAGEs.
- This office aims to develop official website of CMA (LC) Lahore to keep our stakeholders well informed about of the office. Online system of facilitation centre will also be linked with website to address the queries of distant clients.
- To train maximum number of Human Resource posted in Pakistan Military Accounts Department (so far almost 41% of total Human Resource has been trained)
- Special training for FWO staff.
- Focus in the field of Information Technology.
- Training of Trainers (TOT).

# **Pakistan Armed Service Board**

## 6. Pakistan Armed Services Board (PASB)

### 6.1. Mission / Role

**Introduction.** Pakistan Armed Services Board (PASB) was established as Soldiers, Sailors and Airmen's Board at Bombay (India), Rawalpindi and Sheikhupura in 1919/20 after World War - I. There were 33 x District Armed Services Boards (DASBs) till 1947 which continued to function after Independence also. The numbers of DASBs increased with time and as of now, PASB has 63 x DASBs spread all over the country.

a. **Punjab ASB Dte Lahore.** 21 x DASBs working under Punjab ASB Dte.



- b. **Khyber Pakhtunkhwa ASB Dte Peshawar.** 13 x DASBs working under Khyber Pakhtunkhwa ASB Dte.



- c. **Sindh ASB Dte Karachi.** 8 x DASBs working under Sindh ASB Dte.



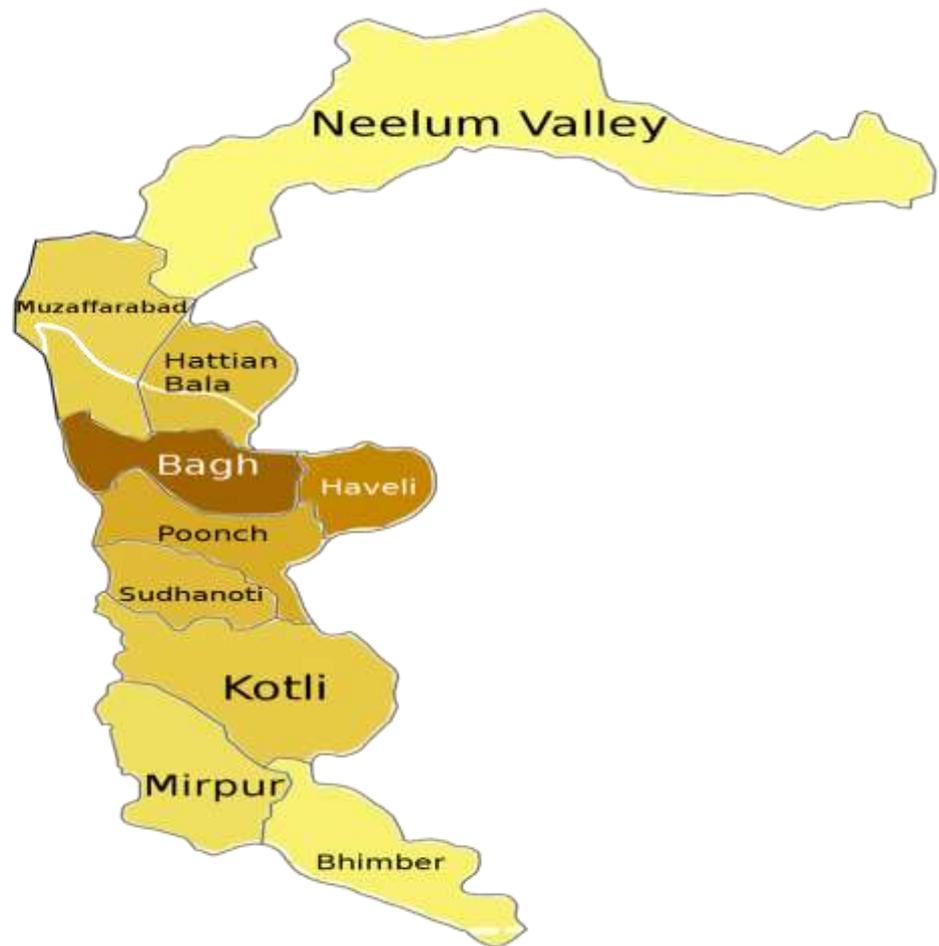
- d. **Balochistan ASB Dte Quetta.** 2 x DASBs working under Balochistan ASB Dte.



- e. **Gilgit Baltistan ASB Dte Karachi.** 3 x DASBs working under Gilgit Baltistan ASB Dte.



- f. **AJ&K ASB Dte Muzaffarabad.** 10 x DASBs working under  
AJ&K ASB Dte.



PASB is an Executive Department of Ministry of Defence with its Secretariat at Rawalpindi and 7 x Armed Services Board Directorates (ASB Dtes) in all Provincial Capitals, Gilgit Baltistan and Azad Kashmir. PASB is primarily responsible for looking after Pension Related Affairs, Welfare Measures, Redressal of Petitions / Complaints and Rehabilitation of Ex-Servicemen of all three Services besides helping the Serving / Retired Soldiers in their Civil Matters, where possible.

PASB is also a Member of World Veterans Federation (WVF), France and Royal Commonwealth Ex-Services League (RCEL), UK.

### **6.1.1. Vision**

Pakistan Armed Services Board (PASB) envisions a peaceful, stable, congenial and dignified life of all Veterans and Families / NoKs of Shuhada / Deceased Ex-Servicemen.

### **6.1.2. Mission**

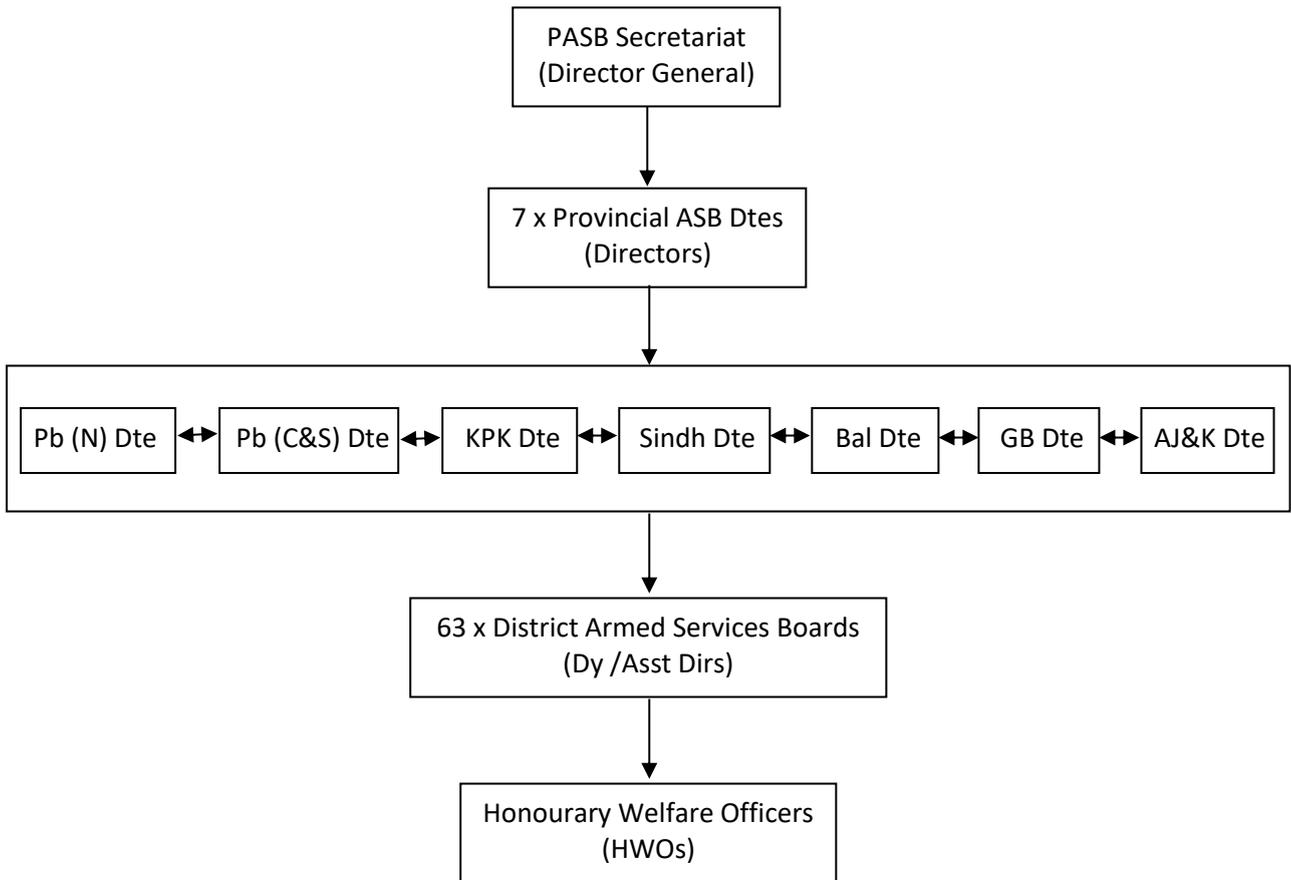
Ensure provisioning / availing of comprehensive, integrated and sustainable Welfare Services entitled to Ex-Servicemen of the Armed Forces and their Dependents include Families / NoKs of Shuhada / Deceased.

## **6.2. Hierarchical Org and Functions of PASB**

The hierarchical org of PASB is based on three tiers. The Central Board of PASB functions at the National Level. For its routine operational / administrative affairs, PASB has a Secretariat which formulates policies and regulates / oversees the operational activities of all Directorates / District Armed Services Boards (DASBs). At Provincial Level, the Armed Services Board Directorates perform their mandated tasks through District Armed Services Boards (DASBs) established at District level. All DASBs in addition to their integral staff have Honorary Welfare Officers (HWOs) also who do the field work in their respective areas of responsibilities.

## **6.3. Organogram**

PASB Department has a total strength of 887 Employees comprising 80 x Officers and 807 x Staff Members.



#### 6.4. Major Functions of PASB

- a. Administration and Budgetary Control of Provincial ASB Dtes and DASBs.
- b. Facilitate Rehabilitation and Re-settlement of Ex-Servicemen.
- c. Handle all Pension related affairs of Ex-Servicemen and Widows / Families of Shuhada / Deceased.
- d. Assist Ex-Servicemen in availing Welfare Initiatives of the Govt / Services.
- e. Redressal of Petitions / Complaints of Ex-Servicemen.
- f. Liaison with Civil Administration for all possible assistance for Ex-Servicemen in their civil matters.
- g. Verification of Documents of Ex-Servicemen.

- h. Facilitate apprehension of Absent Without Leave Cases / Deserters.
- j. Assist in Calling Up of Reservists.
- k. Membership of World Veterans Federation (WVF), France and Royal Commonwealth Ex-Services League (RCEL), UK.
- l. Administration of 29 x Veterans Messes (VMs) in the country.

## **6.5. Achievements**

### **6.5.1. Secy Defence Visit to PASB Deptt.**

Secy Defence Lt Gen Mian Muhammad Hilal Hussain, HI (M), (Retd) visited PASB Deptt on 8 Oct 2021. A detailed Brief / Presentation about the Functions / Roles and services being provided to Ex-svcmen was given during the visit (Soft copy of Photographs enclosed).

#### **SECY DEFENCE VISIT TO PASB SECTT – 8 OCT 2021**



### **6.5.2. Visit DG PP&A to PASB Deptt**

DG PP&A visited PASB Deptt on 31 Dec 2021. A detailed Brief / Presentation about the Functions / Roles and services being provided to Ex-svcmen was given during the visit (Soft copy of Photographs enclosed).

### **VISIT DG PP&A TO PASB SECTT – 31 DEC 2021**



#### **6.5.3. Director Conference**

Directors PASB Department conference was held at Lahore from 10 Mar to 11 Mar 2022 to discuss problems / grey areas of DASBs including Operational issues, manpower / discipline and budget etc (Soft copy of Photographs enclosed).

#### **DIRECTOR CONFERENCE 11 MAR 2022**



#### **6.5.4. Visit AS-III to Punjab ASB Dte (C&S)**

Additional Secy-III visited Punjab ASB Dte (C&S Lahore Cantt) on 22 Jun 2022. A detailed Brief / Presentation about the Functions / Roles and services being provided to Ex-svcmen was given during the visit (Soft copy of Photographs enclosed).

## **VISIT AS-III TO PUNJAB ASB DTE (C&S) – 22 JUN 2022**



### **6.5.5. Summer Internship Programme**

15 x Students of Various Universities alongwith Faculty Members / Staff of Min of Def visit PASB Sectt on 26 Aug 2021 A detail presentation was given about Role and Functions of PASB. (Soft copy of Photographs enclosed).

### **STUDENTS VISIT TO PASB SECTT – 26 AUG 2021**



### **6.5.6. Pre-Retirement Preparatory Workshop**

To facilitate smooth transition of PAF retiring personnel from Military to Civil life Pre-Retirement Preparatory Workshop was planned at PAF Complex AHQ Islamabad on 26 & 27 May 2021. Hon Brig Aamir Nazir, Director PASB has addressed on the Role of PASB Deptt for the Welfare of Veterans, Services Extended, Rehabilitation / Jobs and Procedure / Eligibility for extended services as Keynote Speaker.

### 6.5.7. Salient Operational Activities – Last 3 Years

Ser	Activities	2018-19	2019-20	2020-21
a.	Processing of Pension Cases	16332	18172	15502
b.	Re-Employment of Ex-Servicemen	225	397	234
c.	Complaints / Suggestions (PMDU)	71	184	231
d.	Petitions / Complaints	1728	2154	1593
e.	Civil Suits / Property Affairs Cases	167	161	157
f.	Micro Credit Scheme	1630	1350	1480
g.	Scholarships to the Wards of Ex-Svcmen	6783	7685	5196
h.	Financial Aid to Ex-Svcmen / Dependents	274	212	429
i.	Sewing Machines by PASB	74	62	129
j.	Sewing Machines by Fauji Foundation	28	53	32

### 6.5.8. Salient Operational Activities

- a. **Processing of Pension Cases.** The Board succeeded in finalizing / processing 15530 Pension Cases.
- b. **Re-Employment of Ex-Servicemen.** PASB facilitated Re-Employment for as many as 283 Ex-Servicemen in public / private sectors.
- c. **Redressal of Petitions / Complaints of Ex-Servicemen / Widows**
  - (1) 46 Complaints / Suggestions received by PASB Deptt through PMDU (Pakistan Citizen Portal) were duly resolved / further processed for possible relief to the complainants.
  - (2) 1609 Petitions and Complaints of Ex-Servicemen / Widows received directly by the Deptt were pursued / forwarded to

concerned authorities for necessary assistance / redressal on merit.

(3) 211 Cases of Civil Suits and Property Affairs of Ex-Servicemen / their Families were settled amicably during the period.

(4) Petitions of 1680 Ex-Servicemen suffering from acute economic problems were processed to respective Services HQs and Regtl Centres for financial assistance / required help of the sort.

- e. **Micro Credit Scheme.** A Micro Credit Scheme was introduced by PASB in 2001 to help the Ex-Servicemen / Widows in establishing / augmenting small businesses of their own. During the period under review, 1600 Ex-Servicemen / Widows benefited from this Scheme.
- f. **Scholarships to the Wards of Ex-Servicemen.** 5672 Scholarship Cases were forwarded to Fauji Foundation after initial screening and required processing by respective DASBs.
- g. **Assistance to Widows / Disabled Ex-Servicemen.** Financial Assistance of varying amounts to 106 needy Ex-Servicemen / their Dependents, 23 x Sewing Machines and 7 x Wheel Chairs were arranged / provided by PASB. 53 x cases were processed for provision of Sewing Machines with Fauji Foundation for Destitute Widows / Disabled Ex-Servicemen to alleviate their sufferings.
- h. **Verification of Benevolent Fund Cases.** The Board has verified 22896 Benevolent Fund beneficiaries for payment through direct / online credit system from Regimental Centres.
- i. **Functioning of Camp Offices.** Owing to acute economic crunch in the country, establishment of New District Armed Services Boards (DASBs) was postponed / not pursued, despite meeting all legal pre-requisites. Camp Offices at more distant / compressed Districts were however made functional to fill up

this administrative gap for the convenience of Ex-Servicemen and their Widows / NoKs of the area at following locations:-

(1) **Permanently Established**. Following Camp Offices are permanently established:-

- (a) Talagang
- (b) Gujar Khan
- (c) Haripur
- (d) Charsadda

(2) **Temporarily Established**. Following Camp Offices are established temporarily and visited by DASB Staff on Weekly / Fortnightly basis:-

- (a) Narowal
- (b) Mandi Bahauddin
- (c) Khanewal
- (d) Hunza
- (e) Lakki Marwat
- (f) Astore
- (g) Khaplu

j. **Establishment of Vocational Trg Centres (VTCs) and Capacity Buildings**

(1) In order to impart skill training to Female Wards of Ex-Servicemen, PASB Deptt sponsored establishment / functioning of 11 x Vocational Training Centres on adhoc / self help basis with assistance of local HWOs.

(2) **Capacity Building**. During the period under review, Rs. 155,112/- has been expended for purchase of sewing machines and other accessories for capacity building of 4 x VTCs i.e Khaplu & Sonikot Gilgit. Soft copy of Photographs of VTCs are enclosed.

k. **Renovation of Offices / Veterans Messes**.

(1) Presently 30 Veterans' Messes of different capacities / state are functioning under PASB in different parts of the

Country which provide boarding / lodging facilities on nominal charges to all Ex-Servicemen and their families who happen to visit urban cities for their routine civil affairs and health treatment etc.

- (2) Major / Minor Renovation of Offices of PASB Secretariat, 5 x ASB Directorates and around 16 x DASBs / Veterans Messes

was selectively undertaken and successfully completed from within available resources to afford administrative convenience to the Staff as well as Visitors. Soft copy of Photographs of the works undertaken is enclosed.

- l. **Acquisition of Land for PASB Offices.** Through concerted efforts and dedicated pursuance of case with Army Authorities at GHQ, required tract of Land was got allotted from competent forum for office of DASB Sialkot. Efforts has also been started for allotment of lands for offices of PASB Sectt, DASB Mianwali and DASB Khuzdar.
- m. **Yearly Performance Agreement.** The targets set in the Yearly Performance Agreement for 2021-22 were 100% successfully achieved.
- n. **Conversion to Direct Credit System (DCS).** Presently majority of Pensioners of Armed Forces received their pension through GPOs / PDOs. However, the Govt decided to convert the pension disbursement from GPOs / PDOs to Bank to facilitate the pensioners. For this purpose a Pilot Project was launched at Distt Kasur in Jan 2021. The Pilot Project was completed successfully and out of total 8089 x pensioners 7929 x pensioners have been converted into DCS. On successful completion of Pilot Project, the conversion to DCS has now been extended to rest of the Country in phased program.

o. **Sponsorship of Free Education for Wards of Shuhada.**

PASB has continuously Sponsored consequently for 2<sup>nd</sup> year of 19 x Wards of Shuhada of Armed Forces for Free Education in Fauji Foundation Model School, Choa' Saidan Shah Chakwal, functioning under Falah Foundation, which includes Tuition Fees and expenditure on Boarding / Lodging / Food etc. Soft copy of Photographs of DG PASB visit to the Wards of Shuhada Hostel are enclosed.

**STUDENT'S PHOTOGRAPH**



**6.6. Future Plans**

**6.6.1. Const of Offices**

a. **Phase II (FY 2022 / 2023)**

- (1) DASB Sialkot (Land altd by GHQ).
- (2) DASB TT Singh (Land purchased from Govt of Punjab).
- (3) DASB Khushab (Land altd by GHQ).
- (4) DASB Sukker (Land altd by GHQ).

## **6.7. Conclusion**

Pakistan Armed Services Board under the patronage of Min of Def is undertaking task of welfare with all sincerity and commitment. The Dept with the wholesome support from Army, PAF, PN and Fauji Foundation has come a long way in providing support to veterans and their families and shall continually performing this sacred task with devotion.



# Pakistan Maritime Security Agency

## **7. Pakistan Maritime Security Agency (PMSA)**

### **7.1. Introduction**

The creation of PMSA on 1<sup>st</sup> January 1987, is due to the realization of importance of the maritime sector of Pakistan along with our obligations under UN Conventions on Law of the Sea 1982 short titled UNCLOS. UNCLOS is regarded as one of the most comprehensive conventions reached by the global community. The UNCLOS, which triggered establishment of PMSA was ratified by Pakistan in 1997. The PMSA Act was passed by parliament in 1994. The UNCLOS introduced the concept of the maritime zones subjecting it to the coastal states' national jurisdictions. PMSA enforces national and international laws, policies, and conventions in the Maritime Zones of Pakistan. These Maritime Zones include Internal Waters, Territorial Waters, Contiguous Zone, Exclusive Economic Zone and Continental Shelf with no gaps in between. The oceans areas beyond the EEZ & continental shelf under no single state jurisdiction for exploration and exploitation of resources is the mankind common heritage and termed as High Seas.

### **7.2. Mission**

Based on the global geo-strategic and geo-economic contexts, domestic outlook, our national obligations, and responsibilities, PMSA mission has been derived as:

***"While Maintaining all time readiness to undertake Search and Rescue Operations, assert and enforce national jurisdiction and sovereignty and secure maritime zones to protect maritime interests of Pakistan ensuring safety of own personnel and material".***

### **7.3. Roles & Functions**

PMSA, being Pakistan's only Law Enforcement Agency at sea, has been assigned with various functions to perform, as per PMSA Act of 1994, in all the Maritime Zones of Pakistan. These are:

- a. To assist and co-ordinate SAR in the assigned area.
- b. To Prevent unauthorized exploitation of economic resources.
- c. To Protect Pakistani fishing vessels and crew.
- d. To enforce national and international laws, agreements and conventions.
- e. To undertake counter-narcotics and anti-human trafficking/smuggling operations.
- f. To assist other departments and agencies in safeguarding and protecting offshore installations/ infrastructures in the EEZ.
- g. To act as coordinating agency for prevention and control of marine disasters including pollution.
- h. To provide assistance for hydrographic and oceanographic research.
- j. To provide assistance for oil, gas and other mineral exploration.
- k. To render assistance to other assessment agencies in acquisition of mineral exploration and seismic data etc.
- l. To provide an effective secondary maritime force for deployment in any emergency, war or conflict.

### **7.4. Area of Responsibility**

PMSA's Area of Responsibility extends from shores to 200 NM to EEZ and 350 NMs in the continental shelf with a total area of 290,000 Sq KMs which approximately equals **37%** size of Pakistan.

### **7.5. Functions on Behalf of Various Ministries**

Since the assigned tasks and mission falls within the mandate of various ministries, PMSA coordinate with these ministries. Some of the key tasks being performed by PMSA for various ministries are mentioned below:

<b>FUNCTIONS</b>	<b>MINISTRIES</b>
Maritime Security	Ministry of Defence
Counter Narcotics	Ministry of Narcotics Control
Anti-Human Trafficking	Ministry of Interior
Anti-Smuggling	Federal Board of Revenue / Customs & Immigration
Protection of Non-Living Resources	<ul style="list-style-type: none"> <li>• Ministry of Science &amp; Technology</li> <li>• Ministry of Petroleum &amp; Natural Resources</li> </ul>
Child Labour	Ministry of Human Rights
<ul style="list-style-type: none"> <li>• Search &amp; Rescue</li> <li>• Protection of Pakistani Fishing Vessels &amp; crew</li> <li>• Enforcement of Hazardous Materials Control Regime (HMCR)</li> <li>• Port State Ctrl / Flag State Ctrl</li> </ul>	Ministry of Maritime Affairs
Marine Environmental Protection	Ministry of Climate Change
Unregistered/ Unregulated Satellite Communication	Ministry of Information Technology/ PTA

In addition, though PMSA is a Federal Agency, however, we frequently coordinate with and undertake policing roles on behalf of Balochistan and Sindh Provinces for checking unlawful and illegal activities in the territorial waters as well as safeguarding marine protected areas.

## **7.6. Maritime Challenges**

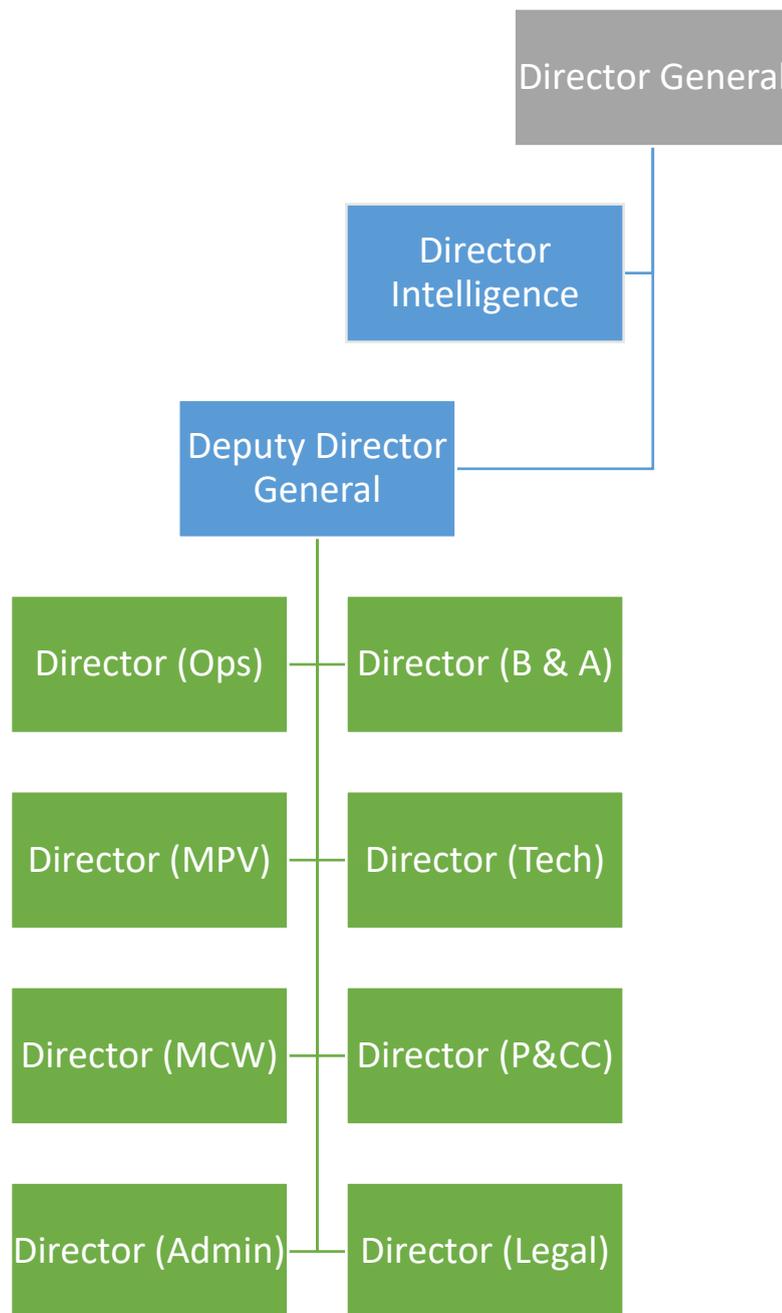
Vastness of Pakistan's coastline offers both challenges and opportunities. The real challenge is the enforcement of maritime laws in the AoR through limited available resources, infrastructure, and manpower. With the available assets, PMSA conducts regular operations to ensure safety, security and economic interest of Pakistan are not infringed upon, despite the challenges. These include:

- a. Search and Rescue viz vast area.
- b. Registration of Fishing Boats.
- c. Installation of Vessel Monitoring System.
- d. Narco-Trafficking / Smuggling/ trafficking of human & other commodities.
- e. Poaching by foreign/ neighboring countries particularly our eastern and western neighbors.

- f. Diving Regulation.
- g. Security of Ports areas (Particularly CPEC related).
- h. Domestic unauthorized Fishing.
- j. Regulation of craft leaving soft landing areas.
- k. Marine Pollution and Environmental Protection.

### 7.7. Organizational Infrastructure

PMSA is an attached department of Ministry of Defence. Organizational infrastructure of PMSA is given under:



## **7.8. Operational Assets Of PMSA**

To support PMSA's operations along the coast, PMSA has established Coastal Bases which have variety of assets for patrolling.

To effectively monitor the huge area for undertaking the assigned tasks; assets of PMSA include a Surface Wing comprising of 1 x KASHMIR Class Ship, 4 x HINGOL Class ship, 4 x BARKAT Class ship and 02 x Island Class Patrol boats. Additionally, Fast Response Boats, ZODIACs and indigenously developed Maritime Security Speed Boats (SSBs) are available for rapid deployment. Moreover, an Air Wing with 03 x Norman Defender Aircraft enables Maritime Surveillance.

## **7.9. Operational Achievements**

PMSA conducted numerous operations during the period under review. The significant and major operations are enumerated as under:

### **7.9.1. Counter Narcotics Operations**

It is assessed that large amount of global cultivation of illicit opium is undertaken in our region, specifically in Afghanistan. Counter Narcotics efforts on land are much easier and cost effective as compared to maritime domain.

Interdiction of drugs at high seas due to high volume of sea traffic, multitude of containerized cargo and vast extents of sea open in all directions. PMSA has apprehended approximately 137 Tons of various drugs including heroine and crystal meth worth approximately Rs. 83 Billion till to date. Anti-Narcotics efforts of PMSA have also been acknowledged in Compendium of Drug Seizures at Sea published jointly by Combined Maritime Forces and United Nations Office on Drugs & Crime. Following Anti-Smuggling Operations were carried during FY 2021 – 22:

- (1) 41 Packets of While Narcotics was seized 21 Oct 21.
- (2) 233 Kgs of Hashish was seized on 24 Nov 21.
- (3) 500 Kgs of Narcotics was seized on 03 Dec 22.
- (4) 1800 Bottles Liquor was seized on 15 Dec 22.
- (5) 825 Kgs Heroin was seized on 10 Feb 22.
- (6) (8) 834 Kgs of Heroin was seized on 03 Mar 22.

(7) (7) 3000 Kgs of Hashish was seized on 03 Apr 22

### **7.9.2. Anti-Smuggling & Illegal Immigration Operations**

Smuggling of goods and humans including illegal immigrations has gained significant attention during last decade as trans-national criminals exploit sea routes used for economic purpose of their nefarious ends. PMSA has conducted 235 successful anti-smuggling operations and seized various kinds of illicit cargo including liquor and illegal fuel having street value of over Rs. 20 billion have been seized till to date. During Anti-Smuggling Operations in FY PMSA has seized 31,880 Ltrs diesel 34800 Ltrs cooking Oil and 256 car tires from 15 x fishing boats.

### **7.9.3. Anti-Poaching Operations**

Pakistan's EEZ is enormously rich both in living and non-living resources. Poaching, mainly by Indian fishermen, is common in our resource rich Indus Delta region, where Indian fishermen catch huge quantity of fish, which is a significant loss to our resources, in addition to causing huge ecological damage to various rare fish species. PMSA conducts focused anti-poaching operations specially in the Eastern Maritime Region of Pakistan with all available resources, besides regular EEZ patrolling and policing in the area. Till to date, 2581 Indian fishing boats and 14779 fishermen have been apprehended mainly from our Eastern region. This has also provided Pakistan with the bargaining lever to get our fishermen repatriated in early time frame on reciprocal basis. While undertaking Anti-Poaching operations at sea during FY, PMSA apprehended 27 x Indian fishing boats along with 162 crew.

Based on data of last 5 years, it has been observed that on average approximately 1150 boats are reported every year within our EEZ out of which around 5-6% i.e., 60-70 boats are apprehended by PMSA while others are repelled back into Indian waters before they even start catching fish from our waters. If PMSA does not stop these vessels; an approximate loss of Rs. 3 Billion could be incur per annum on stolen natural resource,

besides damage to the eco-system and sustainability which cannot be measured. These calculations are only based on our detection during the last 5 years and actual number might be much more.

#### **7.9.4. Search and Rescue Operations**

Pakistan being signatory to SOLAS Convention has been allocated a vast area extending up to 840 NM for coordination of Search & Rescue operations. In line with international obligation of Pakistan, PMSA also man Regional Maritime Rescue Coordination Center (MRCC) 24/7 to respond to all kinds of maritime disasters in our region. Till to date, PMSA has rescued more than 4105 precious lives and responded to 367 vessels in distress at sea which include fishermen from regional countries including India & Iran. It is pertinent to highlight that PMSA personnel have been nominated for IMO Gallantry award to acknowledge their Search & Rescue efforts. PMSA also actively participates in flood relief operations in the Coastal Areas rescuing thousands of people. During Search and Rescue operations in FY, PMSA rescued 39 x Fishing Vessels, 04 x MVs along with 313 x crew members in distress at sea. Moreover, 22 x dead bodies were also recovered.

#### **7.9.5. CPEC and LNG Carrier Security**

In addition to working with Port Authorities of KPT and PQA, PMSA is ensuring Law Enforcement at Gwadar and maintaining presence through its available assets for safe arrival and departure of marine traffic carrying CPEC related cargo under CPEC Maritime Security Task Force (CMSTF-88). Additionally, PMSA also provides security cover to all LNG tankers arriving at and departing from Port Qasim.

#### **7.9.6. Preservation and Protection of Mangroves.**

PMSA during the year under review has started patrolling the creeks to guard against cutting of mangroves forest. Number of boats apprehended on this account and has been handed over to concerned agencies.

### **7.9.7. Promotion of Good Relation.**

Pakistan Maritime Security Agency ship PMSS HINGOL visited Muscat (Oman), Bahrain & Bandar Abbas (Iran) during OSD to Arabian Gulf and PMSS KOLACHI visited Doha, (Qatar), Abu Dhabi (UAE) and participate in DIMDEX at Abu Dhabi to promote relations with the brotherly country particularly in the domain of maritime law enforcement.

### **7.9.8. International / Regional Cooperation and Exercises**

Besides these operations, PMSA is maintaining maritime cooperation with International and regional countries through MoUs, Exercises and other initiatives with Azerbaijan, Bahrain, China, Denmark, Djibouti, India, Iran, KSA, Kuwait, Maldives, Oman, Russia, Seychelles Island, Sri Lanka, Tanzania, Turkey and US. PMSA ships regularly participate in International and regional exercises and conducts Over Seas Deployments to friendly countries. PMSA is a regular and active participant of Heads of Asian Coast Guard Agencies Meeting (HACGAM) forum since 2006. PMSA was unanimously chosen by member states to conduct 13<sup>th</sup> HACGAM in Pakistan for very first time. PMSA is also an active member of South Asia Co-operative Environment Programme (SACEP).

### **7.9.9. Training Achievements**

To enhance existing operational capability of PMSA, various administrative and general projects were also undertaken. The significance of the major projects is enumerated as under:

### **7.9.10. PMSA TRACEN Activities**

Regular courses are conducted at PMSA Training Center (TRACEN) for PMSA as well as PN participants. A total of PMSA 268 personnel are trained at PMSA TRACEN in FY. Officers and CPO/ Sailors of all cadres are trained in different courses mentioned below:

- (a) Boarding Ops Course.
- (b) Disaster Management at Sea.
- (c) Maritime Laws and Regulation Course.
- (d) Search & Rescue Course.

### **7.9.11 E-Learning Lab.**

PMSA E-Learning Lab offers different for participations of PMSA as well as PN regularly. The 17 x courses are designed by PMSA and participants are also certified after completion of the course. This facility of PMSA is also extend to sister forces i.e Pakistan Air Force. Total 160 participants are trained at PMSA E-Learning lab in FY.

# **Military Lands & Cantonments**

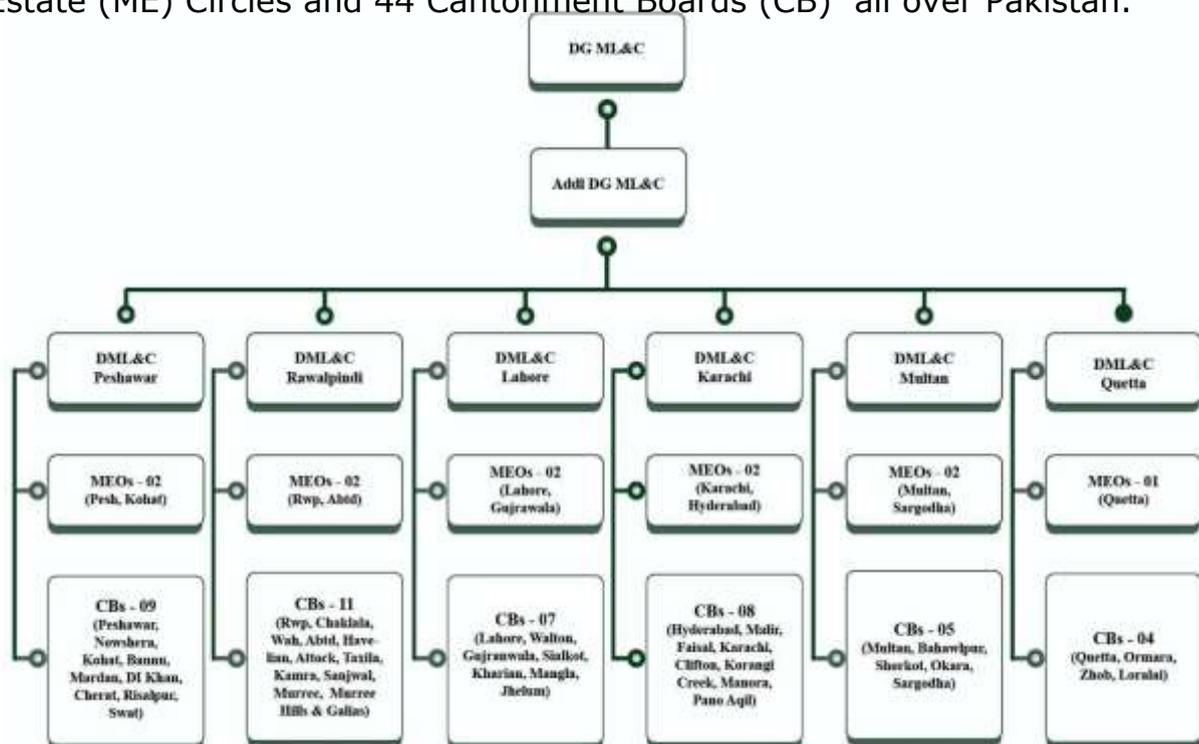
## 8. Military Lands and Cantonments Department

### 8.1. Mission Statement

*"To Ensure Pro-People, Efficient Local Governance in Cantts and Effective Defence Land Management"*

### 8.2. Introduction

The Military Lands & Cantonment Department is headed by the Director General, Military Lands & Cantonments (DG ML&C). It is followed in the hierarchy by an Additional Director General and assisted by four Directors in HQ. HQ ML&C has under its jurisdiction six regional directorates namely Peshawar, Rawalpindi, Lahore, Multan, Karachi and Quetta. HQ ML&C through regional directorates manage 11 Military Estate (ME) Circles and 44 Cantonment Boards (CB) all over Pakistan.



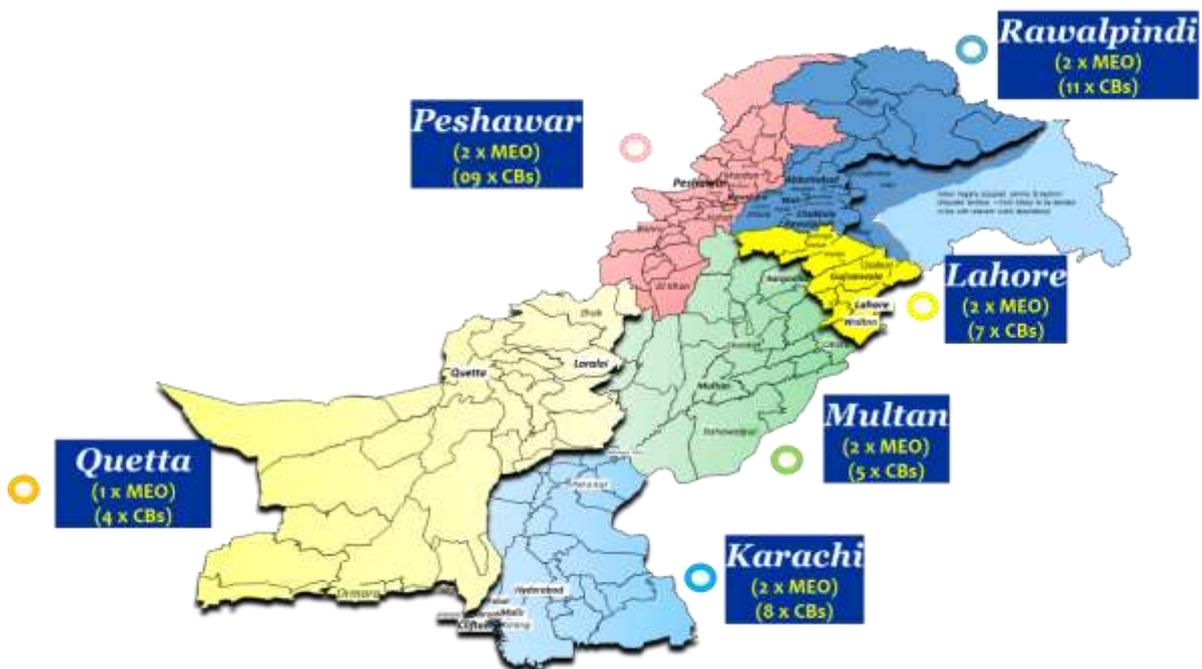
*Organogram of Field Offices*

The ML&C department is managing Defence Lands and Cantonment Boards all over Pakistan. It maintains the record of all defence lands, attends to and promotes the interest of more than 4.7

Million people, handles budgets amounting to approximately Rs. 32 billion which is increasing on yearly basis and manages a human resource base of nearly 31,000 employees.

Cantonment Boards are autonomous bodies working under the administration of ML&C Deptt and classified into three categories (I, II & III) depending on the size of the civilian population. Cantonment Boards, depending on the classification, have an equal number of elected and nominated members with Officer Commanding the Station as its ex-officio President. Cantonment Boards generate their own funds through levying taxes, fees, and appoint their own staff. The taxes and fees to be levied are comparable to those in the adjacent municipality.

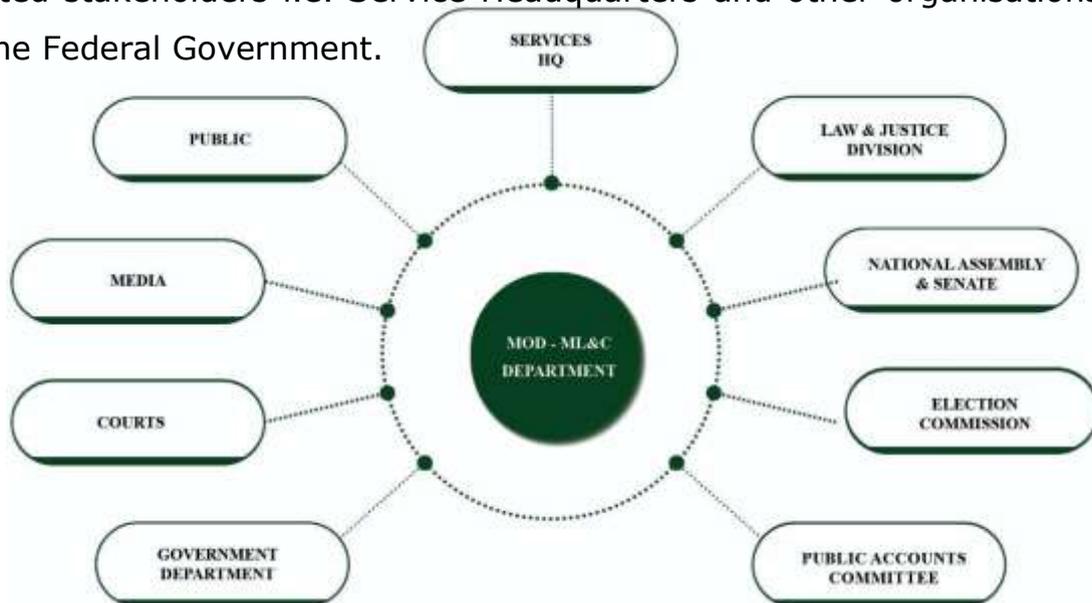
All the activities of the organisation are monitored and supervised by the Directorate General of Military Lands and Cantonments, Ministry of Defence through Regional Directorates in Peshawar, Rawalpindi, Lahore, Multan, Karachi and Quetta.



*ML&C on Map of Pakistan*

### 8.3. Mandate / Main Functions

Military Lands and Cantonments Deptt provides advisory input relating defence lands and local governance matters in cantonments to the Federal Government (Ministry of Defence) and all related stakeholders i.e. Service Headquarters and other organisations of the Federal Government.



Following are the main functions of ML&C Deptt:

#### a. Defence Land Management

Military Estate Circles perform the following functions:

- i. Acquisitioning or requisitioning of property for Defence Services
- ii. To defend litigation in the court of law to safeguard the interest of the Govt

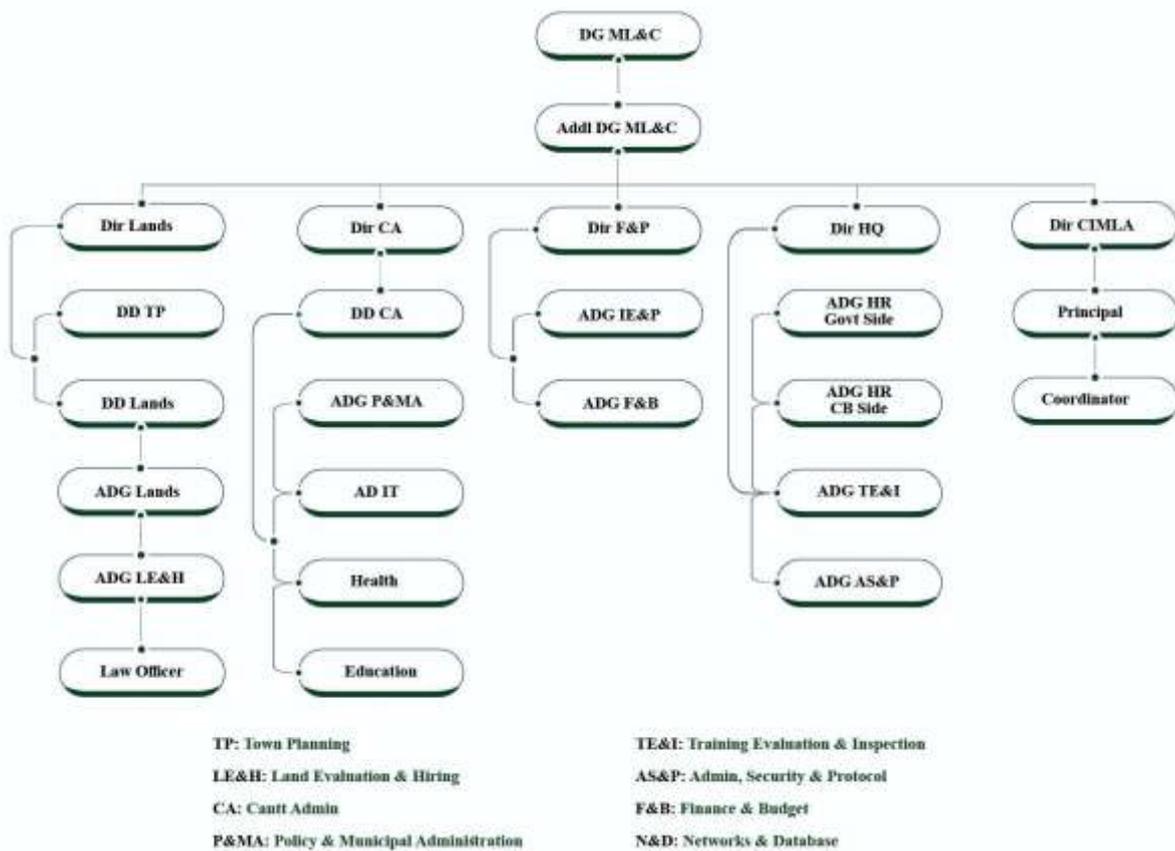
#### b. Local Self Governance

Cantonment Boards are statutory local bodies and perform the following functions:

- i. Efficient management of the Local Government in CBs
- ii. Preparation of Annual Budget of CB and Revenue collection
- iii. Building control, dev and maintenance of

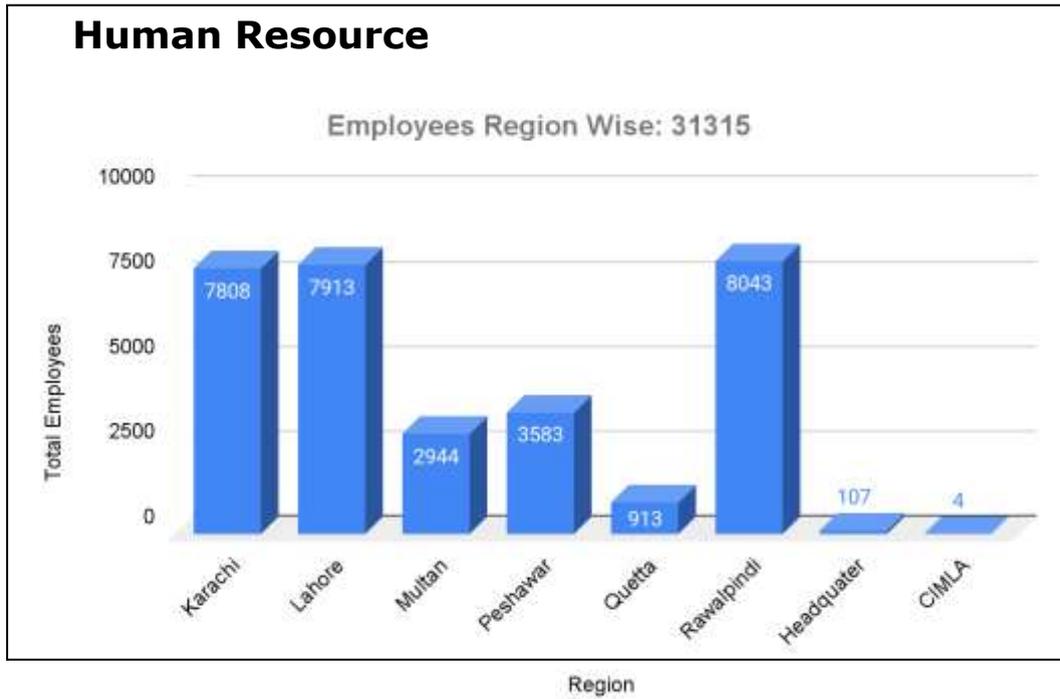
- iv. Provision of civic amenities
- v. Development works for cantonment residents
- vi. Provision of health facilities
- vii. Provision of education facilities
- viii. Maintenance of hygiene and sanitation
- ix. Taking census in cantonment areas
- x. Taking survey of cantonment area

### 8.4. Organizational Structure of HQ ML&C

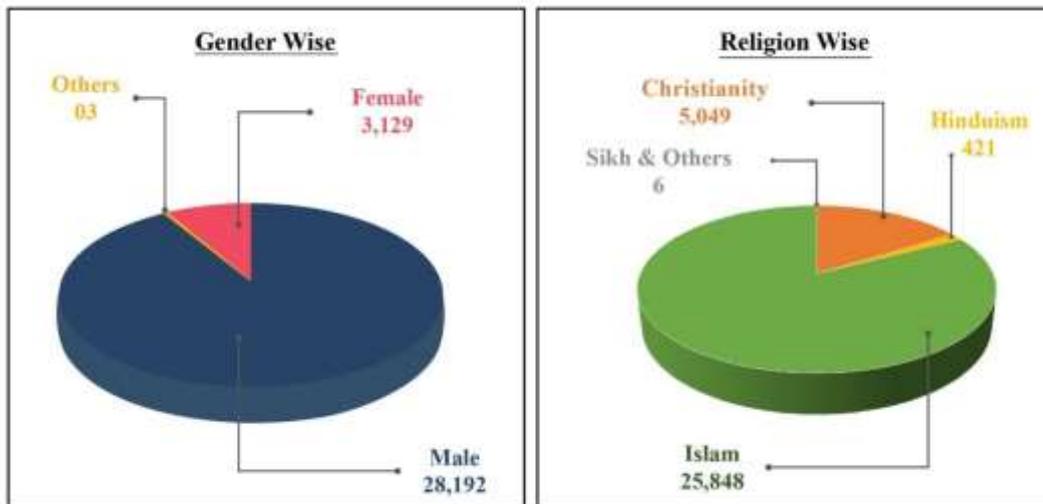


Organogram of HQ ML&C

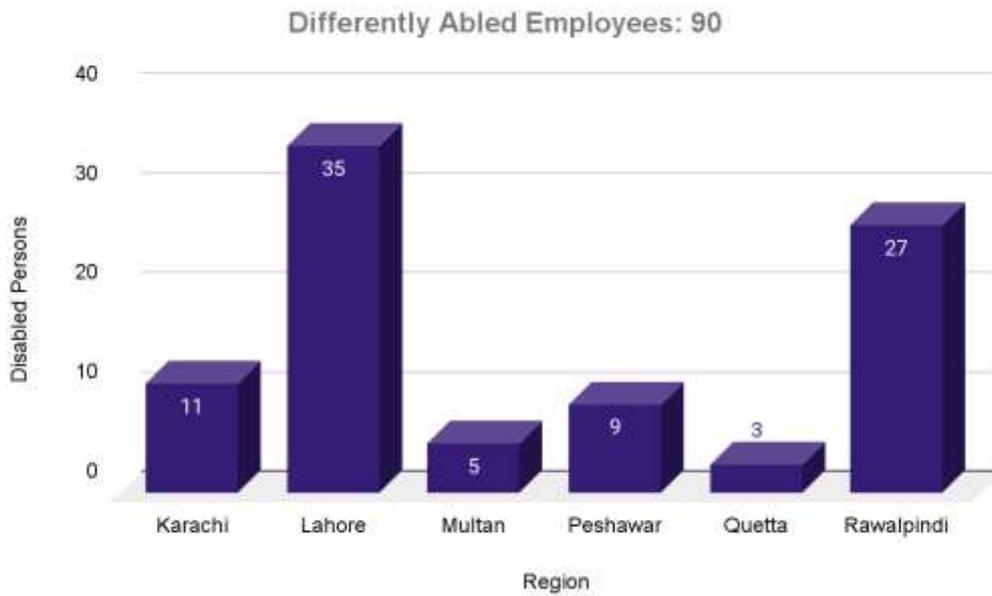
## 8.5. Human Resource



*Total No. of Employees (Govt & Cantt Side)*

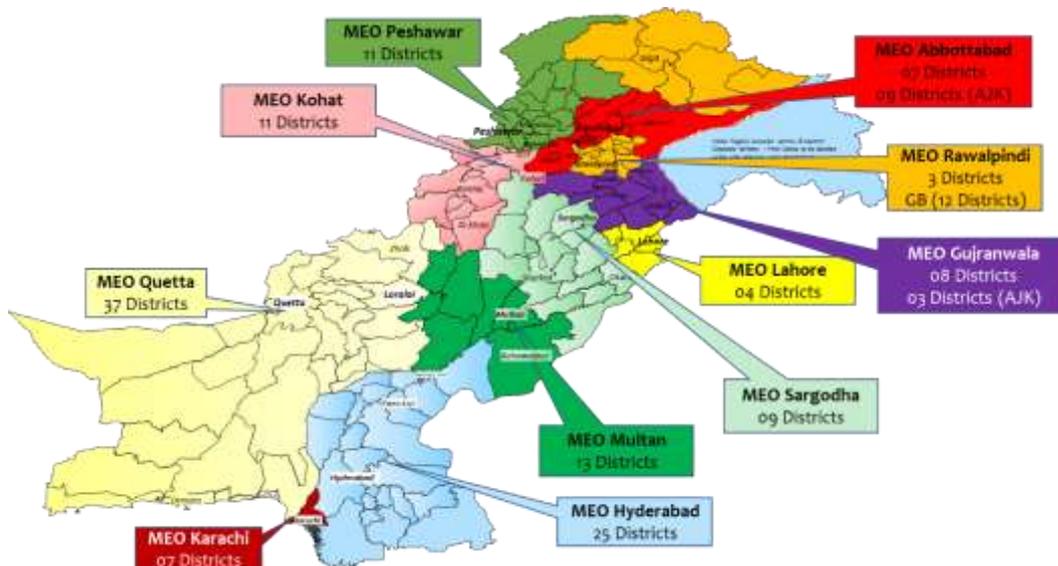


*Gender & Religion Wise Employees*



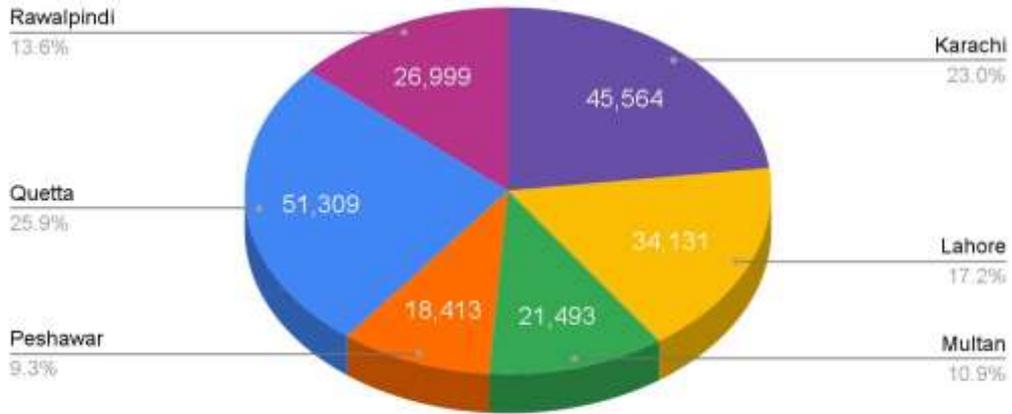
*Total No. of Differently Abled Employees*

## 8.6. Military Estates Circles



*Military Estates Circles and Locations*

**Total - 197,908 Acres**



*Region Wise Defence Land within Cantonment Area (Acres)*

**8.7. Cantonment Boards**

Clas	Population	No of
I	Above 100,000	13
II	Above 50,000	09
III	Up to 50,000	22
<b>Total</b>		<b>44</b>

*Classification of Cantonment Boards*

**8.8. Region-wise Population**



*Total Cantonment Population (as per 2017 Census)*

## 8.9. Survey, Town Planning & Building Control



## 8.10. Leading Cantonments

Characteristic	Cantonme	Statistics
Oldest	<b>Karachi</b>	Year 1842
Area	<b>Ormara</b>	113 Sq Km
Population	<b>Walton</b>	0.7 Million
Budget	<b>Clifton</b>	6.2 Billion
Taxable Property	<b>Walton</b>	83,571 Nos

*Leading Cantonments*

## 8.11. Taxation & Revenue

**ANOTHER  
HISTORIC  
STEP BY  
CANTONMENT BOARDS OF  
PAKISTAN**

ہمیں ہواں سجانے آئے ہیں۔ ہمیں شہر سجانے آئے ہیں۔

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MILITARY LANDS  
& CANTONMENTS

**Local Receipts FY 2021-2022 Rs. 32 Billion**

### 8.12. Managing Lands Inside Bazar Area



### 8.13. Sanitation Services



### 8.14. Provision of Street Lights

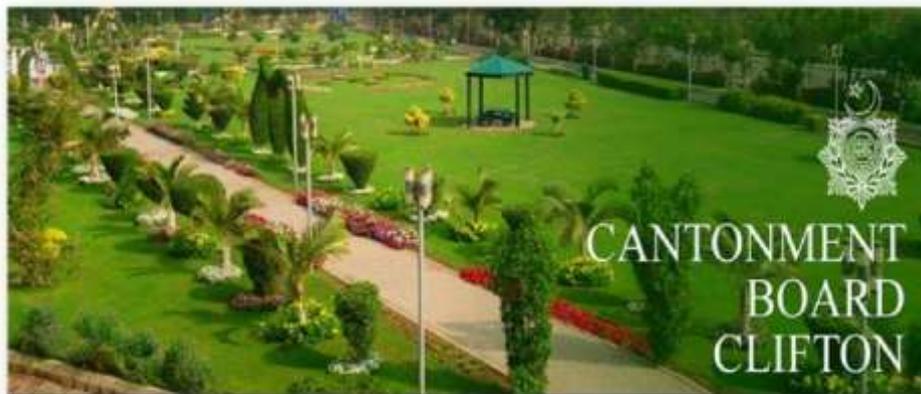


### 8.15. Maintenance of Public Roads / Streets, Drainage



11052 Kms Roads / Streets

### 8.16. Plantation & Maintenance of Garden & Parks



296 No of Parks

### 8.17. Clean Drinking Water



110 MGD, 673 Filtration Plants

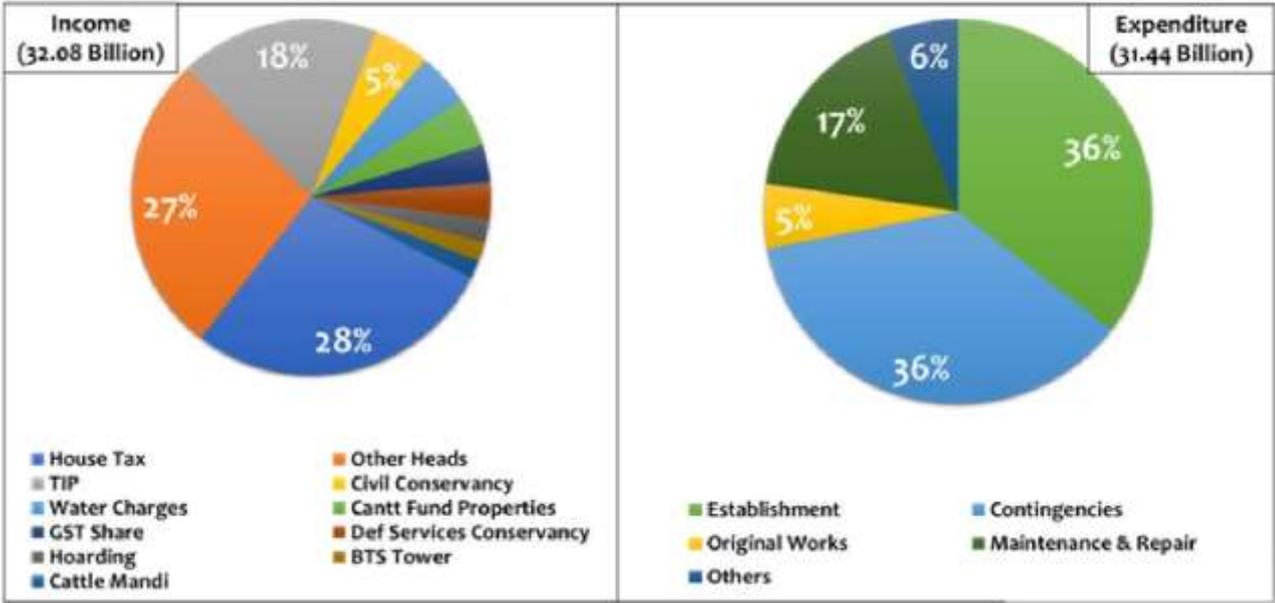
## 8.18. Finances

Budget for Govt Offices i.e. HQ, RHQs and Military Estate Circles are allocated by the Federal Government through the Ministry of Defence.

<b>Budget 2021-2022</b>			
<b>Sr</b>	<b>Head 12-N</b>	<b>Demand (M)</b>	<b>Allocation (M)</b>
1	Pay & Allowances (Centrally	486.047	447.010
2	Misc Expenses Including TA/DA	809.890	78.763
3	Training Charges of ML&C Group Officers	42.00	0
4	Assistance Package	47.573	18.848
5	POL Charges	5.297	3.036
6	Revenue Works (b) Normal (Rent of Hired / Requisitioned Premises)	75.104	50.171
7	Revenue Works (b) Normal (Repair / Maintenance of Office Building)	144.00	0
8	Utility Bills	17.732	16.167
9	Works (b) (Non-Residential)	0	0
	<b>Total</b>	<b>1627.643</b>	<b>613.995</b>

*Budget Allocation FY 2021-2022*

Cantonment Boards are autonomous bodies and generate their own funds. Details of the income and expenditure for the FY 2021-22 are given below:



*Income & Expenditure for the FY 2021-22*



*Cantonment General Hospital Rawalpindi*

## **8.19. Services**

### **8.19.1. Health**

Healthcare system of ML&C Dept comprises Cantt. General Hospitals (CGH) & Dispensaries. Presently, 05 Cantonment General Hospitals, 56 Dispensaries and 07 Medical Centres are functional in different Cantonments all over the country. Healthcare services have been provided through these facilities to employees, their dependents and the general public residing in cantonments. These services include pharmacies, emergency, diagnostic, therapeutic, surgical, OPD, IPD, rehabilitation, family welfare & planning, expanded program for Immunization & polio vaccination.

### **8.19.2. Entitlement for ML&C Healthcare Facilities**

Ministry of	Employees and their Dependants
ML&C Deptt	
Cantonment	
General Public	Cantt Residents

### 8.19.3. Health Region Wise

<b>Sr</b>	<b>Region</b>	<b>No of Hospital</b>	<b>No of Dispensary</b>	<b>No of Docto</b>	<b>No of Nurs</b>	<b>No of patients attende</b>
<b>1</b>	Karachi	01	1	27	12	133,201
<b>2</b>	Lahore	01	1	32	08	174,602
<b>3</b>	Multan	01	0	05	02	25,389
<b>4</b>	Peshawa	01	0	19	05	101,449
<b>5</b>	Quetta	00	0	02	02	22,171
<b>6</b>	Rawalpin	01	1	112	34	472,862
<b>Tot</b>		<b>05</b>	<b>5</b>	<b>197</b>	<b>63</b>	<b>929,674</b>

### 8.19.4. Cantonment General Hospital Rawalpindi

Three new Departments i.e. Cardiology, Urology & Gastroenterology have been recently added in the CGH Service fleet. In the larger interest of the patients, evening practices in various specialised fields (17), have been successfully started, with a monthly financial impact of Rs.4 – 5 (M). An Audiology Room, having the facility of Audiometer has been established for convenience of the concerned patients. The Polio Campaign is being conducted at CGH, in order to provide quality vaccinations through WHO. Free Medical Camps are also being arranged for healthcare awareness and treatment. CGH has been accredited by CPSP in the fields of Pediatrics, Medicines and Obst / Gynecology. CGH has been notified by PMC for allocation of 100 seats for House Job.



**16 May 2022: Visit of DG ML&C to Cantonment General Hospital Rawalpindi**

### **8.19.5. Cantonment General Hospital Lahore**



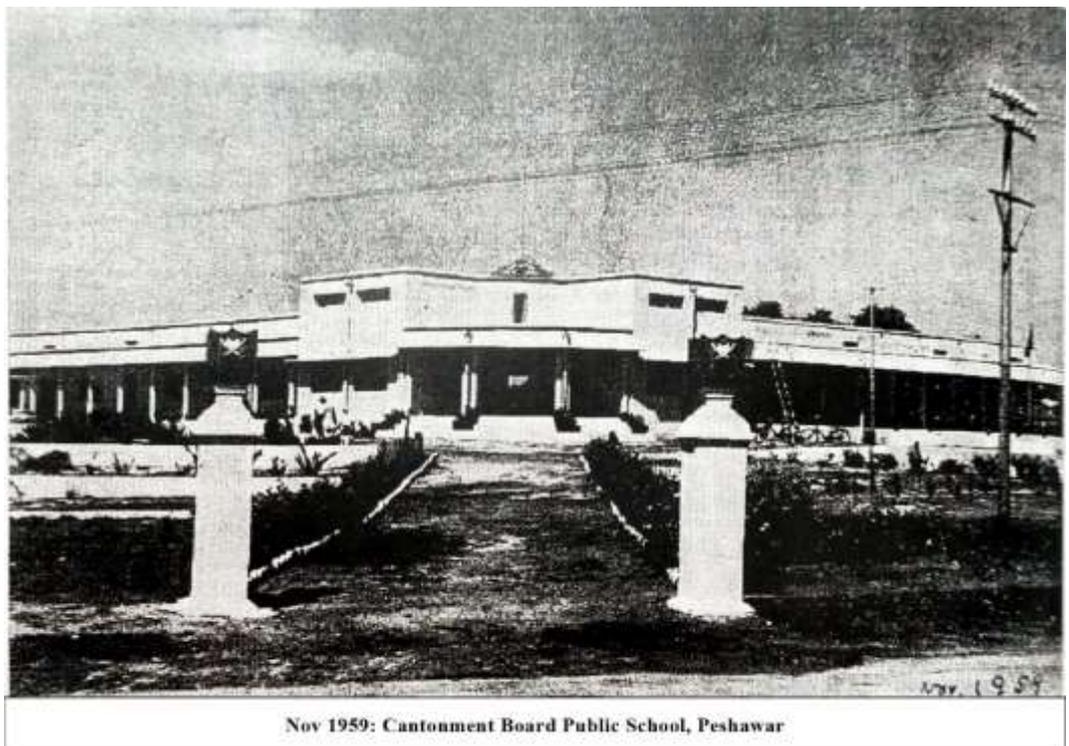
**Establishment of specialist clinics on share basis Surgery (Morning), Gynea (Evening) Radiology (Morning & Evening)  
 Restoration of 24/7 medical covers  
 Uninterrupted supply of medicene  
 Establishment of dental unit  
 Approval by LCB for establishment of a Gohawa II Dispensary**

### 8.19.6. Bizerta Lines Dispensary Karachi



## 8.20. Education

### 8.20.1. Historical Perspective



Initiative of Field Marshal Ayub Khan, the then C in C of Pak Army who laid the foundation stone of Cantonment Public School Peshawar on 22nd May,1952 with the aim to produce good muslims, efficient citizens & balanced personalities. CB Sir Syed Senior School was established in January 1958.



### **8.20.2. Cantt Public Education Institutes (CPEIs)**

To maintain the glorious traditions of ML&C Department of imparting quality education to the residents of cantonments in Pakistan, up gradation of existing and development of new modern and state of the art educational institutions was undertaken in a phased program. Cantt Public Education Institutes (CPEIs) are providing a modern learning environment and education to approximately over 57,910 students throughout the country. CPEIs introduced new syllabus embedded with modern and futuristic approach along with the addition of curricular and extracurricular activities to make the students become responsible citizens and effective members of the society.



*CB Public degree College for Women Jinnah Town Quetta*

In addition to it, CPEIs have also inducted young, motivated and energetic faculty for imparting modern education to the students. At present, there are 2516 faculty members working in different Cantt Public Education Institutes (CPEIs) all across the country. The summary regarding Cantt Public Schools and Colleges is given below:

<b>Education Region Wise</b>					
<b>Sr</b>	<b>Region</b>	<b>No of Educatio</b>	<b>No of Facul</b>	<b>No of Stude</b>	<b>No of Passing</b>
1	Karachi	06	129	3,482	131
2	Lahore	11	290	6,460	831
3	Multan	07	162	3,895	109
4	Peshawa	10	201	4,879	221
5	Quetta	02	105	2,733	110
6	Rawalpin	18	371	7,506	447
<b>Total</b>		<b>54</b>	<b>1258</b>	<b>28,955</b>	<b>1769</b>

CB Public degree College for Women Jinnah Town Quetta was established as higher secondary school in 2017. The degree classes (BS English) commenced in Mar 2019.

**8.20.3. CPEIs Fee Structure  
Pre School to Intermediate Level**

CB	Level	CB Residents			CB & ML&C		
		Adm	Securi	Monthl	Adm	Securi	Monthl
Class I	Pre School to	8,00	3,000	3,000	2,00	500	500
	Class 6th to	8,00	3,200	3,200			
	1st and 2nd	8,00	3,500	3,500			
Class II	Pre School to	5,00	2,000	2,000	2,00	500	500
	Class 6th to	5,00	2,200	2,200			
	1st and 2nd	5,00	2,500	2,500			
Class III	Pre School to	3,00	1,500	1,500	2,00	500	500
	Class 6th to	3,00	1,700	1,700			
	1st and 2nd	3,00	2,000	2,000			

**O/A Level (Cambridge Campus Walton)**

Sr	Category	Admission	Security	Monthly
1	Cantt Residents	10,000	6,000	6,000
2	CB & ML&C	4,000	4,000	4,000

**Degree Level**

Sr	Stations	CB Residents			CB & ML&C		
		Adm	Securi	Month	Adm	Securi	Month
1	Malir	12,000	5,000	5,000	7,000	3,000	3,000
2	Quetta	12,000	5,000	5,000	7,000	3,000	3,000
3	Lahore	12,000	5,000	5,000	7,000	3,000	3,000
4	Kamra	12,000	5,000	5,000	7,000	3,000	3,000

#### **8.20.4. Incentives/ Awards**

Following incentives to be awarded to the students based on their performance:

#### **New Admissions in 1st Year**

- 1. Board Position Holders (1st ,2nd ,3rd ) in SSC Exam**
  - a. Admission and Security Fee.** Exempted
  - b. Monthly Fee.** Exempted for 1st and 2nd Year
- 2. 95% and Above (Marks in SSC)**
  - a. Admission and Security Fee.** Exempted
  - b. Monthly Fee.** Exempted for 1st Year
- 3. 90% to 94.99%**
  - a. Admission Fee.**
  - b. Monthly Fee.** Exempted for 1st Year.
- 4. 85% to 89.99%.** Monthly Fee Exempted for 1st Year
- 5. 80% to 84.99%.** 50% Monthly fee exempted for 1st Year

#### **CB Students**

- 1. Board Positions (Matric / F.A / FSc)**
  - a. 1st Position.** Laptop
  - b. 2nd Position.** Laptop
  - c. 3rd Position.** Laptop
- 2. Internal Exam (Class 1st to 8th)**
  - a. 1st Position.** Rs 5000/- Cash and merit certificate
  - b. 2nd Position.** Rs 3000/- Cash and merit certificate
  - c. 3rd Position.** Rs 2000/- Cash and merit certificate

**8.20.5. Activities**



Visit of DG ML&C To Cantt Public Girls School & College Hyderabad



Art & Science Exhibition(Cantt Public School & College,Chaab-Campus), Gujranwala Cantt



Dengue awareness & Solid Waste Management Seminar -Hyderabad Cantonment Board



Iqbal Day Celebrations in Cantt Public High School & Girls College Cantonment Board Jhelum



28

Pakistan Day Celebration Cantt Public Education System Jinnah Town Quetta



Cantt public school and girls college subzabar chaklala cantt Rawalpindi

SWEETY & MEMORY

Iqbal Day Celebrations in Cantt Public School and Girls College Chaklala Cantonment Board

## 8.21. Public Safety & Convenience

Sr	Region	Fire Briga	Parks / Horticultu	Stre et Lich	Traffi c Signs
1	Karachi	06	93	26558	59
2	Lahore	14	72	33113	13
3	Multan	04	33	6553	08
4	Peshawa	06	33	8205	17
5	Quetta	02	13	1061	00
6	Rawalpin	02	52	27797	33
<b>Tot</b>		<b>34</b>	<b>29</b>	<b>103287</b>	<b>130</b>

## 8.22. Water Supply

Sr	Region	Tube wells	Filtrati on Plant
1	Karachi	00	135
2	Lahore	222	233
3	Multan	37	66
4	Peshawa	68	76
5	Quetta	19	14
6	Rawalpin	155	149
<b>Tot</b>		<b>501</b>	<b>673</b>

## 8.23. Annual Development Plan FY 2021-2022

During the FY 2021-22, Cantonment Boards undertook Original Works of Rs. 1.7 Billion and Maintenance Works of Rs. 5.2 Billion which included construction and maintenance of roads, streets, filtration plants, parks, sewerage system, water supply network, street lights, sports facilities etc.





Upgradation / Rehabilitation of Filtration Plant Chaudhri Cantonment Board



Installation of Filtration Plant Cantonment Board Clifton



Inspection of Water Filtration Plant Hyderabad Cantonment Board



Addition of New Latest Fully Equipped Solid Waste Vehicles Gajrawala Cantonment Board



Inauguration of Road from Imperial Chowk to SP Chowk Malva Cantonment Board



Lighting / Beautification Cantonment Board Shree Hills



Beach Cleaning Machine Cantonment Board Clifton



Development of Saad ul-Din Park, Ahmadpur Road Bahawalpur Cantonment Board



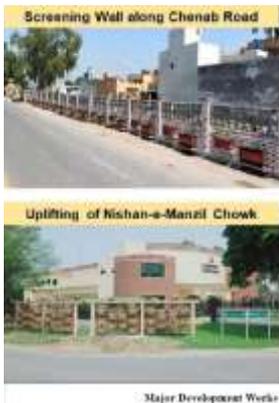
Development of Umas Gillani Park Bahawalpur Cantonment Board



Uplifting of Basha Garden Park Bahawalpur Cantonment Board

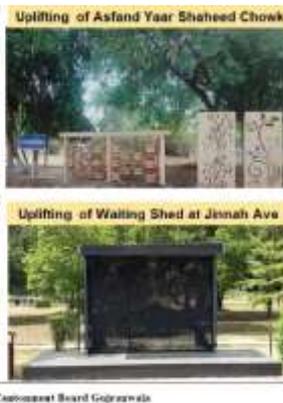


Development of Bilques Bano Eddi Park Bahawalpur Cantonment Board



Screening Wall along Chenab Road

Uplifting of Nishan-e-Manzil Chowk



Uplifting of Asfand Yaar Shaheed Chowk

Uplifting of Waiting Shed at Jinnah Ave

Major Development Works Cantonment Board Gopranwala



Uplifting the beauty of Presidency Park Chakdala Cantonment Board



Installed New Sewerage Pipe Line Kharian Cantonment Board



Laying of Sewerage Line from Tofail Road to Sarfraz Badliqi Road Lahore Cantonment Board



## 8.24. E-Governance / Automation

In line with the Government of Pakistan e-governance policy, ML&C Dept introduced a citizen-centric, Government to Citizen (G2C) approach, which is the primary goal of e-governance. ML&C Dept automated its internal operations through introduction of ML&C Management Information System (MIS) and its external interaction with citizens through development of CBCARE and MECARE facilitation centres, Mobile App and Website Portals to provide hassle free and timely access to services.

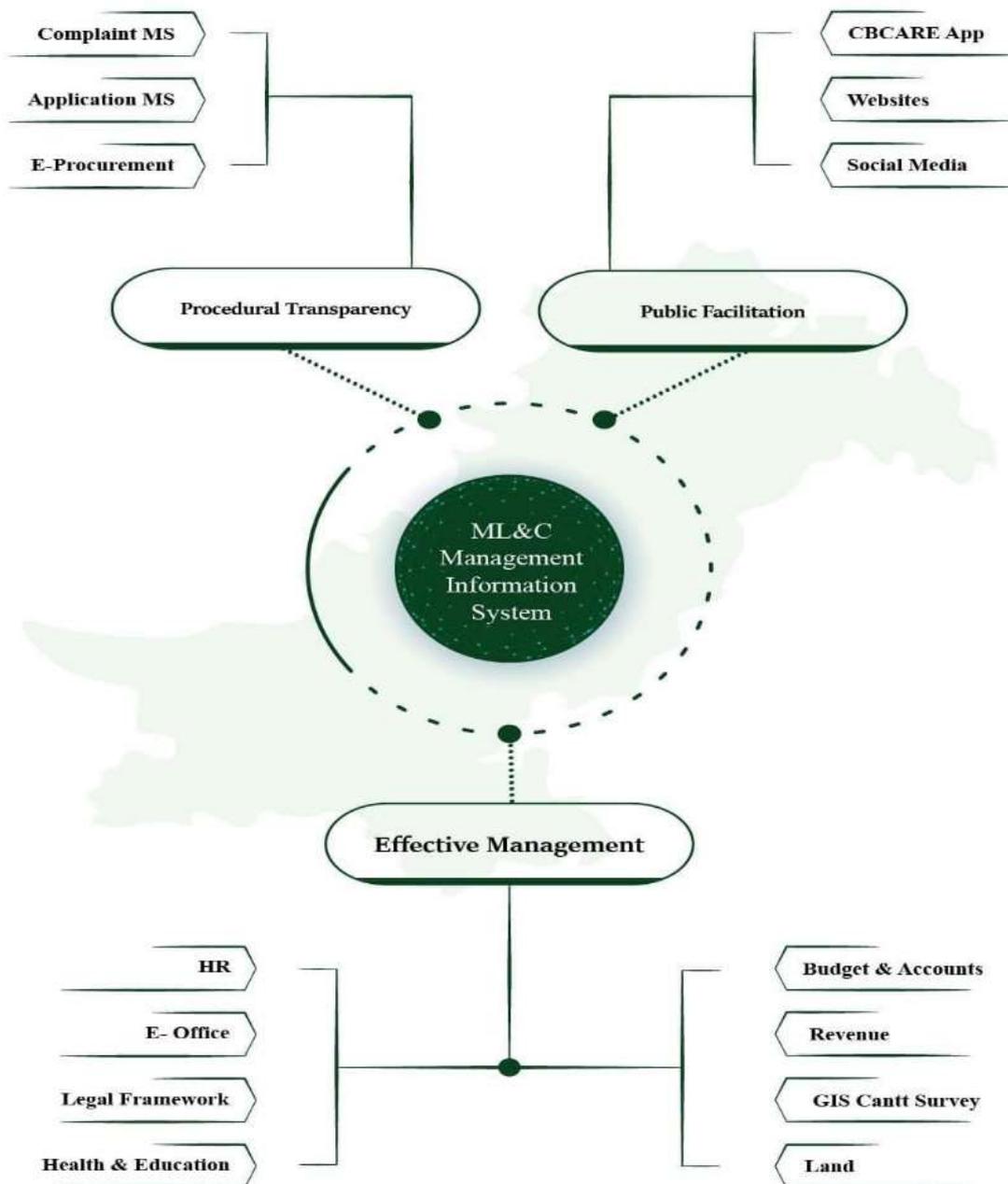
### 8.24.1. Objectives

To minimise human interface through automation and ensure

- Effective Management
- Procedural Transparency
- Public Awareness & Facilitation

### 8.24.2. Website Portals

All Cantonment Boards have made their websites functional to provide services to its residents. These websites are one stop resource for timely and readily available information. The websites are centrally developed and have a standardised Content Management System (CMS) that helps CBs to upload public information easily.



### **8.24.3. Human Resource Management System (HRMS)**

HRMS is implemented in all offices of ML&C Dept. E-Profile of Officers / Officials of ML&C Deptt (Govt & CB Side) comprising of following details is available in HRMS:

- Employment details
- Posting Tenures
- Station wise Longest Tenures
- Performance gradings
- Discipline
- Commendations / Awards

All Posting / transfers orders have been issued through HRMS.

### **8.24.4. Finance Management System**

Finance Management comprises of following submodules:

- Budget MS
- Account MS
- Taxation / Revenue MS
- Audit MS

### **8.24.5. Services**

Following modules have also been developed and successfully implemented in all offices of ML&C Deptt:

- Complaints MS
- Applications MS
- DAAK MS
- Legal Frameworks

### **8.24.6. School Management System (SMS)**

School MS have been developed and implemented in all Cantt Public Educational Institutes (CPEIs). Salient features of SMS are:

- Custom built system for CPEIs
- Interlinked with ML&C Management Information System (MIS)
- Complete record of faculty, staff, students and parents

- Computerized Fee Challans
- Online Payment option
- Attendance of faculty and Students
- Results Management

#### **8.24.7. Cantt Property Survey**

Ground Survey of properties using mobile app was carried out for efficient management of the Local Government in CBs and preparation and implementation of their annual budget.

- Ph- I (May – July 22) - 25% new taxable units detected
- Ph-II (Jan – Mar 23)

#### **8.24.8. ML&C Recruitment Portal**

Recruitment / careers portal for processing of job applications was introduced with the following features:

- Online Job Publication
- E-Submission of application
- Allotment of Roll Nos
- Online Results
- Written / Interview

All jobs in ML&C Dept are being published through ML&C Recruitment Portal. Online tests shall be conducted in collaboration with Virtual University.

#### **8.24.9. AI based Attendance System**

Android based Mobile App has been introduced for marking attendance of officers / officials of ML&C department across the country. The said mobile app has the following features:

- Face recognition
- Liveness detection
- Real time location and Timestamp
- Leave / Movement Record
- Links with ML&C HR MS
- Deployed in ML&C Deptt & Field Offices

### 8.24.10. CBCARE Facilitation Centers – All CBs

CBCARE facilitation centres are providing services to cantt residents. However, cantt residents are also encouraged to use a mobile app for automated submission of applications & complaints. CBCARE Mobile app is available for download on Apple App Store and Google Play Store.

### 8.24.11. E-Tendering / E-Bidding System

E- Tendering in the public sector is emerging internationally. Public sector organisations use e-tendering for contracts to achieve benefits such as increased efficiency and cost savings (faster and cost effective) in government procurement and improved transparency in procurement services. The ML&C department was amongst the pioneers to use the E-tendering system for procurement of goods and services, that has ensured best of the best service providers to compete and has ensured a healthy, competitive system that helps to bring the optimum delivery of services that the providers have to offer.

The ML&C department developed the E-Tender Portal for the implementation of the E-tendering / E-bidding system in all CBs in April 2021. So far 1564 e-tenders for various kinds of works / stores have been processed successfully.

### 8.25. Cantonment Institute of Management & Lands Administration

Board of Governors CIMLA		
S#	DESIGNATION	STATUS
1.	DG ML&C	Chairman
2.	Addl DG ML&C	Vice Chairman
3.	Director (CA), HQ ML&C	Member
4.	Director (F&P), HQ ML&C	Member
5.	Director CIMLA	Member/Secretary
6.	Director (HQ), HQ ML&C	Member
7.	Director (Lands), HQ ML&C	Member
8.	Two Coopted Members	In Attendance

ML&C Deptt is maintaining a state-of-the-art training institute i.e Cantonment Institute of Management and Land Administration (CIMLA) for the training of ML&C Deptt officers and officials to improve their knowledge and skills. Every year, CIMLA issues a training calendar that includes Specialized Training Programme (STP) for ML&C Group Probationers, training courses for officers and officials working at different tiers in the department. For the first time, Promotee officers were also included in the Specialized Training Programme (STP).



During 2021-22, CIMLA conducted following courses mandatory for the promotion of officers / officials of different cadres of Cantonment Board side:

<b>Overview of Promotional Courses</b>			
	<b>Details</b>	<b>2021</b>	<b>2022</b>
1	Courses planned / Approved	40	28
2	Categories of officials	10	07
3	Courses conducted	40	18
6	Courses mandatory for promotion (for each category)	04	04
7	Participant	296	20
8	No of passed participants (fresh) in first attempt	68	13
9	Percentage of officials passed in first attempt	32 %	65%
10	No of attempts allowed as per policy	03	03



## 8.26. Activities



Annual Spring Gala & Garden Competition Cantonment Board Hyderabad



Tree Plantation Ceremony Chaklala Cantonment Board



**ML&C DEPARTMENT**  
**MINISTRY OF DEFENCE**



**Tree Plantation Ceremony Cantonment Board Faisal**



**Auto Show Cantonment Board Bahawalpur**



Family Gala at Bagh -e-Jinnah and Chrysanthemum Show Cantonment Board Nowshera



Christmas Celebration Chaklala Cantonment Board



**Christmas Celebration Cantonment Board Kharian**

## **9. Inter Services Organizations (ISOs)**

Inter Services organizations are also an integral part of Ministry of Defence and their administrative, budgetary and other related matters are handled in the Defence Division. Official business emanating from each inter Services organization is being separately handled by a particular Wing/Section in the Defence Division. The following are the Inter Services Organizations which fall under the control of Ministry of Defence:-

1. Joint Staff Headquarters (JSHQ).
2. National Defence University (NDU)
3. Directorate General, Inter Services Intelligence (Dte Gen, ISI)
4. Inter Services Public Relations (ISPR)
5. Inter Services Selection Board (ISSB)
6. Director Medical Services (DMS)

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